YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	St. Joseph's College for Women
• Name of the Head of the institution	Dr. S. Sahaya Tamil Selvi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04212427575
• Mobile no	7904034268
• Registered e-mail	sjcfwtup@gmail.com
• Alternate e-mail	sjciqac@stjosephcollegetup.edu.in
• Address	Kangeyam Road
• City/Town	Tirupur
• State/UT	Tamilnadu
• Pin Code	641604
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	Self-financing

• Name of the Affiliating University	**Bharathiar University**
• Name of the IQAC Coordinator	**Dr. J. Priyadharshini**
• Phone No.	**04212427575**
• Alternate phone No.	**9489023469**
• Mobile	**07373259089**
• IQAC e-mail address	**sjciqac@stjosephcollegetup.edu.in**
• Alternate Email address	**jpriyasuresh.ram@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC547-SJCAQAR-2021-2022.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.stjosephcollegetup.edu.in/Content/PDF/ACADEMIC%20CALENDAR%202022-2023.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.61**	**2019**	**28/03/2019**	**27/03/2024**

6.Date of Establishment of IQAC	**13/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**UBA**	**UBA**	**1 year**	**50000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	09	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Orientation Program on "Refresh, Recharge, and Realign" was organized on 06.07.2022. The resource persons were Mr. Michael Vogt, Faculty of Education, Teacher Education in Aarhus, Via University College, Aarhus, Denmark and Mr. Francis Xavier Managing Trustee, Outreach Foundation, Coimbatore, Mr. C. S. Veeraragavan, Author and Mathematician, Coimbatore. Faculty members were oriented with new teaching methodologies. • Webinar on "Intellectual Property Rights Programme" was organized on 26.08.2022 in collaboration with the Patent office, Kolkata. The Resource person was Shri. Suman, Sil, Examiner of Patents & Designs, The Patent office, Kolkata, DPIIT. • MoU was signed with Nirmala College for Women, Coimbatore. • Internal Academic Audit was conducted on 20.01.2023. Suggestions of the Steering Committee members were taken into consideration for quality enhancements in all aspects. • External Academic Audit was conducted on 06.02.2023 and 07.03.2023. External Experts Dr. M. Ramakrishna, Dean IQAC, Dr. V. Srinivasadesikan, Associate Dean, IQAC and Mr. E. Govindarajulu, