YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	St Joseph's College for Women, Tirupur
• Name of the Head of the institution	Dr R Mary Josephine
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04212427575
• Mobile no	9790321553
• Registered e-mail	sjcfwtup@gmail.com
• Alternate e-mail	sjcfw@yahoo.co.in
• Address	Kangeyam Road, Tirupur
• City/Town	Tirupur
• State/UT	Tamilnadu
• Pin Code	641604
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Bharathiar University**
• Name of the IQAC Coordinator	**Dr J Priyadharshini**
• Phone No.	**04212427575**
• Alternate phone No.	**9487404045**
• Mobile	**7373259089**
• IQAC e-mail address	**sjciqac2017@gmail.com**
• Alternate Email address	**sjciqac@stjosephcollegetup.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://stjosephcollegetup.edu.in/wp-content/uploads/2022/12/SJCAQAR-2020-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://stjosephcollegetup.edu.in/wp-content/uploads/2022/10/Academic-CALENDAR-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.61**	**2019**	**28/03/2019**	**27/03/2024**

6.Date of Establishment of IQAC	**13/06/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr J Priyadharshini	**National Webinar**	**NAAC**	**2021**	**30000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	10	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	30000	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- From 26.07.2021to 30.07.2022, five days Faculty Development Programme on "E-content skill development" was organized. Dr.A.Vimal Jerald, Assistant Professor, Department of Computer Science, St.Joseph's College (Autonomous), Trichy was the resource person. On 16.08.2021, Health Boot Camp was organized for Teaching Staff and Non-Teaching Staff. Dr.Ravichandran, Aroma therapist, Arvi Aroma therapy centre, Coimbatore was the resource person. On 18.08.2021, Faculty Development Programme on "Various Applications of CAMU LMS Software" was arranged. Mr.Vinoth Kumar, project head, CAMU software solutions, Chennai oriented the staff members about the software. On 24.08.2021, Webinar on "Innovation in Teaching and Learning" was organized. Dr.A.Vimal Jerald, Assistant Professor, Department of Computer Science, St.Joseph's College (Autonomous), Trichy was the resource person. On 08.09.2021, Webinar on "Funding Opportunities in Biotechnology - BIRAC BIG Awareness Programme" was organized in collaboration with Placement Cell. Dr. Mary Mangaiyarkarasi, Consultant, Intellectual property, Ms.AnkitaPuranik, Innovation and Ecosystem Development Officer, Dr.Bratati Mukherjee, Executive -Programmer were the resource person. Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator presented a paper on "Innovative and Efficient Teaching to Empower Young Women" in a National Virtual Conference, on "Best Practices and their Success stories in HEI's" in Rathinam College of Arts and Science, Coimbatore on 25th and 26th June 2021.

- Articles on "Innovative and Efficient Teaching to Empower Young

Women and Health is Wealth" of Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator were selected and published in, proceedings of National Conference and "Best Practices and their Success stories in Higher Educational Institutions" was published by Coimbatore Institute of Information Technology (CIIT) Coimbatore. • On 20.10.2021, Institution got Google space through Blazon, Coimbatore. College domain name registration for edu.in was done successfully. Mail id's for all the staff members were created by IQAC in the name of College domain. • Signed MoU with IBM, Chennai and conducted meetings with students through Placement Cell. The details of students were enrolled in IBM Portal. The Students were motivated to take up certificate courses in IBM Portal at free of cost. • Attended Zoom meeting with CAMU, regarding review on the current implementation progress. Dr. R.Mary Josephine, Principal, Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator, Mrs.B.Nithya, Assistant Professor in Computer Applications and Mrs. Anitha.K, Assistant Professor in Business Administration attended the meeting.

• On 02.11.2021, attended Zoom meeting with CAMU regarding review on the current implementation Progress. Dr.Mary Josephine, Principal, Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator, Mrs.B.Nithya, Assistant Professor in Computer Applications and Mrs. Anitha.K, Assistant Professor in Business Administration attended the meeting. OBE module and transportation module was discussed. • On 17.11.2021, Our College has re-registered in India Rankings 2022 (NIRF) with the current details. • On 20.11.2021, Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator attended IQAC and NAAC Coordinators meet on "Environment Management system, Green Campus audit and Energy audit" at Educational Institution and Industrial sectors, "Audited site visit" and "Miyawaki Rapid Forest''. Demonstration programme was organized by Nature Science Foundation and Nehru Arts and Science College. Dr.T.G.Shejo, Head and Assistant Professor of Commerce and Dr.P.Usha, Assistant Professor of Tamil from our college also attended the programme. . • On 15.12.2021 and 16.12.2021, IQAC in collaboration with Department of Commerce organized State Level Workshop on "Public Financial Management System with Special Features to TSA". 29 Officials from various Colleges and 200 Students participated in the workshop. • On 21.12.2021, received communication from NAAC that the proposal for organizing a National Conference has been accepted and Sanctioned a financial assistance of Rs.30000 for conducting the same.

• On 13.01.2021, data for the Academic year 2020-2021 was successfully submitted to National Institutional Ranking Framework

(NIRF) 2022 and the same was submitted to RJD office. • On 20.01.2021, data for the year 2020-2021 was successfully uploaded to All India Survey on Higher Education (AISHE). • On 08.02.2022, IQAC sent the link for all the students (UG and PG) on students satisfaction Survey. • From 22.02.2022 to 02.03.2022 IQAC initiated the process of uploading the certificates of staff members (Teaching Staff) in PDF format in Bharathiar University ERP website with the help of Staff Club. Uploading process was done for teaching, non-teaching and administrative staff as per the schedule designed by the IQAC. Website: www.budca.in/erp/FacultyDetails/faculty-instruction.html.

• On 08.04.2022 and 09.04.2022, IQAC conducted NAAC Sponsored National Level Virtual Conference on "Quality enhancements and Best Practices of Higher Education Institutions". IQAC also published Conference Proceedings after the conduct of the Conference. • On 30.05.2022, AQAR was submitted to NAAC for the year 2020-2021 • JCI Tirupur Diamond Club was inaugurated on 20.04.2022.

• Various Clubs like Podhigai Tamil Sangam, Movie Club, Crystal Math Club, Gala Club, Citizen Consumer Club, Photography Club, Entrepreneurship Development Cell, Eco Club, Energy Club, Organic Club, E-Waste Management Club, Virtual Reality Club, Christ Readers Club, Health and Hygiene Club were inaugurated. • Our institution selected 5 villages in Mudalipalayam panchayat with the permission of the District collector. The names of the 5 villages are: Semmandampalayam, Manickapuram, Ponnapuram, Vellakkaradu, Karattankadu.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• To organize five days Faculty Development Programme on	• From 26.07.2021to 30.07.2022, five days Faculty Development Programme on
• To organize Health Boot Camp for Teaching Staff and Non-Teaching Staff On 16.08.2021.	• On 16.08.2021, Health Boot Camp was organized for Teaching Staff and Non-Teaching Staff. Dr.Ravichandran, Aroma therapist, Arvi Aroma therapy centre, Coimbatore was the resource person.
• To conduct Faculty Development Programme on	• On 18.08.2021, Faculty Development Programme on
• To organize a Webinar on	• On 24.08.2021, Webinar on
• To organize a Webinar on	• On 08.09.2021, Webinar on
• To participate and present a paper on National Virtual Conference, on	• On 25th and 26th June 2021, Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator presented a paper on
• To publish Articles on	• Articles on
• To acquire Google space through Blazon, Coimbatore.	• On 20.10.2021, Institution got Google space through Blazon, Coimbatore. College domain name registration for edu.in was done successfully. Mail id's for all the staff members were created by IQAC in the name of College domain.
• To Sign MoU with IBM, Chennai and conduct meetings with students through Placement Cell.	• Signed MoU with IBM, Chennai and conducted meetings with students through Placement Cell. The details of students were enrolled in IBM Portal. The Students were motivated to take up certificate courses in IBM Portal at free of cost.
• To attend a meeting with CAMU, regarding review on the current implementation progress.	• Attended Zoom meeting with CAMU, regarding review on the current implementation progress.

	Dr. R.Mary Josephine, Principal, Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator, Mrs.B.Nithya, Assistant Professor in Computer Applications and Mrs. Anitha.K, Assistant Professor in Business Administration attended the meeting.
• To attend a meeting with CAMU regarding review on the current implementation Progress and OBE module implementation.	• On 02.11.2021, attended Zoom meeting with CAMU regarding review on the current implementation Progress. Dr.Mary Josephine, Principal, Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator, Mrs.B.Nithya, Assistant Professor in Computer Applications and Mrs. Anitha.K, Assistant Professor in Business Administration attended the meeting. OBE module and transportation module were discussed.
• To re-register in India Rankings 2022 (NIRF) with the current details.	• On 17.11.2021, Our College has re-registered in India Rankings 2022 (NIRF) with the current details.
• To attend IQAC and NAAC Coordinators meet on "Environment Management system, Green Campus audit and Energy audit" at Educational Institution and Industrial sectors, "Audited site visit" and "Miyawaki Rapid Forest''	• On 20.11.2021, Dr.J.Priyadharshini, Assistant Professor, and IQAC Coordinator attended IQAC and NAAC Coordinators meet on "Environment Management system, Green Campus audit and Energy audit" at Educational Institution and Industrial sectors, "Audited site visit" and "Miyawaki Rapid Forest''. Demonstration programme was organized by Nature Science Foundation and Nehru Arts and Science College. Dr.T.G.Shejo, Head and Assistant Professor of

	Commerce and Dr.P.Usha, Assistant Professor of Tamil from our college also attended the programme.
• To organize State Level Workshop on "Public Financial Management System with Special Features to TSA".	• On 15.12.2021 and 16.12.2021, IQAC in collaboration with Department of Commerce organized State Level Workshop on "Public Financial Management System with Special Features to TSA". 29 Officials from various Colleges and 200 Students participated in the workshop.
• To Send a proposal to NAAC for organizing a National Conference	• On 21.12.2021, received communication from NAAC that the proposal for organizing a National Conference has been accepted and Sanctioned a financial assistance of Rs.30000 for conducting the same.
• To submit data to National Institutional Ranking Framework (NIRF) 2022.	• On 13.01.2021, data for the Academic year 2020-2021 was successfully submitted to National Institutional Ranking Framework (NIRF) 2022 and the same was submitted to RJD office.
• To submit data to All India Survey on Higher Education (AISHE).	• On 20.01.2021, data for the year 2020-2021 was successfully uploaded to All India Survey on Higher Education (AISHE).
• To take Students satisfaction Survey.	• On 08.02.2022, IQAC sent the link to all the students (UG and PG) on students satisfaction Survey.
• To initiate the process of uploading the certificates of staff members (Teaching Staff) in PDF format in Bharathiar University ERP website with the help of Staff Club.	• From 22.02.2022 to 02.03.2022 IQAC initiated the process of uploading the certificates of staff members (Teaching Staff) in PDF format in Bharathiar University ERP website with the help of Staff Club. Uploading

	process was done for teaching, non-teaching and administrative staff as per the schedule designed by the IQAC. Website: www.budca.in/erp/FacultyDetails/faculty-instruction.html.
• To conduct NAAC Sponsored National Level Virtual Conference on "Quality enhancements and Best Practices of Higher Education Institutions".	• On 08.04.2022 and 09.04.2022, IQAC conducted NAAC Sponsored National Level Virtual Conference on "Quality enhancements and Best Practices of Higher Education Institutions". IQAC also published Conference Proceedings after the conduct of the Conference.
• To submit AQAR to NAAC for the year 2020-2021	• On 30.05.2022, AQAR was submitted to NAAC for the year 2020-2021
• To inaugurate JCI Tirupur Diamond Club	• JCI Tirupur Diamond Club was inaugurated on 20.04.2022.
• To inaugurate Various Clubs like Podhigai Tamil Sangam, Movie Club, Crystal Math Club, Gala Club, Citizen Consumer Club, Photography Club, Entrepreneurship Development Cell, Eco Club, Energy Club, Organic Club, E-Waste Management Club, Virtual Reality Club, Christ Readers Club, Health and Hygiene Club were inaugurated.	• Various Clubs like Podhigai Tamil Sangam, Movie Club, Crystal Math Club, Gala Club, Citizen Consumer Club, Photography Club, Entrepreneurship Development Cell, Eco Club, Energy Club, Organic Club, E-Waste Management Club, Virtual Reality Club, Christ Readers Club, Health and Hygiene Club were inaugurated.
• To adopt villages under UBA Scheme.	• Our institution selected 5 villages in Mudalipalayam panchayat with the permission of the District collector. The names of the 5 villages are: Semmandampalayam, Manickapuram, Ponnapuram, Vellakkaradu, Karattankadu.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body Meeting	19/10/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	10/01/2023

15.Multidisciplinary / interdisciplinary

Multidisciplinary or interdisciplinary learning is a "whole" or "comprehensive" method that covers an idea, topic, or text by integrating multiple knowledge domains. It is a very powerful method of teaching that crosses the boundaries of a discipline or curriculum in order to enhance the scope and depth of learning. The College offers Certificate Courses and Value added Courses like Business English Communication, Electronic Technician Training Course, Electronic Technician Training Course, Preparation of Organic Products, Web Designing with Flask, Graphics Designing using Photoshop and Canva, Aari Embroidery, Basic Sketching, Hands –on Workshop on Mobile Service, Adobe Illustrator, Film Making & Youtube Startups,Soft skills on Personality Development, TALLY Ace, Merchandising, MS Office, Tally with GST, Corel Draw, Microsoft Office and Typewriting Higher & Lower[Tamil & English].These courses are offered in addition to their University Curriculum irrespective of their major subjects in their degree programmes..

