



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ST.JOSEPH'S COLLEGE FOR WOMEN, TIRUPUR
Name of the head of the Institution		Dr.Sr.Kulandai Therese .A
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0421-2427575
Mobile no.		8838206989
Registered Email		sjcfwtup@gmail.com
Alternate Email		infanta1960@gmail.com
Address		Kangeyam Road
City/Town		Tirupur
State/UT		Tamil Nadu
Pincode		641604
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr.J.Priyadharshini
Phone no/Alternate Phone no.	04214355995
Mobile no.	7373259089
Registered Email	sjciqac2017@gmail.com
Alternate Email	jpriyasuresh.ram@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.stjosephstup.org/AQAR%202017-2018.pdf">http://www.stjosephstup.org/AQAR%202017-2018.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.stjosephstup.org/Calendar2018-19.pdf">http://www.stjosephstup.org/Calendar2018-19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	2.61	2019	28-Mar-2019	27-Mar-2024

### 6. Date of Establishment of IQAC

13-Jul-2015

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meeting	18-Jun-2018 1	9
IQAC meeting	10-Aug-2018	9

	1	
IQAC meeting	13-Nov-2018 1	8
IQAC meeting	23-Nov-2018 1	8
IQAC meeting	04-Dec-2018 1	9
IQAC meeting	02-Jan-2019 1	9
IQAC meeting	21-Jan-2019 1	8
IQAC meeting	05-Mar-2019 1	8
FDP on Financial Planning	28-Sep-2018 1	60
Submission of SSR report to NAAC, 6.09.2018	12-Nov-2018 1	64
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Faculty Development programme on Financial Planning and preparation for peer team visit for Accreditation was arranged for the Staff Members.
- Our College enrolled in National Institute of Ranking Framework (NIRF).
- Self study report to NAAC and institutional data to All India Survey on Higher Education was submitted.
- Academic audit was held for all the departments.
- NAAC Peer team visit was held on 22nd and 23rd March 2019.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
IQAC meetings(18.6.18,10.8.18,13.11.18, 23.11.18,4.12.18, 2.1.19, 21.1.19, 5.3.19)	Preparation of SSR Report, Interdepartment Guest lectures, Best practices, MoU with industries, Alumni meet, Submission of SSR Report to NAAC.
Faculty development program	Financial Planning - 28.09.2018, Orientation programme on NAAC Accreditation process - 20.11.2018
Submission of data to NIRF	Submitted on 09.01.2019
Submission of data to AISHE Portal	Submitted on 01.02.2018
Submission of SSR report to NAAC	6.09.2018 - Registration, 25.09.2018 - IIQA submission, 12.11.2018 - Submission of SSR
Academic Audit	Internal Audit - 17.12.2018 and 18.12.2018, External Audit - 15.03.2019 and 16.03.2019

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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

22-Mar-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

01-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Computerised Academic Management Expert System (Campes) software facilitates student related matters like payment of college fees, Bus fees, Examination fees etc. Billing module with sub modules like fees structures, fees demands, Admission type allocations, various reports, Daily fees collection, Outstanding fees/ demands and receipt counter management enables fees collection in a centralized and easiest manner. Library module with sub modules like Core module, OPAC and Gate register enables accurate stock management, Quick circulation process, Instant reports and tracking of students activities inside the library.</p>
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## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution adheres to the curriculum prescribed by the Bharathiar University, Coimbatore. Quality ethos of our institution depends on well structured implementation strategies blended with the vision and mission of the institution and students' perspectives to ascend towards an explorative experience in quality education. The institution ensures effective curriculum delivery through a meticulously planned and well implemented process as documented below:

- Staff meetings, Council Meetings, IQAC meetings and College Students Union meetings are held to upgrade optimal explications regarding the discussion on various action plans for new ventures at the commencement of every semester to arrive at successful culmination of various student enrichment programmes and other department activities.
- Academic Calendar is prepared as per the Bharathiar University academic schedule and the strategic plans at the department and institutional levels.
- In each semester, courses are allotted to faculty according to area of specialization and their skill matrix.
- A Lesson plan is prepared by the respective faculty members at the beginning of each semester for the courses to be handled by them. It gives an insight of how the lecture classes are programmed throughout the semester.
- Well defined Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes(COs)aid in providing direction to teaching and other activities. For curriculum delivery, college has equipped 30 class rooms and 3 seminar halls with LCD projectors and smart interactive boards.
- Time table for the entire semester is prepared to indicate specific class and laboratory hours.
- Faculty members maintain a Work Diary which consists of the date, period of class handled and the topic dealt with.
- Regular Faculty Development Programmes are conducted to enhance the quality of teaching.
- Faculty members are also encouraged to attend faculty development programmes conducted by other institutions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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					urship	
Advanced PHP Programme	NIL	19/07/2018	2	Employability	Programming skill	
TALLY	NIL	02/08/2018	2	Employability	Accounting skills	
Tally ERP 9.0 with GST	NIL	01/09/2018	2	Employability	Accounting skills	

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English Literature	18/06/2018
BBA	Business Administration	18/06/2018
BCom	Commerce	18/06/2018
BCom	Commerce with Computer Applications	18/06/2018
BCA	Computer Applications	18/06/2018
BSc	Computer Science	18/06/2018
BSc	Chemistry	18/06/2018
BSc	Costume Design and Fashion	18/06/2018
BSc	Mathematics	18/06/2018
BSc	Physics	18/06/2018
MCom	Commerce	18/06/2018
MSc	Computer Science	18/06/2018
MSc	Mathematics	18/06/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	125	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
COREL DRAW	16/07/2018	49
Aari Embroidery Work	23/07/2018	30
Basic Hindi Course	01/08/2018	47
TYPEWRITING (Lower)	01/09/2018	25

Personality development	07/08/2018	32
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Computer Science	44
BCA	Computer Applications	26
BBA	Business Administration	25
BCom	Commerce with Computer Applications	51
MCom	Commerce	12
MSc	Mathematics	12
MSc	Computer Science	10
BSc	Costume Design and Fashion	30
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is obtained from Students, Parents, Staff and Alumni at the end of every academic year. Feedback from Students: A Structured questionnaire has been designed inclusive of various parameters such as curriculum, teaching-learning, infrastructure, extra-curricular and other amenities with four rating scales in order to enrich and sustain quality in all the aspects of the college. Feedback is obtained from students on all the parameters, analyzed by the faculty members of the respective Departments, consolidated by the team of Steering Committee members of IQAC and submitted to the Head of the Institution for taking further actions. Feedback from Staff: A Structured questionnaire has been designed inclusive of various parameters relevant to curricular aspects with five rating scales. Feedback is received from all the Staff Members in order to bridge the gap in the curriculum. Analysis of feedback is performed by the team of Steering Committee members of IQAC and discussion is made with the Head of the Institution for initiating further action plans. Feedback from Alumni: A Structured questionnaire has been designed inclusive of various parameters including relevance of education to job, Adequacy of Lab requirements, Placement opportunities, technical skills acquired from the college and other features with three rating scales. Every year when Alumni meetings are organized, feedback is received from the Alumni Members to improve the quality culture in the institution. Analysis of feedback is done by the faculty members of the respective Departments, consolidated by the team of</p>

Steering Committee members of IQAC and submitted to the Head of the Institution for making further improvements. Feedback from Parents: A Structured questionnaire has been designed inclusive of various parameters such as admission, college environment, discipline, Progression in studies and behavioural changes with four rating scales. Feedback is received from the parents, analysed and actions are taken as per the IQAC procedure.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Chemistry	40	13	13
BSc	Physics	40	17	17
BSc	Costume design and fashion	50	44	44
BSc	Mathematics	60	25	25
BCA	Computer applications	60	27	27
BSc	Computer Science	60	39	39
BBA	Business administration	60	31	31
BCom	Commerce with Computer applications	60	58	58
BCom	Commerce	60	84	84
BA	English Literature	50	31	31

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	369	17	42	0	23

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
65	65	60	30	30	4



[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students of a class are attached to a faculty called as the Tutor/Mentor. Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: • To increase the teacher-student contact hours • To identify and address the problems faced by slow learners and first generation learners • To encourage advanced learners • To decrease the student drop-out rates • To prepare students for the competitive world Every year, departments individually organize orientation sessions on the class commencement day for students of first year and explain the designing and implementation of the mentoring system of the department. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department through the student database format provided by the IQAC. Mentors maintain the records of class tests, attendance records, records of student seminars etc related to the performance of the students. Mentors maintain interaction with students through individual meetings and Whatsapp. Mentors discuss with parents during parent-teacher meetings and try to identify the problems faced by students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1067	65	1:16

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
65	65	0	14	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.P.Usha	Assistant Professor	TamilIlakkiya vithagar Sirandha Katturaiyalar
2019	Mrs.N.Amuthavalli	Assistant Professor	Tamil Ilakkiya vithagar

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	22D	2018-2019	06/05/2019	13/06/2019
BSc	22C	2018-2019	08/05/2019	13/06/2019
BSc	22T	2018-2019	10/05/2019	13/06/2019
BSc	22A	2018-2019	10/05/2019	13/06/2019
BCA	22J	2018-2019	08/05/2019	13/06/2019

BSc	22K	2018-2019	09/05/2019	13/06/2019
BBA	25F	2018-2019	04/05/2019	13/06/2019
BCom	2AC	2018-2019	04/05/2019	13/06/2019
BCom	2AA	2018-2019	09/05/2019	13/06/2019
BA	21F	2018-2019	06/05/2019	13/06/2019

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation at the institute level .The reforms are as follows: 1. Centralized Continuous Internal Evaluation System: Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis throughout the year. 2. Remedial measures are taken by conducting remedial classes to clarify doubts and re-explaining the critical topics. 3. Class tests are conducted prior to CIA examinations. 4. Students are encouraged to solve previous years University Exam question papers. 5. The institute regularly conducts group discussions, seminars and guest lectures. 6. Absence of Students in CIA examinations is dealt by meeting the parents before the student appears for the next exam in such a way that their attendance in the CIA examinations is insisted. 7. The tutors of each class effectively use WhatsApp group wherein all the notices related to the academics are circulated and communicated to all students. 8. Monitoring the improvement in learning of slow learner and encouraging the advanced learners by reviewing their performance in exams. 9. Academic Calendar with CIA Exam dates 10. Display of CIA Exam Timetable in the Department Notice Board and hall allotment in the College Notice boards during every period of examination. 11. Result Analysis Review Meeting: Result Analysis is done by the class tutors after every CIA Test. Pass percentage of each course is calculated by dividing the total number of students appeared and passed in each course. The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal conducts Review Meetings for the faculty members to give necessary feedback for the improvement of students' performance? Impact: These reforms have resulted in considerable upgrading in student's performance through conception of difficult topics, improved time management, enhanced writing skills and individualized attention resulting in refining their cognitive, psychological and core domains of learning. This has radically augmented the pass percentage and academic brilliance of students.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared well in advance before the commencement of the semester after referring to Bharathiar University Calendar. The Public Holidays are identified and accordingly, the dates for the two CIA Tests and a Model Examination per semester are fixed in the academic calendar. The Internal Tests are conducted in a centralized manner. Before finalizing the dates, it is made sure that there is sufficient time for syllabus coverage. The Units I and II of the syllabus are completed for CIA Test I, Units III and IV for CIA Test II and All the units for Model Examination. Attendance in all the three Tests is compulsory. Parents are advised to note the performance of their wards and take remedial measures if needed through Parent teachers meet. In order to adhere to the dates mentioned in the calendar, HODs meetings are conducted frequently by the Principal to speed up the syllabus coverage and other academic activities.

The HODs, in turn, convene departmental meetings and motivate the faculty members to complete the syllabus within the stipulated time. The Heads of the departments garner the lists of courses for the forth-coming semester and finalize the course allocation for the faculty members based on their preference and zone of significance or proficiency. The faculty members prepare the lesson plan in a prescribed format before the commencement of semester, indicating unit wise coverage with probable time of completion and it is duly reviewed and approved by the heads of departments. The timetable is prepared as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester. The performance of the students is assessed on a continuous basis by conducting two mid semester examinations and a model examination per semester as per the Bharathiar University norms where the average is taken of three. In addition to the tests, assignments and attendance are also the part of Continuous Internal Evaluation. The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher. The teacher rectifies any error on the spot, if any. Finally the Internal Assessment is carried out for 25 marks.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.stjosephup.org/Learningoutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
21F	BA	English Literature	26	24	92
22A	BSc	Mathematics	50	43	86
22C	BSc	Physics	11	11	100
22D	BSc	Chemistry	10	8	80
22T	BSc	Costume design and fashion	30	28	93
22K	BSc	Computer Science	44	44	100
22J	BCA	Computer applications	26	24	92
2AA	BCom	Commerce	52	49	94
2AC	BCom	Commerce with Computer applications	51	49	96
25F	BBA	Business administration	24	24	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.stjosephstup.org/Student%20Satisfaction%20Survey\(2018-2019\).pdf](http://www.stjosephstup.org/Student%20Satisfaction%20Survey(2018-2019).pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Building Winning Teams	Business Administration	20/08/2018
Seminar on Evolution in Women	Commerce	21/07/2018
Counseling programme on Mental Health	Commerce	31/07/2018
Communication for Career Development	Commerce with Computer Applications	31/07/2018
Basic Business Practices	Commerce	03/09/2018
Bharathi padaipilakkia thiranum membadum	Tamil	12/09/2018
CHAMPFEST 18 One day Symposium Intercollegiate Meet	Computer Applications	29/09/2018
Relational Approach	Commerce with Computer Applications	15/10/2018
Seminar on Research Methods and Techniques	Commerce	27/11/2018
Passport To Success	Commerce	05/12/2018
Self Understanding and Development	Commerce	05/12/2018
Seminar on " Basics of Adobe Photoshop"	Computer Applications	13/12/2018
Entrepreneurship Awareness Camp	Commerce with Computer Applications	17/12/2018
Entrepreneurship Awareness Camp	Commerce with Computer Applications	18/12/2018
Entrepreneurship Awareness Camp	Commerce with Computer Applications	19/12/2018

