

ST.JOSEPH'S COLLEGE FOR WOMEN, TIRUPUR.

“Five Days Online Faculty Development Program”

Organized by

Internal Quality Assurance Cell

From 08.10.2020 to 14.10.2020

Name of the Resource Person: Ms. Mayuri Arun,

CMT Academy,

Coimbatore.

Topic of Discussion : Classroom Management, Work life Balance, Leadership style, English as a Language and Personal Development.

Venue : Zoom

Time : 2.00 p.m to -:4.00p.m

No. of Participants : 60 (All the faculty members)

Day I, Date: 08thOctober 2020

Topic: Classroom Management

Points Discussed:

- Discussed a wide variety of classroom management techniques and strategies.
- To establish and sustain an orderly environment in the classroom.
- To promote active learning and student involvement.
- To understand student psychology for effective learning.

Day II, Date: 09thOctober 2020

Topic: Work life Balance

Points Discussed:

- Highlighted the importance of time management to attain balance in Professional and Personal life.
- Provided easy and effective tips to avoid stress.
- Importance of meditation which is the perfect way to align the mind, body and soul.
- Suggested some healthy food and sleeping habits to practice.
- Discussed the importance of soft skills in workplace, the type of behavior, attitude etc.,

Day III, Date: 12thOctober 2020

Topic: Leadership style

Points Discussed:

- Ideas to motivate students.
- Highlighted Teacher leadership role inside and outside of the classroom.
- To practice planning, evaluation, coordination and improvement of teaching skills.
- Motivated faculty members for continuous up gradation of skills.

Day IV, Date: 13thOctober 2020

Topic: English as a Language.

Points Discussed:

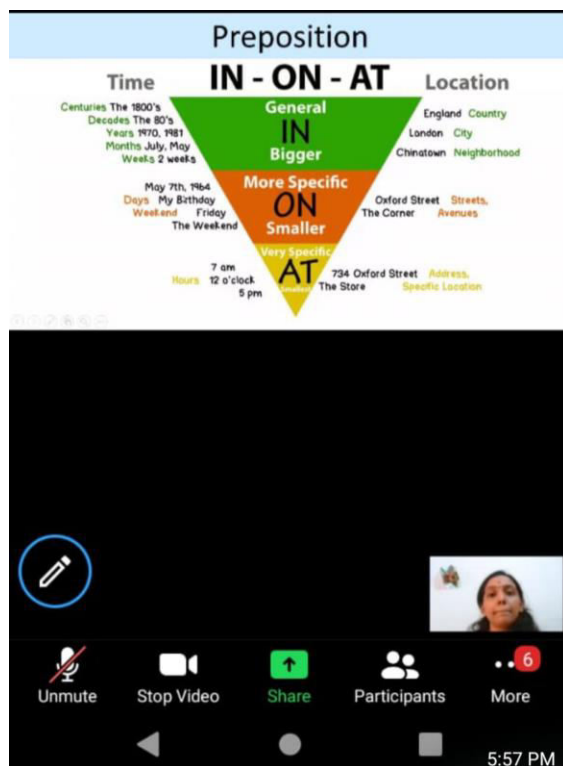
- Motivated to pay attention to soft skills for career Development
- Discussed on requirement for effective presentation, the art of effective verbal communication and effective written presentation.
- Stressed to enhance language skills which sharpens our teaching skills and enables us to become trainers, guide and mentor.
- Emphasized language proficiency as one of the important areas for career enhancement.
- Grammar, Impromptu speaking, etc.,

DayV, Date: 14th October 2020

Topic: Personal Development.

Points Discussed:

- Discussed on “How to develop personality” and emotional, mental, spiritual and professional perfection.
- Covered various topics like attitude, the body language, character, Factors affecting the personality, Focus areas for improvement etc.,
- Provided many ideas to improve the inter personal skills
- She gave few tips which could be followed at the work place.



Impromptu/Free Flow

On the spot!

Impromptu Speaking

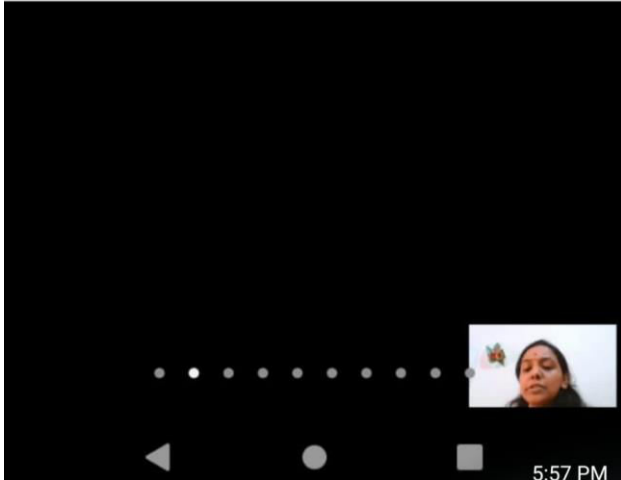
Delivered on the moment.