16.Academic bank of credits (ABC):

NAD Registration

St.Joseph's College for Women participated in NAD depository services on 17.7.2018. Intially, the students was registered in NAD Registration Portal who were all admitted in the year 2016 - 2017 and 2017 – 2018. Then the process continues to all the students in our college.

Benefits to Students

- The student can view, access and share their digital academic awards with other Academic Institution or potential employers

at any time through the Student Portal of NAD
https://nad.digilocker.gov.in/students

- The students need to register in NAD and obtain a NAD ID only once. The same NAD ID has to be used for multiple degrees or higher education of the same student.
- Students who have already registered themselves in NAD and holding a valid NAD ID are required to inform the details to the NAD Co-ordinator.
- Allow students to download/print an authenticated copy of the academic award.

- No risk of losing or spoiling of Academic awards.Reducing the circulation of fake certificates
- Faster Service Delivery.

17.Skill development:

The College organizes various Student Enrichment Programmes, career orientation Programmes, Certificate courses, Value Added Courses, Clubs like consumer Club, Photography Club, Virtual Reality Club, International Eco Club with Nature Science Foundation, Movie Club, Energy Conservation Club and much more to promote Skill Development among the students. The College has created an Entrepreneurship Development Cell (EDC) which organizes several Entrepreneurship Awareness programmes. The College offers Certificate Courses and Value added Courses like Business English Communication, Electronic Technician Training Course, Electronic Technician Training Course, Preparation of Organic Products, Web Designing with Flask, Graphics Designing using Photoshop and Canva, Aari Embroidery, Basic Sketching, Hands -on Workshop on Mobile Service, Adobe Illustrator, Film Making & Youtube Startups,Soft skills on Personality Development, TALLY Ace, Merchandising, MS Office, Tally with GST, Corel Draw, Microsoft Office and Typewriting Higher & Lower[Tamil & English].These courses are offered in addition to their University Curriculum irrespective of their major subjects in their degree programmes..

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In addition to vernacular language (Tamil), Hindi and French are offered to other State Students as their Part-II Subjects. Various programmes which focus on Indian Traditions are organized regularly. International Yoga Day is celebrated every year. Students are enrolled in Swayam Courses, IBM Certificate Courses and courses offered in Infosys portal. Programmes focussing on Indian and Sate traditions are organized regularly.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College adapts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- **Graduate attributes are described to the first year students at the commencement of the programme.**
- **First week at the commencement of each semester is spent by the teachers for introducing the course outcomes to the students.**
- **Learning Outcomes of the Programs and Courses are observed periodically.**
- **Soft Copy of Curriculum and Learning Outcomes of Programmess and Courses are uploaded on the Institution website for reference.**
- **The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.**
- **The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.**
- **The website is regularly updated to showcase PO's and CO's.thus they are well aware.**

20.Distance education/online education:

Online Classes are also conducted to the Students whenever necessity arises. Exams and assignments are submitted by the Students using various online tools like Google Classroom, LMS etc.Students are enrolled in Swayam Courses, IBM Certificate Courses and courses offered in Infosys portal.

Extended Profile

1.Programme

1.1   **400**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1118**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **249**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **362**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **68**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **68**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**400**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1118**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**249**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**362**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**68**

File Description	Documents
Data Template	View File

3.2	**68**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1	**39**
Total number of Classrooms and Seminar halls	
4.2	**275**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**253**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a meticulously planned and well implemented process as documented below:

- **Staff meetings, HOD's Meetings, Meetings within the department, IQAC meetings and Union members meetings are held to upsurge at optimal explications regarding the discussion on various action plans for new ventures at the commencement of every semester to arrive at successful culmination of various student enrichment programmes and other department activities.**
- **Academic Calendar is prepared as per the Bharathiar University academic schedule.**
- **In each semester, courses are allotted to faculty according to area of specialization and their skill matrix.**
- **A Lesson plan is prepared by the respective faculty members at the beginning of each semester for the courses to be**

handled by them.

- **Well defined Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes(COs) aid in providing direction to teaching and other activities.**
- **Time table for the entire semester is prepared to indicate specific class and laboratory hours.**
- **Faculty members maintain a Work Diary which consists of the date, period of class taken and the topic handled.**
- **Feedback from Students, Faculty members and alumni is given due importance in defining graduate attributes.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared well in advance before the commencement of the semester after referring to Bharathiar University Calendar. The Public Holidays are identified and accordingly, the dates for the two CIA Tests and a Model Examination per semester are fixed in the academic calendar. The Internal Tests are conducted in a centralized manner once in 28 days as per the schedule mentioned in the academic calendar. The Units I and II of the syllabus are completed for CIA Test I, Units III and IV for CIA Test II and all the units for Model Examination. Attendance in all the three Tests is compulsory. But alternate tests are given for genuine reasons like sports, sickness, marriage etc. and for those who get marks below minimum. The timetable is prepared as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2022/10/Academic-CALENDAR-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

28

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1020

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum designed by the university includes 31 subjects on Professional Ethics, 08 subjects on Environment and Sustainability, 17 subjects on Human values, and one subject on Gender. Totally, Students learn 57 subjects on the above mentioned cross cutting issues. Some of the highlighting subjects are: Environmental Studies and Value Education-Human rights in I Year, Women studies and General Awareness in the II Year. A paper on Environmental Studies aims to create awareness about conservation on energy, plants, pollution, water and natural hazards. A Paper on Human Rights is to provide students with an in-depth knowledge of the field of Human Rights, in terms of both theory and methodology. Students will also acquire an ability to analyze questions and problems within the field in an independent and critical manner. A Paper on Women's Studies introduces students to the legal provisions for women and women's access to justice. Seminars, Webinars and Guest lectures on Professional Ethics, Gender, Human Values and Environment are conducted by the respective committees. To inculcate human values, thought for the day is read in the daily assembly by a student and a faculty. Environment related activities are carried out by the students as extension activities.