Physics in everyday life	Physics	15/02/2019
Science Day Celebration	Computer Applications	28/02/2019
Modern Trends in Medical Instruments Software Implementation in Medical Field	Computer Science	02/03/2019
Approaches to literature	English Literature	05/03/2019
Fashion Wizard - 19 Designer Contest	Costume Design and Fashion	06/03/2019
Significance of Soft skills in the Global scenario	English Literature	12/07/2018
Financial Literacy	Commerce with Computer Applications	16/07/2018
PHY CHM ECHELON - 2018	Chemistry Physics	17/07/2018
Logic In Mathematics and Magic Square	Mathematics	18/07/2018
BASIC FUNDAS ON COMPUTERS	Computer Applications	18/07/2018
Seminar on Vaanam Thottuvidum Dhooram	Tamil	19/07/2018
PHP Programming	Computer Science	19/07/2018
Recent Trends in Simulation based Produce Development	Computer Science	20/07/2018
Opportunities In Higher Education And Placement For Commerce Students	Commerce	20/07/2018
Workshop on Lippan Art	Costume Design and Fashion	23/07/2018
Basic Shading and Figure Drawing	Costume Design and Fashion	23/08/2018
Basic Shading and Figure Drawing	Costume Design and Fashion	24/07/2018
Oracle	Computer Applications	24/07/2018
Scope of BBA	Business Administration	25/07/2018
Orientation on Tally	Commerce	26/07/2018
International Conference on Reading the Nation - The Global Perspective	Commerce	03/08/2018
Seminar on Indraya Soozhalil llaiyor Mathiyil Oodahan galin Thakkam	Tamil	07/08/2018
Capital Markets	Commerce with Computer Applications	14/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Tamil Ilakkiya Vithagar	Dr.P.Usha	Porunai Kalagam with Chennai University	01/05/2019	Tamil Literature
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English Literature	3	0
International	Computer Science	2	0
International	Mathematics	2	0
International	Commerce	8	0
International	Commerce with CA	2	0
International	Business Administration	3	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Business Administration	3
Commerce with CA	2
Commerce	8
Mathematics	2
Computer Science	2
English Literature	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	0
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	0
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	18	0	1
Presented papers	13	18	0	1
Resource persons	0	1	3	0
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swacch Bharat - Bus Stop Cleaning	NSS Volunteers	2	20
Swacch Bharat - Classroom Cleaning	NSS Volunteers	2	50
Swacch Bharat- Hospital Cleaning	NSS Volunteers	2	50
Swacch Bharat- Door to Door Campaign	NSS Volunteers	2	30
Swacch Bharat- Library Cleaning	NSS Volunteers	2	50
Swacch Bharat- Oath	NSS Volunteers	2	100
Blood Grouping	NSS Volunteers	4	1050
Volunteered Participated at Anti Ragging Law- Legal Literacy Programme	NSS Volunteers	2	100

College Campus Cleaning	NSS Volunteers	4	100
Volunteering handicapped Equipment distribution programme	SAKSHAM Charity Trust	2	50
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Service Programme	Department of English Literature	Served Food for the People	3	38
Service Programme	Department of Computer Applications	Contribution in Old Age Home	2	26
Literacy Programme	Department of Commerce with Computer Applications	Computer Literacy Program	5	60
Service Programme	Department of Commerce	Contribution in Orphanage	4	15
Environmental Programme	Department of Chemistry	Tree Plantation	2	25
Literacy Programme	Department of Business Administration	Toy Making	4	5
Environmental Programme	Department of Mathematics	Planting of Herbal trees	2	40
Service Programme	Department of Computer Science	Service in Orphanage	3	10
Service Programme	Department of English Literature	Provided Biscuits and Clothes for the People and	2	38
Service Programme	Department of Costume Design and Fashion	Service in Orphanage	3	30
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Add-on Course	Yoga for Youth Empowerment	Manavalakalai mandra arakkattalai through Bharathiar University	28/03/2018	27/12/2018	21
<a href="#">View File</a>					

#### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
KICE Infosystems, Tirupur	25/07/2018	Certificate Course on PHP	51
Dreams 20 Negili illa Tirupur	20/01/2019	Awareness programmes on NO PLASTICS	75
CCI Computer Education, Tirupur	25/01/2019	Certificate Course on COREL DRAW	49
Gurukulam Computers, Tirupur	15/11/2018	Type Writing Course	25
Bright Commerce Career Academy, Tally Institute of Learning, Tirupur.	26/08/2019	Tally ERP 9.0 with GST course	49
Kabivarth Academy, Tirupur	07/08/2018	Soft-skills and Personality development	32
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### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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31.33

31.33

## 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

## 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Campes iLib	Fully	6.1.9	2017

## 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9854	46574	600	104920	10454	151494
Reference Books	400	86028	17	7975	417	94003
Journals	47	80526	0	0	47	80526
e-Journals	6000	5900	0	0	6000	5900
e-Journals	45000	13570	0	0	45000	13570
Digital Database	0	0	0	0	0	0
CD & Video	250	10000	42	2100	292	12100
Library Automation	1	35000	0	0	1	35000
Weeding (hard & soft)	0	0	0	0	0	0
Others(s	0	0	0	0	0	0

pecify)

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	194	4	2	0	0	1	10	2	0
Added	0	0	0	0	0	0	0	0	0
Total	194	4	2	0	0	1	10	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	<a href="#">NIL</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.4	1.4	179	17.9