Don't know the topic requirements earlier.

Example:

Present about a conference/ training attended

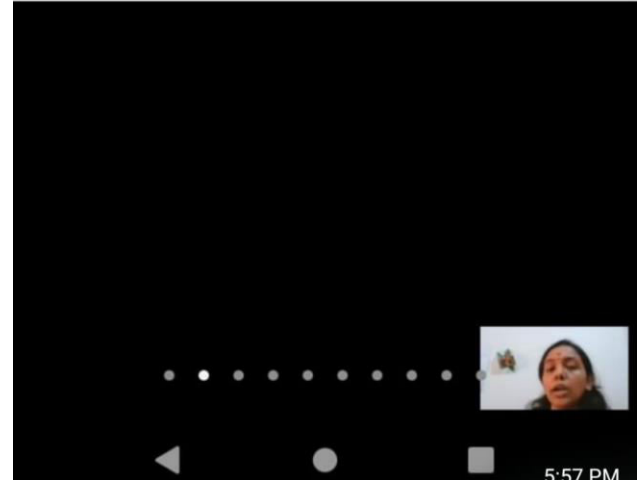
Speak about a teammates at a meeting or farewell



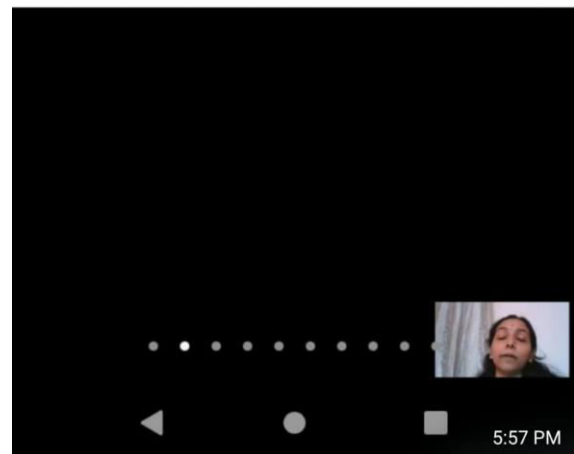
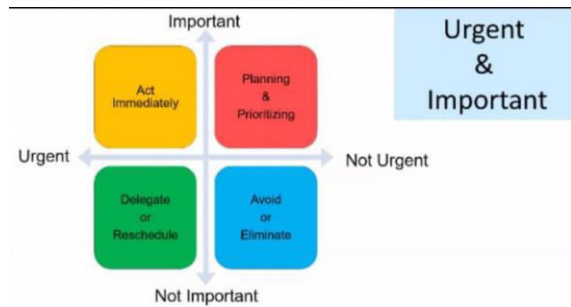
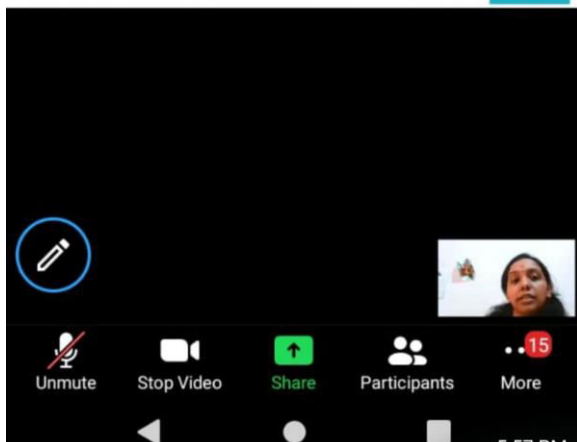
Tips for Effective Impromptu Speech

#2MinutePromise

1. Introduction: 30 seconds (What, where, why, how, when etc.)
2. Content: 1 minute (Good and bad, Tenses, Perspective)
3. Conclusion: 30 seconds (News, Facts, Moral, Philosophy, quotes etc.)



Formal Presentation



ST.JOSEPH'S COLLEGE FOR WOMEN, TIRUPUR.

Faculty Development Program Organized by Internal Quality Assurance Cell” on 15.03.2021

Name of the Resource Person : Mr. S.Vinoth Kumar,
CAMU LMS Trainer,

Topic of Discussion : CAMU Software Applications

Venue : B.Com. CA Computer Lab

Time : 2.00 p.m to 3.30 p.m

No. of Participants : 60

Point to Discussed:

- Explained login and Registration process in CAMU
- Discussed the steps to give Assignments to Students
- To create Academic Plan
- CAMU Mobile Application
- Discussed on “How to create Timetable and Teaching plan”?