File Description	Documents
Any additional information	[View File]
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File]
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

801

File Description	Documents
Any additional information	[View File]
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/1.4.1-Feedback-analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/1.4.1-Feedback-analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

400

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

393

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **Students enrolled in the first year are identified as slow and advanced learners based on their Higher Secondary marks and CIA exams conducted by each department.**
- **The college offers remedial classes for students, whose academic performance is hampered due to various factors such as lack of attention or concentration, lack of confidence, incompetence in language skills, spelling errors and the like.**
- **Remedial Classes are conducted with an aim to improve the academic performance of the students who are at risk of learning difficulty, absentees and students who participate in sports and other activities.**
- **The college enhances intellectual capability of advanced learners by motivating them to take part in presentations, seminars, quiz and group discussions.**
- **Advanced learners are provided career guidance to appear for competitive examinations.**

Slow Learners

- **Brain Storming**
- **Demonstrative teaching using Simulations**
- **Group discussion**
- **Assistance given by Advanced Learners**
- **Teaching with real time examples**
- **E-Contents**

Advanced Learners

- **Assignments and Seminars on Advanced Topics**

- Enrollment on Swayam courses – Advanced Topics
- Aptitude classes
- Behavioural modelling
- Problem solving in a team
- Textual analysis
- Flip Class Room
- Swayam Prabha Channels
- Projects

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/2.2.1slow-advancedlearners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1118	68

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- Hands-on learning, more formally known as Experiential Education, reflects a teaching philosophy that promotes learning by doing. Training on Tally, Basics of Computer and Internet, Communicative English, Aptitude and Embroidery are imparted to the students.
- Informative tours are arranged regularly by all Departments for the final year students with their staff members for edifying their learning experience.
- Group discussion, Flip Classroom, role-play, subject quiz, news analysis and debates on current affairs generate an open-ended creative learning process.
- 352 Students have enrolled in the various online courses offered by SWAYAM.
- With the advent of SWAYAM DTH Channels in 10 classrooms and

Gabriel hall, students have access to online video lectures of their curriculum based course content, provided by MHRD

- ○ **Internships are arranged for advanced learners by the placement cell which is considered as an important career stepping stone at our Institution.**
- ○ **Many of the UG and PG courses have project work in their final semester.**
- ○ **Certificate courses and value added courses are imparted to the students to improve experiential learning and to promote employability skills.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://stjosephcollegegetup.edu.in/wp-content/uploads/2023/04/2.3.1-Participative-learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **214 PCs and 35 Laptops are available for Students and Faculty members.**
- **31 projectors are available in different classrooms/labs.**
- **22 Printers are installed at Labs and important places.**
- **Photocopier machines - Multifunction printers are available at all prominent places in the College.**
- **Scanners- Multifunction printers are available at all prominent places.**
- **Seminar Rooms- Three seminar halls are equipped with all digital facilities.**
- **Smart Board- Four smart boards are installed in the campus.**
- **Swayam Prabha DTH Channels are installed in 10 Classrooms**
- **Auditorium- It is digitally equipped with mike, projector, cameras and computer system.**

Teaching-Learning Process

- **Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom**
- **Digital Library resources (DEL NET, INFLIBNET etc)**
- **PowerPoint presentations- Faculties are encouraged to use**

power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

- **E-Contents – More than 200 E-Contents prepared by the faculty are made available for students for long term learning and future referencing.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

68

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

68

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

475

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment in college is so transparent that every student has an outline about the standard internal evaluation process of the theory and practical subjects. The institution follows the regulations of Bharathiar University. Assessment of continuous internal evaluation includes the sum of best out of two CIA, a model exam and assignments. Schedule of Internal assessment examinations is well planned and published in the academic calendar and posted in the institutional website. CIA examinations are held once in 28 days.

The pattern, quality and correctness of the question papers prepared by the faculty members for the internal assessment tests are verified by the Head of the Department.

Evaluation is done by the faculty members who handle the respective courses within a week from the date of examination. The answer scripts are distributed to the students for their verification and the satisfaction of the students regarding evaluation is ensured. Signatures are obtained from the students in the Internal Assessment mark register to have transparency in the Internal Assessment mechanism.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/2.5.1transparency.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination related grievances are handled by the tutors and faculty members handling respective courses to make it time bound and transparent. Answer scripts of Continuous Internal Assessment Examinations are distributed to the students as regard to total checking and for clarifications if any.

1. Student approaches her tutor for clarifications related to valuations of Continuous Internal Assessment Examinations and others if any.
2. Students are informed of the correct answers through Google classroom after the CIA examinations.
3. Student issues related to the above is perceived by the tutor within a week.
4. A clear record on feedback about all the question papers is

maintained.

5. The entire process is monitored by the chief examination In-Charge and then the final details forwarded to the Bharathiar University through the Principal.

- Examination Cell helps the students for examination related grievances during the conduct of the CIA and model examinations.
- For the conduct of University Examinations, for every semester, each department in the college takes charge of examination cell on a turn basis.
- The Student Union Council with two or three senior faculty members look into the college level grievances related to academic and non-academic matters.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/2.5.2-ExamGrievance.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College adapts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Graduate attributes are described to the first year students at the commencement of the programme.
- First week at the commencement of each semester is spent by the teachers for introducing the course outcomes to the students.
- Learning Outcomes of the Programs and Courses are observed periodically.
- Soft Copy of Curriculum and Learning Outcomes of Programmess and Courses are uploaded on the Institution website for reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
- The students are also communicated about the Programme

- outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings.
- The website is regularly updated to showcase PO's and CO's and therefore they are well aware.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/POsand-COswithLinks.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes, Program Specific Outcomes and Course Outcomes are considered as the invariant core of the institution. Various principles and tools are applied to assess the learning outcomes of the students.

Method of assessment of POs / PSOs

The program outcomes and Program Specific outcomes are constructed on a culture of individualism including academic and Personal Autonomy. PO's and PSO's are well defined and displayed in the institutional website.

Academic attainment:

- Internal assessment + University Examination
- Entry level and exit level Pass percentage of students
- Rank Holders
- For each student, Progression is monitored through result analysis at the end of

I year, II year and final year.

Personal Autonomy:

- Evaluation of learning outcomes is entrenched in Exit Students' Feedback, Parents' Feedback, Teachers' feedback on courses and Alumni Feedback based on rating scales.

Course outcomes are correlated with POs and PSOs and checked at the end of the semester. Any shortfall noticed in the attainment is adjusted through better instructional strategies and counseling.

Productivity and efficiency measures are emphasized in Non-quantifiable contexts. Iterations and innovations are applied in teaching methodologies whenever and wherever necessary.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/2.6.2-COsAttainment.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

348

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/2.6.3-Annual-report-10.02.2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/Student-Satisfaction-Survey2021-2022-1.xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.9

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

05

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	http://naac.gov.in/index.php/en/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Promoting Innovation: The College has created an Entrepreneurship Development Cell (EDC) which organizes several Entrepreneurship Awareness programmes.

2. Human Resources: The faculty members are encouraged to pursue their Ph.D work and to participate in various skill enhancement programmes.

3. Research infrastructure: College has signed MoUs with few industries to promote research.

4. Placement cell: The placement cell was established for collaborative activities in areas of training and research and to arrange field/industrial visits and campus interviews.

5. Other publications: The College publishes an annual magazine namely "Drizzle". An in-house magazine "Explora" is also published to bring out the innate literary talents of the students.

6. Fine Arts and other Associations: Fine Arts Association (Avishkaar) gives a common platform for the students to think, act and work together in the process of the nation building.