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• The maintenance and cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and in major cases the college goes for the maintenance support to local experts. • The office computers consist of the office software making work easier and systematic and are restricted to be used only by the appointed office staff. • Digital Library has access to DELNET and INFLIBNET. Staff members and Research Scholars use these resources at free of cost on need basis. • One Laptop and a computer with internet connectivity are provided to every department. • Providing instruments and all those computer related facilities are given a contract of their maintenance annually to ESSESS Computers, Coimbatore. This division provides the integrated IT services like smooth running of automation, up-gradation and

maintenance of automation package, troubleshooting of hardware, networking equipments including internet connectivity, procurement of hardware, software and the like. • The ICT Smart Class Rooms and the related systems are maintained by the corresponding service provider. • The college website is maintained once in three months by leased line with Blazon, Coimbatore. • The maintenance of UPS and the Generator is regularly done by XL Batteries, Coimbatore and the Plumbing related maintenance is done with the help local skilled persons and the expenditure is done from budget gained by college from different sources. • The maintenance of Intercoms is done with AMC by IN-SYNC Solutions, Coimbatore. • AC maintenance is carried out with AMC. • The health centre has three beds and has enough space to cater the needs of the patients and it is utilized by students, staff of St. Joseph's College and by the neighbourhood dwellers around college campus. • For Maintenance of Infrastructure a full time contractor is appointed to look after the maintenance of all buildings in the campus by managing committee. Funds for maintenance are allocated and maintenance works are executed for laboratories, Computers, Intercoms, library related services, AC and CCTV. The supervisor and support staff look after the maintenance of water supply, electricity and other related work and also for cleanliness of the college. • The entire maintenance is headed and monitored by the Principal cum Secretary of the college. • Day today maintenance of the equipments and machineries in the laboratories are maintained by the lab In-charge as per the direction of HOD. • Two buses are plying covering all the routes for the use of staff and students. • The library is headed by the librarian and she is supported by the assistant librarian who will help the students for searching and lending of the books in the library. • The physical director takes in-charge of the sports related facilities including gymnasium, sports equipments etc. •

<http://www.stjosephup.org/naac/Policies%20and%20Procedures.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession Scheme	12	127000
Financial Support from Other Sources			
a) National	SC/ST and Minority	38	104750
b) International	0	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Certificate Course on "Corel Draw"	25/01/2019	49	CCI Computer Education, Tirupur
Awareness programmes on "NO PLASTICS"	25/01/2019	75	Dreams 20 Negili illa Tirupur

Bridge Course- Basics of Computer, MS- Office and Internet literacy Program	13/12/2018	45	Mrs. J.Jensi Jeyamani, Mrs. A. Kokila Priya, Asst. Professors, Dept. of Computer Science, St. Joseph's College for Women, Tirupur
Type-Writing course	15/11/2018	25	Gurukulam Computers
Yoga for Youth Empowerment	28/02/2018	21	Manavalakalai mandra arakkattalai through Bharathiar University
Certificate Course on "PHP"	25/07/2018	51	KICE Infosystems, Tirupur
Soft-skills and Personality development	07/08/2018	32	Kabivarth Academy, Tirupur
Bridge course on " MS Office and Internet Basics"	13/08/2018	44	Mrs.S.Jothilatha, Mrs.B.Nithya, Assistant Professors, Department of Computer Applications, St. Joseph's College for Women, Tirupur
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	0	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Sudharsana Academy - Tirupur, BluezInfomatics - Tirupur, Om Textiles - Tirupur, Designing Academy - Tirupur, Innov Solutions - Coimbatore, Biosans Life care - Chennai, IDBI Life insurance - Coimbatore, Ennov Technology solutions - Coimbatore.	291	56	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Com	Commerce	Ethiraj College for women, Chennai	M.Phil.
2019	1	B.Com	Commerce	Sasurie College of Arts and Science, Vijayamangalam, Tirupur	M.Com C.A
2019	1	B.C.A	Computer Applications	Nandha Engineering College, Erode	MCA
2019	1	B.C.A	Computer Applications	PKR Arts College for Women, Gobi	MCA
2019	1	B.C.A	Computer Applications	Kumaraguru College of Technology, Coimbatore	MCA
2019	1	B.C.A	Computer Applications	Hindustan College of Arts and Science, Coimbatore	MBA (HRM)

2019	1	B.C.A	Computer Applications	Hindustan College of Arts and Science, Coimbatore	MCA
2019	1	B.C.A	Computer Applications	PSG College of Arts and Science, Coimbatore	MA Journalism and Mass Communication
2019	1	B.Sc.	Costume Design and Fashion	NIFT-TEA College of Knitware Fashion, Tirupur	MBA
2019	1	B.Sc.	Costume Design and Fashion	Dr.GRD College of Arts and Science, Coimbatore	MIB

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
3rd District Level Chess Tournament	District level	1
District Level Chess Competition	District level	2
Open Yoga Championship 2018	District level	10
3rd Junior Open Chess Tournament	District level	1
District Level Kabaddi Tournament	District level	7

Bharathiyar University Inter - Collegiate Chess Tournament	District level	2
State Level Chess Tournament	State level	4
District Level Chess Competition	District level	2
Open Yoga Championship 2018	District level	10
ECL Marathon 2018 organized by The New Indian Express Group	District level	6
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	0	National	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College creates a manifesto for the dynamic chipping in of the students in the various academic and administrative activities. These activities facilitate the students to cultivate leadership, executive and directive proficiencies. The conception and functions of the Union Council are as follows: • College Union election is held at the commencement of every academic year. • Various duties are discharged to the respective positions of the office bearers. • Student Union has Chairman, Vice Chairman, Secretary, Joint Secretary, PG Head Girl, I year Head girl, II year Head Girl and III year Head Girl. All the programmes and extension activity clubs elect their associations with Secretary and Joint Secretary. • All the office bearers are elected on regular polling methods. • College Union is co-ordinated by two or three senior faculty members. • The Union members in turn interact with the class representatives to seek their opinion. • Programs like Independence Day, Christmas and Pongal, Talent day Women’s Day celebrations and the like are organized by the college Union every year. • Union meetings are conducted where the student members bring forth their views and suggestions in a positive way in order to organize the events successfully. • The funding for various activities of the internal college bodies is provided by the College Management.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

• Sl.No: 87/2018 Dated 4th July 2018. • The College is proud of every member of its alumni. Most of them are successful in the field of higher education, in the field of entrepreneurship and in other domains. • The support of the Alumni is strengthened by regular Department-wise Alumni meets and overall alumni meet every year. • Whatsapp groups exist for the Alumni for different batches. The faculty Alumni in-charge keeps in touch with the current batches through the



networking forums to the best of their abilities. • They share their experiences, knowledge and advice the students. • Through these alumni meets, a strong bond is created between the past and the current students. • To keep the alumni as a constant part of the functioning of the college, a link has been created in the institution Website that is dedicated solely for this purpose. • The Website is also up-to-date with all the activities of the college. • All functions, events and activities are posted on the website to give the alumni a platform to be aware of what's happening in the college. • An alumni committee is created to organize and regulate these meetings. • On the basis of feedback obtained from alumni, the college modifies and updates the activities of academics and all other programmes. • The financial assistance is contributed by the alumni for the welfare of students.

5.4.2 – No. of enrolled Alumni:

218

5.4.3 – Alumni contribution during the year (in Rupees) :

112300

5.4.4 – Meetings/activities organized by Alumni Association :

On 15.12.2018, Annual Alumni meet was held in which 218 Alumni got enrolled. Mrs.A.Umamaheswari, BBM, Assistant Manager, Kotak Mahindra Bank, Tirupur was the Chief Guest. On 07.05.2018, 27.06.2018, 19.09.2018, 10.10.2018, Alumni Association meetings were held in which 11 association members were present.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college adopts decentralization and participative management procedures. All decisions pertaining to Academics, Student Affairs and faculty are taken in consultation with the various committees of the college. Staff council Principal is the head of the institution. Staff council meetings are held every month to decide matters relating to curriculum, induction of new programmes, student activities, and admissions. Faculty members of various committees are responsible for carrying out specific academic and administrative activities in consultation with the Principal. These committees include IQAC, Union Council, Staff Committee, Fine Arts Committee, Discipline Committee, Anti-ragging Committee, Examination Committee, Grievance Redressal Committee, Internal Complaints Committee, Alumni Committee, Swayam Courses Implementation Committee, Women's Cell, AICUF, Sports committee, NSS, RRC and YRC, Placement Cell. The departments in rotation take charge of conduct of Examination and the college assembly. IQAC The IQAC meets with staff periodically to discuss contemporary and practical methods in teaching and learning processes and promotes innovative methods. The IQAC reviews teaching and learning process continuously and make outcome based evaluation for slow learners and advanced learners. Principal, HODs, IQAC coordinator upgrade strategies to augment the curriculum based on the feedback obtained from Students, Staff, Alumni and Parents. Innovative teaching methodologies are adopted for slow learners and advanced learners. The IQAC stands by every department and committee to ensure successful implementation of planned activities. IQAC monitors the Students' Progression rate through the result analysis submitted by the departments to the IQAC and the Principal. Effective measures are taken to improve the performance of students who show regression in their results. Pass Percentage of students in the first, second and final year is evaluated and teaching plans are devised accordingly. A Survey is taken on the innovative teaching

strategies adopted by the faculty members, and analysed by the IQAC. The faculty members are recommended to apply appropriate teaching methodologies to the slow learners and advanced learners.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission process is transparent complying with the norms of Bharathiar University.
Industry Interaction / Collaboration	The College has signed MoU with the following industries: KICE Infosystems, Tirupur, Dreams 20 Negili illa Tirupur, CCI Computer Education, Tirupur, Gurukulam Computers, Bright Commerce Career Academy, Tally Institute of Learning, Tirupur and Kabivarth Academy, Tirupur. The College is maintaining good interaction with them in arranging programmes for the benefit of the student community.
Human Resource Management	Recruitment of faculty and non teaching staff are done by direct Recruitment Process. Faculty members are given opportunities to participate in the FDP's/Conferences/Seminars/Workshops. Faculty development programmes are organized for enhancing the skill matrix of teaching and non teaching faculty members. Nonteaching faculty members are also given opportunities to participate in various skill development programmes.
Library, ICT and Physical Infrastructure / Instrumentation	The Library building is fully automated with Campes-i-Lib Software and equipped with 8079 books, 200 CD's, DELNET and INFLIBNET resources. The Digital Library has 33 computers with high speed Internet bandwidth. Library is modernized with Barcode Printer and ScannerID. The Institution has 39 well furnished classrooms including 31 ICT enabled classrooms. 10 Classrooms are equipped with Swayam Prabha DTH Channels. For the practical classes the computer-student ratio is maintained as 1:1. LAN connectivity and Wi-Fi enabled campus facilitates the academic and research work of the students and faculty members
Research and Development	The teachers are granted duty leave

to attend National/International seminars/conferences. Teachers are also given infrastructural support and other facilities to carry on research work. Currently 13 teachers are pursuing Ph.D. programme. Research culture in the campus is promoted by good laboratories, library and computer facilities.

Curriculum Development

The college organizes a plethora of orientation programmes like Seminars, workshops etc. to execute the curriculum and enhance the learning experience of the students. Number of certificate courses and value added courses enrich the curriculum to a greater extent. Choice Based Credit System is a calibrated approach which looks into the needs of the students so as to keep pace with the liberalization and globalization in education. Non-major electives, Skill-Based Subjects and Extension Activities endorse Erudition expansion and interdisciplinary zest to the contenders to sculpt a forte in the competent society.

Teaching and Learning

Internal assessments, Home Assignments, departmental seminars and field visits are carried out to evaluate and augment students learning experience. Students are well-informed to be creative, analytical and socially responsible, have progressive thinking skills, outstanding in hard and soft skills through Symposiums and Workshops. The teachers encourage the students for participatory learning through interactive method and learning by doing. Remedial classes are arranged for slow learners on a deprived basis. Creative writing and cultural activities are held to foster critical thinking and creativity of the students. The college has taken initiatives to integrate ICT with teaching and learning for effective learning.