7. Language Laboratory: Our Institution has entrenched a modern language laboratory with state-of-the-art audio-visual equipments to impart language skills.

8. Institution Innovation council. The College has registered itself to IIC to create an ecosystem for innovations.

9. Clubs: The College has various Clubs to instill creativity and innovation among the Students.

10. The College has incubation centres to develop employability skills among the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/3.2.1-Innovation.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

`45`

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

`0`

File Description	Documents
URL to the research page on HEI website	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/3.1.2-Research-guideship.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities of the students in the College focus on areas such as:

Adopted villages, Blood Donation camps, Awareness of Legal Rights, Awareness of Oral Health, Health Checkup Camp, Green Line Campaign, Training of Rural Women Impact & Sensitization. The activities conducted lead to imbibing the values of social responsibility such as:

- To help people in need and distress
- To understand and share the need of under privileged children
- To promote cleanliness in all span of life and common places.
- To acquire social values and a deep interest in environmental related issues.

Learning outcomes of the activity:

1. Enlarge the knowledge of societal issues and problems and to search solution by getting involved with their lives.

2. Build up relation and tie up with organizations/NGO to carry forward humanitarian work in future.

3. Develop a passion and sisterhood towards community, affected people/animals and destitute.

4. Develop skill and aptitude for problem solving.

5. The skills developed include social skills, communication skills, management skills, leadership skills, analytic skills, perceptual skills etc.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/3.4.33.4.4-Extension.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

19

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

41

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1118

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

21

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

17

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Nestled on Kangeyam Road, Tirupur, St.Jospeh's College is situated in the nucleus of the city. Along with the proximity of surrounding amenities, St.Jospeh's College affords easy access to students to one of the suburb's most bustling educational and technological hubs. The capital infrastructure consists of spacious classrooms, laboratories, Library, Auditorium, Herbal Garden and other amenities.

The infrastructure of a college plays a vital role in the development of the college as the students are now focusing on the labs, class rooms, etc while selecting a college. It is important that the college has very good infrastructure with advanced

laboratories equipped with state of the art equipment etc.

The College, to boast its convention has 3 academic blocks -Ravel Block, St. Francis Block and Sacred Heart Block. To provide an academic cum tranquil vibes, the Library has been constructed with contemporary features. The College also houses an elegant chapel which permeates spiritual fervour and instilling a sense of moral values and ethics.

The Alona Auditorium built with a fine aesthetic sense makes the college proud during the conduct of academic and cultural programmes. The Canteen effectively caters to the wellbeing and good health, of all providing hygienic, nutritious, tasty and aromatic food.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/4.1.1-Infrastructurefacilitites.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has the following facilities which are kept open beyond the working hours for students and staff.

The College has a spacious Gymnasium and well equipped Sports room, where students can play Indoor games like chess, carom, Table tennis etc.,

Sports event competitions are conducted in the interdepartmental level in an academic year and the winners are rewarded accordingly. The outdoor games such as shuttle, volley ball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc., are well played by the students. Basketball Court enables the students to practice and enjoy the game in a full-fledged manner.

As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions.

Students are very much encouraged to participate in the cultural events held in the college like Fresher's day, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc., We have some clubs/ Committees to enhance the hidden talent of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/4.1.2-Sportsculturalfacilities-2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

39

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/ICT-Enabledclassrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS: Campesi LIB

Nature of Automation: Fully

Version: 6.1.9

Year of Automation: 2005

About Campes i LIB:

Campes iLIB software is designed to manage the institutional library management processIt captures almost every activity related to library and it has provision to log almost all stock kept in the library like books, periodicals, back volumes and other non book materials etc.,

Modules of Campes i LIB

1. Administration Module

2. OPAC

3. E-gate Register

1. Administration software module:

Sign in to Administration module: The administration module works in multilevel security the default user is Librarian and the default password will be shared with librarian at the time of installation.

Characteristics and Features:

- **Manage members**
- **Manage books**
- **Manage Non- books**
- **Manage periodicals**
- **Circulation of materials**

2. Online Public Access Catalog (OPAC)

The Online Public Access catalog includes following facilities like

- **Book search**
- **Periodical search**
- **Non-book search**
- **Member Due check**
- **Member Transaction History View**
- **Book Reservation**

3. E-gate Register

Online Module works interactively capturing the data from a barcode scanner and logs as

Visitor entry.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/4.2.1-Libraryautomation.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

358

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. **All the departments are provided with LCD projectors and Laptops with the latest configuration.**
2. **Technical persons from ESS ESS Computers visit the college twice a week and extend technical support in all the computer related services and upgradation.**

3. The college website is monitored and updated from time to time by the IQAC of the college.
4. The Span of Space allocated for the college website is expanded according to the arising needs of data uploads.
5. LAN connectivity is extended / updated whenever new computers are added or replaced.
6. Wi-Fi enabled college campus. Update of Wi-Fi will be made whenever essential.
7. Installation of Swayam Prabha DTH Channels in 10 classrooms immediately after the receipt of relevant communication from the university.
8. The software in Library and office is maintained by the vendors of the software respectively.
9. Projectors mounted in 28 classrooms and 3 Seminar Halls enable online teaching learning in a comfortable mode.
10. 104 CCTV cameras are installed in the entire campus.
11. Uninterrupted Internet connection with Leased line.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/4.3.1-ITPolicy.pdf

4.3.2 - Number of Computers

253

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

42

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

COMPUTER LABS

The College has four computer laboratories with 209 computers accessible to students.

PHYSICS AND CHEMISTRY LABS

Physics and chemistry laboratories are spaciously built and equipped with modern equipments pertaining to the curriculum and syllabi of Bharathiar University, Coimbatore.

COSTUME DESIGN AND FASHION LAB

The labs are spacious and well it for each practical paper in Costume Design & Fashion Course

LIBRARY

College library inspire student's love of knowledge or help introduce them to reading skills

DIGITAL LIBRARY

Digital library promotes the use of internet resources with ample

facilities. It also provides access to NList, Delnet and National Digital Library.

GYMNASIUM

Health is Wealth. Along with curriculum teaching, human health care is also focused in Physical education.

SMART CLASS ROOMS

The Smart Learning approach provides learners with a framework and a host of Smart Thinking Tools that motivate higher levels of understanding

ICT ENABLED LECTURE HALL

ICT has turned from being a technology of communication and information to a curriculum creation and delivery system for teachers and learners.

RESEARCH ROOM

The Research Room is dedicated to research scholars and staff members.

AUDITORIUM

College Auditorium and Gabriel Hall have all the latest amenities to cater the needs of prevailing functions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/4.4.2-PoliciesProcedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

75

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

117

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/5.1.3-withlinks.pdf
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

809

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

809

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

216

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

95

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College creates a policy for the dynamic chipping in of the students in the various administrative, co-curricular and extra-curricular activities. These activities facilitate the students to

cultivate leadership, executive and directive proficiencies.