Examination and Evaluation

Besides the Continuous Internal Assessment Tests held centrally, Class Tests and interactive sessions are arranged by the departments to assess the progress of the students. The college follows the regulations of Bharathiar University. Assessment of continuous internal evaluation includes the average of two mid-semester exams

	and a model exam, assignments, class tests and attendance. 25 marks is allocated for Internals and 75 marks for Externals which is conducted by the Bharathiar University. Total marks may vary for few subjects such as Skill based subjects and the like.
Admission of Students	Admission process is transparent complying with the norms of Bharathiar University.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Computerised Academic Management Expert System (Campes) software facilitates student related matters like payment of college fees, Bus fees,
Administration	Library module with sub modules like Core module, OPAC and Gate register enables accurate stock management, Quick circulation process, Instant reports and tracking of students activities inside the library.
Finance and Accounts	Billing module with sub modules like fees structures, fees demands,
Student Admission and Support	Admission type allocations, various reports, Daily fees collection, Outstanding fees/ demands and receipt counter management enables fees collection in a centralized and easiest manner.
Examination	Examination fees module.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	0	0	0	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP on	Spoken			60	0

	Financial Planning	English Class	28/09/2018	28/09/2018		
2018	Orientation Programme on NAAC Accreditation Process	Office MIS Training	20/11/2018	20/11/2018	64	22
2019	NA	Training to access Library resources	07/01/2019	08/01/2019	0	22
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
e-Economy and Its Impact in India	1	19/07/2018	19/07/2018	1
National level conference on "Recent Trends in Fuzzy logic"	2	26/07/2018	26/07/2018	1
International conference on Reading the Nation on the Global Perspective	7	03/08/2018	04/08/2018	2
Workshop on SET, NET Coaching Programme	2	16/08/2018	17/08/2018	2
Faculty Enrichment Programme on Research Issues and Effective Teaching Pedagogy	4	28/09/2018	29/09/2018	2
English Language and Literature: Trends and Approaches	1	03/10/2018	03/10/2019	1
National Level Seminar on Contemporary Research Field	2	04/10/2018	04/10/2018	1

in Chemistry				
International conference on 'Paradigm shift towards cloud banking'	1	12/10/2018	12/10/2018	1
Workshop in Chemistry for National Level Competitive Examination	3	29/10/2018	29/10/2019	1
National conference on Nanomaterials (NCN 2019)	1	25/01/2019	25/01/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
65	65	22	22

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Medical and Maternity Leave	Provident Fund, Medical and Maternity Leave	Scholarships for minority, SC/ST and first graduate students, Free lunch scheme, Concession in fees, Installment scheme in payment of fees for economically poor students

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are done regularly. The Governing Body meetings are held twice a year where the issues related to college development, administration, appointment and infrastructural needs are discussed. Internal audit is carried over by the Province Auditor. External Audit is carried over by Thomas Co, Accounting Firm, Coimbatore.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

2000000
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	IQAC and Principal from Justin College, Sivagangai	Yes	Interdepartment Audit
Administrative	Yes	M.Thomos Co Accounting firm, Coimbatore	Yes	Province Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- When Parent teacher meetings are arranged, they contribute their suggestions and feedback for the improvement of the college.
- Games were organized for the Parents.
- Took part in Parents meeting during NAAC Peer team visit

6.5.3 – Development programmes for support staff (at least three)

1. Spoken English classes
2. Office MIS training
3. Training to access Library Resources

6.5.4 – Post Accreditation initiative(s) (mention at least three)

First Cycle of accreditation was declared on 29th March 2019 only.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP on Financial Planning	28/09/2018	28/09/2018	28/09/2018	60
2018	Submission of SSR report to NAAC	12/11/2018	06/09/2018	12/11/2018	64
2018	Orientation Programme on NAAC Accreditation Process	20/11/2018	20/11/2018	20/12/2019	64
2018	Internal Academic Audit	17/12/2018	17/12/2018	18/12/2018	64
2019	Submission of data to	09/01/2019	09/01/2019	09/01/2019	64

	NIRF				
2019	Submission of data to AISHE Portal	01/02/2019	01/02/2019	01/02/2019	64
2019	External Academic Audit	15/03/2019	15/03/2019	16/03/2019	64
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Women in You "	19/07/2018	19/07/2018	1000	0
One day Workshop on "Flower and Candle Making"	10/08/2018	10/08/2018	1020	0
Seminar on "Women's rights"	15/10/2018	15/10/2018	1010	0
Women Empowerment	31/01/2019	31/01/2019	1011	0
Thayum Seyum - Poetry Writing Women Empowerment - Poster making Debate- Indraiya smudhayathil Ilaiyorgal thadam padhikirargala/ thadam maarugirargala	01/03/2019	01/03/2019	1020	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	0



Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	07/07/2018	1	Service in Old Age Home	Contributed food to Senior Citizens	12
2018	1	1	07/07/2018	1	Service in Orphanage -Anbullam	Contributed Clothes and essentials	17
2018	1	1	07/07/2018	1	Computer Literacy Program	Educated Computer basics to the Children in Government School	14
2018	1	1	14/07/2018	1	Toy Making	Taught Toy making to poor people in order to earn by themselves	17
2018	1	1	14/07/2018	1	Planting Herbal Trees	To Clean the environment	15
2018	1	1	14/07/2018	1	Visit to Orphanage	Contributed Clothes and essen	11

						tials	
2018	1	1	21/07/2018	1	Orphanage Visit	Contributed Clothes and essentials	17
2018	1	1	21/07/2018	1	Service to the needy in the neighbourhood	Provided biscuits and clothes for needy	17
2018	1	1	04/08/2018	1	Flower Making (Bridal)	Taught Flower making to poor People in order to earn by themselves	12
2018	1	1	04/08/2018	1	An Orphanage visit	Contributed Clothes and essentials	17
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human values Code of Ethics	10/07/2018	Hand book on human values and professional ethics Values of the Institution To impart Holistic education To ignite Intellectual capabilities To promote Communal harmony To nurture Social Commitment To develop Eco consciousness The term value stands for 'Built-in significance'. The College works promptly for ensuring the all round development of the students which act as powerful catalysts for positive change among the student community. Human Values Self-regulation Self regulation is an important value to be imbibed in students without which one cannot accomplish any task

successfully. Self-regulation is the ability to monitor and control one's own behaviour, emotions, or thoughts, altering them in accordance with the demands of the situation. It includes the abilities to inhibit first responses, to resist interference from irrelevant stimulation, and to persist on relevant tasks even when we don't enjoy them.

**Discipline** Inculcation of discipline in students includes moral values, positive attitude, respectfulness and obedience.

**Duty** The duty of every individual should be considered as a service to society.

**Love** Basic traits of an individual include acceptance, affection, care, compassion, consideration, dedication, devotion, empathy, forbearance, forgiveness, generosity, gentleness, humanness, interdependence, kindness, patience, patriotism, reverence, sacrifice, selflessness, service, sharing, sympathy, thoughtfulness, tolerance and trust.

**Friendliness** Friendliness among one another should be promoted for the well-being of the society.

Friends are sociable, pleasant companions, who always know how to say things the right way, even when they are challenging others' behaviour. They are the natural facilitators in groups, making the social round move more smoothly.

**Service** "Service to Humanity is Service to God". Quality of "Serving

the needy" builds the right human being.

Happiness Internal happiness should be implanted in students through meditation and Yoga to nurture the young minds with strong hope and determination. Peace To live peacefully, one should start to install peace within (self). Charity begins at home. Then one can spread peace to family, organization where one works, and then to the world, including the environment

Truthfulness Values related to Truth are accuracy, curiosity, discernment, fairness, fearlessness, honesty, integrity (unity of thought, word, and deed), intuition, justice, optimism, purity, quest for knowledge, reason, self-analysis, sincerity, sprit of enquiry, synthesis, trust, truthfulness, and determination.

Professional Ethics for Teaching Profession Students A code of ethics for educationalists always deals with issues such as even-handedness and confidentiality. Teachers may not show bias against students for any reason, and they must not share information about the student with anyone other than college professionals who need the information to assist the student. Teachers are expected to mentor the students properly to face any eventualities.

Parents Parent teachers' relationship should be sorted out in a cordial as well as professional manner. The teachers are responsible to team up

with parents and build an environment of trust. Teachers should never discriminate students based on caste, creed or religion or their economic status in the society. It is generally considered disreputable for teachers to accept gifts from parents. Colleagues A teachers relationship with her colleagues is expected to be fair-minded, convivial and to cheer one another to hold on to high professional standards. Professionalism High standard of professionalism should be reflected in every act of a teacher. They should practice intellectual honesty. Teachers should be conscious of their responsibilities to their subject, to their students, to their profession, and to their institution. [http://www.s tjosephup.org/student\\_li fe\\_sjc.php#2](http://www.s tjosephup.org/student_li fe_sjc.php#2)

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day celebration	21/06/2018	21/06/2018	800
Legal literacy Program on Anti Ragging Law organized by District legal service authority	08/07/2018	08/07/2018	500
Death Anniversary of Dr.A.P.J.Abdul kalaam	27/07/2018	27/07/2018	300
National Handloom Day and Handloom Exhibition	03/08/2018	03/08/2018	900
Flood Relief Contribution to Kerala	15/08/2018	15/08/2018	1020
Teacher's Day	05/09/2018	05/09/2018	500

Celebration			
Traffic Awareness Programme	07/09/2018	07/09/2018	1025
Short Film Screening on "Perseverance and Sports Development"	18/09/2018	18/09/2018	1020
Nature Day Celebration	03/10/2018	03/10/2018	500
Flood Relief Contribution to Pattukottai	29/11/2018	29/11/2018	500
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Herbal Gardening
2. Rain water Harvesting
3. Composting of organic litters
4. Chemical awareness program for people nearby, preparation and distribution of phenyl, soap oil and detergents
5. Making of Paper bags by students

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

"Innovative and efficient teaching to Empower Young Women".

2. Objectives of the Practice

- To create an ingenious learning ambiance for students that advances scholarly and sustainable society.
- To ensure education of young women by adopting resourceful and lucid teaching methodologies.
- To encourage the students to pilot and promote well-grounded solutions for women related issues through teaching and extension activities that tackle live issues of the campus and its adjacent communities.
- To nurture Online Teaching Ethnicity.
- To involve student communities in the reasonable use of online resources.
- To promote hi-tech pedagogy in higher education.
- To extend innovative teaching methodologies to students and society.
- To motivate students to explore the world with their sound knowledge through online resources
- To promote multi-disciplinary erudition endeavours.
- To catch the attention of academically brilliant students.

3. The Context The gender gap in education in developing districts like Tirupur is extremely challenging. Without education, women are powerless and hence it is imperative on the part of the college to extend its didactic service to students and society and give expertise on education which is the dire need of the people. The institution is determined in instigating prolific pursuits.

4. The Practice The uniqueness of the College Campus is that it ascertains effectiveness in education and ensures the quality of teaching. The goal of the College has been designed to sustain a well-balanced blend of innovative and efficient teaching-learning process. The College has undertaken various initiatives in setting up an innovative teaching-learning ambiance:

ICT Enabled Classrooms: The Smart Learning approach provides learners with a framework and a host of smart Thinking Tools that motivate higher levels of understanding. Swayam Courses: 1043 students have enrolled in the various online courses offered by SWAYAM. Swayam Prabha DTH Channels: Online teaching through Video lectures, broadcast by MHRD Student Enrichment Programmes: Ample opportunities are provided for the professional growth and development of students through student enrichment programmes PowerPoint Presentations: ICT has turned from being a technology of communication and information to a curriculum creation and delivery system for teachers and learners. Learning Outcome: The learning outcome is monitored through:

- Tutorial system
- Continuous assessment
- Results of end semester examination
- Placement records
- Progression to higher studies and research
- Commendable feedback by

parents/students/staff/ alumni. Innovative Teaching methods adopted for: Slow Learners Advanced Learners Brain Storming Assignments and Seminars on Advanced Topics Demonstrative teaching using Simulations Informal Assessment Assignments and Seminars Enrollment on Swayam courses - Advanced Topics Group discussion Aptitude classes for Competitive Examinations Audio and Video Lectures through What's App groups Case Study methods One act Play Behavioural modelling Assistance given by Advanced Learners Metaphor Game Role Play Problem solving in a team Teaching with real time examples Textual analysis Audio Visual Aids Audio Visual Aids Flip Class Room Flip Class Room Student Enrichment Programmes Student Enrichment Programmes Video Lectures on Swayam Prabha Channels Video Lectures on Swayam Prabha Channels Enrollment on Swayam courses - Common Topics Practical Guidance Captured Lectures in the remedial classes Advanced Projects Bridge Courses: At the commencement of every academic year, Bridge Courses on "Basics of Computer and Internet" and "English Communication Skills" are imparted to the students of all Departments. Value Added Courses: In order to enrich the curriculum, value added courses serve as added advantage to the students. Moral Instruction Classes: To groom the personality of the students, moral instruction classes are held once in a week.

5. Evidence of Success The University rank holders Year Number UG PG 2013 9 2 2014 11 NIL 2015 14 2 2016 8 5 2017 4 1 Total 46 10

- Familiarity in usage of computers and Internet
- Improvement in communication skills
- Whenever students show regression in their academics due to personal or any other health issues, they have been promptly recovered with tutor ward meet, remedial classes and counselling sessions.
- Knowledge gained by the students is proved through certificates of merit and awards received from other institutions and it is also analyzed by the Progression in the result analysis of end semester examinations
- While learning from the reservoir of vast intellectual academic resources, students start to earn and become empowered with scholarly skills.
- The robust growth and productivity of the students serve as a source of financial help to their families.
- Utmost performance of alumni in the own college as proficient professors and in schools, other colleges, IT Sector and industries.
- Increase in number of students being recruited in reputed companies.
- Positive Impact in the Behavioural gestures.