- College Union election is held at the commencement of every academic year.
- Various duties are discharged to the respective positions of the office bearers.
- Students Union has Chairman, Vice Chairman, Secretary, Joint Secretary, PG Head Girl, I year Head girl, II year Head Girl and III year Head Girl. All the departments and Co-curricular activity clubs like NSS, RRC/YRC etc have their associations with Secretary and Joint Secretary.
- All the office bearers are elected on regular polling methods.
- College Union is co-ordinated by two or three senior faculty members.
- The Union members in turn interact with the class representatives to seek their opinion.
- Various common programs like Independence day, Christmas and Pongal celebrations, Teachers day, Women's Day, Graduation day and the like are organized by the college Union every year.
- Union meetings are conducted where the student members bring forward their views and suggestions in a positive way in order to organize the events successfully.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2022/11/Students_Union_2022.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

166

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association. It contributes significantly through financial and non-financial means. Alumni Association has contributed an amount of Rs.82450/-. Notable Alumni Students have acted as Resource Persons in the Seminars and Webinars orgnaized in the Institution. All the details are provided in the document attached with links in the Institution Website.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/Alumni-withlinks-2.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

St.Joseph's College aims to offer holistic education for the empowerment of young women by promoting academic excellence, employability and leadership qualities with social commitment.

MISSION

- To impart Holistic education
- To ignite Intellectual Capabilities
- To promote Communal Harmony
- To nurture Social Commitment
- To develop Eco Consciousness

The Governing Body serves as the decision making body at the highest level. The Principal is the Head of the institution, holding the necessary powers for academic and administrative work. She ensures the organization's management system, implementation and continuous improvement with the help of administrative heads, committees and councils following the guidelines of AISHE, UGC and the affiliating University.

The Secretary is the authority in matters relating to recruitment of faculty, monitoring financial accounting and improvement of infrastructure facilities. The Principal is the authority in matters relating to admission of students, providing research orientation, functioning of all committees, students' and staff grievance redressal, monitoring the duties of faculty and support staff. Participation of Principal, Heads of the Departments, and co-ordinators in decision making processes increase the level of dissemination of ideas and creative implementation of strategies. Governing Body meetings, Council, staff meetings and parent teachers meetings are conducted regularly.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.1.1-Vision.pdf
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college adopts decentralization and participative management

procedures. All decisions pertaining to Academics, Student Affairs and faculty are taken in consultation with the various committees of the college.

Staff council

Principal is the head of the institution. Staff council meetings are held every month to decide matters relating to curriculum, induction of new programmes, student activities, and admissions. There are committees like Union Council, Staff Committee, Fine Arts Committee, Discipline Committee, Anti-ragging Committee, Examination Committee, Grievance Redressal Committee, Internal Complaints Committee, Alumni Committee, Swayam Courses Implementation Committee, Women's Cell, AICUF, Sports committee, NSS, RRC and YRC, Placement Cell.

IQAC

The IQAC meets with staff periodically to discuss contemporary and practical methods in teaching and learning processes and promotes innovative methods. The IQAC reviews teaching and learning process continuously and make outcome based evaluation for slow learners and advanced learners. Principal, HODs, IQAC coordinator upgrade strategies to augment the curriculum based on the feedback obtained from Students, Staff, Alumni and Parents.

IQAC monitors the Students' Progression rate through the result analysis submitted by the departments to the IQAC and the Principal. The faculty members are recommended to apply appropriate teaching methodologies to the slow learners and advanced learners.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/ORGANOGRAM-OF-SJC.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspectives:

· Green Audit, Energy Audit, Environment Audit to be done.

- To sign MoU and linkages

- To introduce more certificate and skill development Programmes

- To register and implement Unnat Bharat Abhiyan Scheme

- To start Clubs to promote creativity among the students

- Innovative incubation centers

- To create an Institution's Innovation portal in IIC in order to highlight innovative projects

- To Collaborate with Junior chamber International

- To Collaborate with IBM and INFOSYS

- Workshops on Intellectual Property rights

- To increase funded Research Projects

Deployment:

- Internal audit on Green Audit, Energy Audit, Environment Audit was done.

- 20 MoUs were signed with industries and Institutions in the State. Applied for International Linkage with Srilanka University and Malaysia University.

- 28 Certificate Courses were imparted to the Students

- The College got registered in UBA and adopted 5 villages.

- 12 Clubs were initiated among the students to promote entrepreneurial skills.

- Got registered in Institution Innovation Council

- Incubation centres are run successfully

- A Programme on IPR was organized.

- More than 400 students benefitted.

- In Collaboration with JCI, Programmes were Conducted.

- **Received Rs.30,000/- from NAAC to conduct a Webinar.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.2.1-Strategic-plandocx.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal of the College is the head of the institution. The council of staff members including all Heads of Department, Librarian, Physical Director and club in-charge staff members gives suggestion to the Principal on all academic matters. The Governing Body meetings are held regularly where the issues related to college development, administration, appointment and infrastructural needs are discussed. The Governing Body delegates all the academic and operational decisions presented by the Principal in order to fulfill the vision and mission of the institution. Common working procedures are formulated and the implementation is entrusted with the faculty members.

The Principal communicates the responsibilities to Heads of the department and coordinators of various committees. All the procedures, service rules and regulations related to recruitment, promotional policies as well as grievance redressal mechanism are well defined and are maintained at the College office and IQAC.

The Principal and Staff members are involved in defining the policies and procedures, framing guidelines, rules and regulations pertaining to Admission, Placement, Discipline, Grievance, Counseling, Training and Development, and Library services etc., effectively implementing the same to ensure smooth and systematic functioning of the Institution.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.2.2-servicerules.pdf
Link to Organogram of the institution webpage	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/ORGANOGRAM-OF-SJC.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff

- **Maternity Leave for three months with salary for the teaching staff.**
- **Concession in the college bus fees**
- **Financial support to attend Conferences and Workshops**
- **Professional growth and development through staff enrichment programmes.**
- **Encouragement to complete/pursue their part-time research degree.**
- **The faculty members are given freedom to organize departmental activities/programmes.**
- **Treatment at free of cost from the well qualified doctor in Acupuncture, Acupressure and Naturopathy appointed in the**

Health Centre inside the college campus.
- Semester wise holidays
- Medical leave for experienced faculty members under genuine medical reasons.
- Gifts for occasions
- PF and ESI facility as per Government norms.

Non-Teaching Staff

1. The Non-teaching staff can avail treatment at free of cost from the well qualified doctor in Acupuncture Acupressure and Naturopathy appointed in the Health Centre inside the college campus.
2. Maternity benefits as per the norms.
3. Medical leave is granted on valid medical grounds.
4. Non teaching staff can travel in the college bus at free of cost.
5. Gifts for occasions.
6. Advanced training.
7. Free tour
8. Concession for one child in school fees payment.
9. Loan

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.3.1-staffwelfare.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

68

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

68

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are different parameters to assess the performance of Teaching and Non-Teaching staff.