6. Problems Encountered and Resources Required

- While the opportunities to explore professional possibilities are evident, actions devoted to foster the required resources inside the campus are expensive.
- The installation and maintenance of online resources is arduous but valuable and productive.

7. "Innovative and efficient teaching to empower Young Women" can be implemented by any institution. Of paramount importance in this project are the following:

- Adopting the mission statements of the college and transforming the objectives into action plans and innovative manoeuvres.
- Designing a comprehensive plan to promote a stress free learning environment and ensure quality education for all with the available resources.

The inventive vibes of the college campus has an optimistic impact on the education and intellectual wellbeing of all who enter into the campus.

- Ensuring the involvement of faculty and students in the planning and implementation of an innovative and efficient teaching learning campus to bring about attitudinal changes that translate into social impact as they in turn enrich their own communities.

7.2.1. Title of the Practice-2 "Inter-Department Guest Lectures"

2. Objectives of the Practice

- Generating knowledgeable students with the resources available from other departments.
- Enhancing the intellectual capacity of the students through imparting guest lectures on diverse topics by the faculty members from other departments.
- Inculcating the students to be familiar with the values in the mission statements.
- Educating the academic and social values to the students and utilize the optimum strength of the staff in the campus.
- Involving the ingenious lecturers in the genuine deployment of their expertise.

3. The Context Since majority of the students come from rural background, they lack communication skills and exposure in academic and social domains. Hence it is the responsibility of the college to

expand the perspectives of the students and broaden their revelation in all spheres of influence. 4. The Practice The College has undertaken various initiatives in instilling a knowledge campus: 46 faculty members of the college have taken part in rendering guest lectures on various topics to the students of all departments. 189 Guest Lectures were conducted for the students. Special occasions like Abdul kalam day, Bharathiar Birthday, Youth day, Swami Vivekananda day Gandhi jayanthi and the like are also observed with common lecture by the dynamic faculty members. Holistic Education: Value based Educational lectures helps students to identify themselves through learning the significance of humanitarian values such as compassion and peace. Intellectual capabilities: Lectures are focused to induce the intellectual desire of the students. Communal harmony: Lectures on secularism and mutual communal respect are delivered to the students as the key elements of communal harmony. Social Commitment: Social responsibility, corporate responsibility, sustainable management, ethical management and the like are incorporated in the guest-lectures to improve the quality of life of the students. Eco-Consciousness: Lectures on different ways of conserving the environment is imparted to the students by the faculty members and from the students to the society. Academic Lectures: To face the competencies in the global arena, interdisciplinary lectures support the students to a greater extent. 5. Evidence of Success Success in the implementation of Inter-department Guest Lectures is seen in the following:

- o Great care is taken for the systematic execution of planning on guest lectures.
- o The robust growth, yield and productivity of the students which serve as a source of educational help to the students, staff and their families.
- o Exposure of students is evident in the number of placements and their progression in assorted domains.
- o Number of students and faculty members are benefitted through exchange of knowledge in diverse fields.
- o 90 of Positive Feedback from the students.

6. Problems Encountered and Resources Required • While the opportunities to explore varied educational resources are evident, actions devoted to foster the lectures to other departments become difficult due to unexpected commitments. • The execution of Inter-Department Guest Lectures is arduous but valuable and productive. 7. Inter-Department Guest Lectures can be implemented by any educational institution. • Designing a comprehensive plan to promote knowledge bound campus and ensure holistic education for all with the available resources. The execution of mission values of the college through inter-department guest lectures has an optimistic impact on the students. • Ensuring the involvement of faculty and students in the implementation of the practice to bring about academic and attitudinal changes that translate into social impact as they in turn enrich their own communities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.stjosephstup.org/Instituional%20Best%20practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- The institution has been converging on “Women Empowerment” down the corridors of Time, shaping the lives of young women. • It has endeavored not only to sharpen the educational skills but also open the doors of opportunities for the young students by identifying and nurturing their various talents. • It reflects a continuous journey beyond the threshold of mediocrity to ascend an explorative experience in quality education. • All our staff members have done yeoman and dedicated service that has made “Education” in St. Joseph’s College a magnificent endeavor which can be cherished as well as assimilated as profound knowledge for our students’ future ostentatious life. Women Empowerment is the natural result of the following strengths of the institution. 1. Adherence to



its foundational concepts that have laid out the trajectory of its growth plan. 2. Outstanding Women Empowerment Strategies to ensure a shared vision, a cohesive team and an engaging work culture. 3. Meticulously planned and implemented personal and professional development programmes for its faculty and students. 4. Efficient governance structure and administrative mechanisms to ensure speedy implementation of all developmental plans. 5. Relentless efforts at attaining the best possible balance between growth and sustainability. 6. Manifest commitment to be responsible stewards of the extraordinary campus. It is blessed with by a scrupulous striving to ensure biodiversity, eco-consciousness and reverence for the gifts of nature. 7. So far, 3020 graduates have been awarded with UG and PG degree. 8. Nineteen gender equity promotion programmes were organized by the institution for the past 5 years. 9. Alumni as Women Entrepreneurs add laurels to the college. Taken together, these strengths have contributed in ample measure towards the holistic education to empower young women in a unique manner, energizing and knitting everyone together into one educative community. This ambiance, taken together with the multi-pronged social commitment programmes involving every member of the faculty and students, results in moulding the students to become intellectually competent, morally upright, spiritually inspired and socially committed leaving footprints wherever they go. Education is power and can help millions of women all around the world, realise their potential and empower them to change the world for the better. It can boost their confidence, health and mind, helping them to feel more empowered to stand up for themselves. Education for women is on the rise, but a lot of work remains. By giving women proper education on par with that of their male counterparts, Women can be empowered to change the world for the better by living longer, healthier lives and contributing to the great social human capital.

Provide the weblink of the institution

<http://www.stjosephup.org/Institutionaldisntinctiveness.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Introduction of standardized mechanism for reporting to IQAC, Green Audit to be done by external expert team, Biometric Attendance System for Faculty Staff, Online feedback system for students other stakeholders, To introduce e-based system for different academic processes like internal assessment evaluation and the like., Online examination for Part IV Papers, National and International linkages, More number of innovative incubation centers, IQAC newsletter to increase participation of the stakeholders., Workshops on Intellectual Property rights, To initiate funded Research Projects and proposals.