Teaching:

- **The evaluation of performance in teaching and learning process of staff is done in this system.**
- **The effectiveness and efficiency in the performance of appraisal system has been brought out in the quality output of academic programmes of the institution.**
- **Students' feedback on teaching learning process helps to identify the performance appraisal system of the staff.**
- **After receiving the outcome of performance appraisal report of the staff by Management, the appraisal reports are analyzed and the strengths and weaknesses of faculty members are identified. Adequate measures are taken to improve quality of teaching learning process by communicating with the faculty members regarding the plan and remedial measures for improvement.**
- **API (Academic Performance Indicator) based on PBAS (Performance Based Appraisal System) is under process.**

Non-Teaching:

1.The various parameters for the members are assessed under following categories i.e. Assessment of work output, Assessment of Personal Attributes, Assessment of Functional Competency and they are graded accordingly.

2. The systematic procedure has helped the Management to motivate the employees for better performance.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.3.5-INCENTIVE-SCHEME.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal and external financial audits are done regularly. Internal audit is carried over by the Secretary of the College. External Audit is carried over by Thomas & Co, Accounting Firm, Coimbatore.

All account books are maintained by the accountants as per the rules and regulations on admissions. Internal accountants verify the books regularly. Entries done by one accountant are verified by the Principal. Errors found are analyzed and fixed instantly. Any doubts or concerns raised are recorded and that is clarified whenever necessary by the auditor who regularly works for the institution. The auditor verifies all the account books twice in a year and provides inputs to incorporate the required changes as per the statutory requirements.

The external Auditor verifies income and expenditures of various aspects. Receipts and payment vouchers of daily transactions are checked by external auditor after scrutinizing and preparing the income and expenditure statement.

External Auditor will submit the audited statement to the management.

The management discusses and approves the audited statement in the Governing body meeting and submits the audited statement for approval. The accountant of the office daily checks the receipts and payments and all the activities are systemized in the computer.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/4.1.4-Auditstatement21-22.pdf
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.4

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a self-financed College, the resource mobilization is mainly through fee deposits and the support extended by the management.

The Principal prepares the annual estimates of income and expenditure based on inputs from Institution and its recommendations along with annual budget is put up to Management Meeting for consideration and approval.

The financial planning and budgeting is an integral part of annual academic planning and the annual plans for the college are finalized by the Management.

Procedure to prepare annual estimates of Income and expenditure

1. All departments propose their annual financial requirements based on academic planning to the Principal of the college to achieve educational purposes and objectives.

2. The proposed budget is examined and approved by the management for the academic year.
3. The administrative and financial approvals are taken from competent authority as per norms.
4. The various heads for which budget is prepared and funds allocated, are provided in the financial guidelines given by the College.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.4.3-FINANCIAL-POLICY.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Example 1: Quality Management System

1. Systemizing the activities through SEP form
2. Quality check in brochures
3. Quality enhancement in the process of Documentation of reports
4. Quality in teaching and learning through feedback analysis
5. Student satisfaction survey and remedial measures taken
6. Plan of action and action taken report
7. Organization of more Seminars and Workshops to bridge the gap between the curriculum and teaching -learning
8. Internal and External Academic Audit
9. Industry-Institution linkages and MoUs
10. Incubation centers
11. Workshops on Intellectual Property rights
12. To initiate funded Research Projects and proposals
13. Internal Environment Audit, Green Audit and Energy Audit

Example 2: Digital Institution

1. Implementation of Learning management System (CAMU LMS)
2. 3 Digital Notice Boards
3. Organization of Workshops on "E-content Skill Development" and "Innovation in Teaching and Learning" to optimize the use of online tools.

4. Use of ICT
5. Biometric Attendance System for Faculty
6. Online feedback system for students & other stakeholders
7. Language Lab
8. Digital resources like Delnet and Inflibnet in the Library
9. Swayam Enrollment to various courses
10. Classes in Swayam Prabha DTH Channels which is installed in 10 classrooms
11. Data submission to NAD

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.5.1-Internal-Quality-Assurance-Cell.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Example 1: Structured Online Feedback System

A Structured questionnaire has been designed for Students, Staff, Alumni and Employers inclusive of various parameters such as curriculum, teaching-learning, infrastructure, extra-curricular and other amenities with different rating scales in order to enrich and sustain quality in all the aspects of the college.

Outcome: Feedback and suggestions received from the stakeholders are submitted to the Principal. Action taken report based on the feedback is available in the institution website.

Example 2: Result analysis and Remedial Teaching.

IQAC monitors the Students' Progression rate through the result analysis submitted by the departments to the IQAC and the Principal. Pass Percentage of students in the first, second and final year is evaluated and teaching plans are devised accordingly. A Survey is taken on the innovative teaching strategies adopted by the faculty members, and analysed by the IQAC. The faculty members are recommended to apply appropriate teaching methodologies to the slow learners and advanced learners. Analysis and Survey is carried out on the following: SWOC Analysis

of the Departments, Dropout rate of the students, Admission process, Placement requirement survey etc..

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.5.1-Internal-Quality-Assurance-Cell.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/6.5.1-Internal-Quality-Assurance-Cell.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity & Sensitization in Curricular Aspects

Women's Rights of part-IV in third semester of undergraduate candidates with effect from 2008 onwards is offered by affiliating

University.

Seminars & Webinars on

- Awareness of law that protects women
- Legal awareness Programme
- Awareness on POCSO ACT.
- Awareness on Kavalan SOS.
- Women's Harassment
- Counselling program on Webinar on Basic Life Skill Training on "Cardio Pulmonary Resuscitation".
- Webinar on Empowerment of Students on Establishing Nutritional

Garden to Acquire Immunity during Covid Pandemic

- Secrets of Handling Stress
- Women's Empowerment.
- Menopauses and its Effects
- Webinar on Health Related Fitness for Women
- Webinar on "Healthify Me"
- Break the Bias.
- Seminar and camp on Dermatology and Cosmetology Awareness
- Counseling Program.
- Facing the challenges.
- Guest Lecture on Skill Development (Become a valuable team leader) Holistic Health Awareness Programme.
- E-Waste Awareness Programme on "Safe Disposal of e-wastes
- Mental Health

Facilities for Women on Campus:

- Round the clock Security at gate.
- 104 CCTV cameras are installed in the campus for surveillance.
- Psychology Counselling.
- Health care centre
- Three College buses
- Common Room for students and staff.

File Description	Documents
Annual gender sensitization action plan	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/plan-of-action-1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/71.1-links.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

Minimization Practices adopted for Solid Waste in our Institution are:"Preparing Organic Manure from Green Waste". Incinerators are kept near washrooms in every Block to dispose sanitary napkins.

Liquid waste management

The College has used many controls to reduce the absolute amount of Liquid waste that it produces from college. They are:

1. Waste Water Management.

2. Rain Water Harvesting.

Sensor invented by a student in Department of Physics has been installed which alarms with sound before overflow of water from

the tank.

Biomedical waste management

Chemistry Laboratory in the College ensures Partial disposal of Bio medical waste in a scientific manner.

E-waste management

Recycling of E-Waste and Paper Waste is done through NGOs

Waste recycling system

The College uses reusable resources and avoids unnecessary packaging wherever possible. Practices such as Reusing one side printed papers and reusing the Covers on the reverse side are always carried out in the College.

Hazardous chemicals and radioactive waste management

Minimization Practices are adopted for Ignitability characteristic, Corrosiveness, Reactivity and Toxicity.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and	A. Any 4 or all of the above

facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Our College imparts the communal harmony, cultural and moral values to our students.**
- **Ensures the students to promote excellence in equity, respect and intercultural harmony.**
- **In every week Assembly Meeting, Bhagavath Gita, Bible, and Quran readings are read by the Students to inculcate the communal harmony in them and the College stands as an icon for "Unity in Diversity".**
- **Communal Festivals like Christmas, Diwali, and Pongal are celebrated every year. Christmas was celebrated in our college campus for staff & students. Other festivals were not celebrated due to Covid-19 Pandemic holidays.**
- **On 15.06.2021 to 20.06.2021, NSS Volunteers created awareness to Children about the COVID 3rd Wave. Door to Door Campaign was carried out insisting the preventive measures like Social Distancing, Usage of Hand Sanitizer and importance of Wearing Masks.**
- **Our college has admission committee and the committee comprises of staff and administrative members inclusive of all Caste, creed and Religion.**
- **The Committee follows the proper admission process as per the Government norms.**
- **Every Thursday, Moral Instruction classes are imparted to**

the students.

Human Rights Part – II Paper is offered by affiliating University in the Second semester for all undergraduate Students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	[View File]()

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values, rights, duties and responsibilities of citizens in Co-Curricular activities

The institution lays significant emphasis on constitutional obligations: values, rights, duties and responsibilities of citizens through webinars and other activities through various clubs. NSS conducted a Vaccination camp on 07.07.2021, Temperature Checking and entering Aadhaar Card Details. Department of Chemistry conducted an Online - Corona Virus Awareness Quiz competitions on 27.08.2021. AICUF organized a Program on "Moral Values" on 02.09.2021. NSS students voluntarily participated in Door to door Campaign on "Dengue Awareness" on 09.12.2021. Staff Welfare Committee organized a Visit to the "Special School for the Intellectual Disabled" on 31.12.2021. NSS members actively Volunteered at Election Duty on 19.02.2022. Department of Computer Applications conducted Eye Screening Camp on 07.04.2022. NSS volunteers eagerly participated in Rally on Voters Rights Awareness on 23.05.2022

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/04/7.1.9-responsiblecitizens.pdf
Any other relevant information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/7.1.9-link.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

6th death anniversary of Dr.A.P.J.Abdulkalam,National Library Day,International Youth Day,National Elephant Day,National Library Day,75th Independence Day,Union -75th Independence Day Celebration,National Teachers Day,National Sports Day,World Morality Day,"International Literacy day Awareness program" , Memorial day of Bharathiyar,"International Ozone Day,Speech Competition,World students day,International Ozone,Department of Chemistry conducted "Ozone Day Awareness Program" ,"National Deworming Campaign" ,"National voluntary blood donation day",Department of Computer Applications celebrated "Wild Life Week Celebration",World Development Information Day,A.P.J.AbdulKalam's birthday -Celebration,World Students Day, Ramanujan Day Celebration, 149thBharathiar Birthday Celebration,National Library Week Celebration,National Consumer Day,Department of Computer Science conducted Online Quiz through Google Form on account of National Youth Day, Electoral Literacy Club-National Voters Day,International Mother Language Day,World Consumer Rights Day,World Forest day & Water Conservation

day",World Backup Day,"Zero Shadow Day","World Book Day","World Book & Copyright Day",World Password Protection Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice-1

"Techno Entrepreneurship Competency based on ICT Convergence".

2. Objectives of the Practice

The objectives of this initiative are:

- To create an ingenious learning ambiance for students that advances scholarly and sustainable society.
- To ensure education of young women by adopting resourceful and lucid Entrepreneurship methodologies.
- To encourage the students to pilot and promote well-grounded solutions for women related issues through Entrepreneurship activities that tackle live issues of the campus and its adjacent communities.
- To nurture ICT based methodologies.
- To extend innovative Entrepreneurship methodologies to students and society.
- To motivate students to explore the world with their sound knowledge through online resources
- To promote multi-disciplinary erudition endeavours.
- To catch the attention of academically brilliant students.

- Title of the Practice-2

"To innovate and to introduce Environment friendly Graduates"

2. Objectives of the Practice:

The objectives of this initiative are:

- **Creating a healthy learning ambiance for students that advances eco conscious and sustainable society.**
- **Ensuring the protection of this eco-sensitive area by adopting sturdy and rational practices.**
- **Encouraging the students to pilot and promote well-grounded solutions for health related issues through teaching and extension activities that tackle live issues of the campus and its adjacent communities.**

File Description	Documents
Best practices in the Institutional website	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/BP-links.pdf
Any other relevant information	https://stjosephcollegetup.edu.in/wp-content/uploads/2023/05/BP-links.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **St.Josephs College has been converging on "Women Empowerment through Quality Education" down the corridors of Time, shaping the lives of young women.**
- **It has endeavored not only to sharpen the educational skills but also to open the doors of opportunities for the young students by identifying and nurturing their various talents.**
- **It reflects a continuous journey beyond the threshold of mediocrity to ascend towards an explorative experience in quality education. All our staff members have done yeoman and dedicated service that has made "Education" in St.Joseph's College a tranquil and a magnificent endeavor which can be cherished as well as assimilated as profound knowledge for our students' future ostentatious life.**

File Description	Documents
Appropriate web in the Institutional website	[View File]
Any other relevant information	[View File]

7.3.2 - Plan of action for the next academic year

- **Green Audit, Energy Audit, Environment Audit to be done by external expert team**
- **National and International MoU and linkages**
- **To introduce more certificate and skill development Programmes**
- **To register and implement Unnat Bharat Abhiyan Scheme**
- **More number of innovative incubation centers**
- **To create an Institution's Innovation portal in IIC in order to highlight innovative projects carried out by institution's faculty and students.**
- **To Collaborate with Junior chamber International (JCI) and organize various programmes in adopted villages.**
- **To Collaborate with IISC, IBM and INFOSYS to improve career guidance and placement opportunities for students.**
- **Newsletter to increase participation of the stakeholders**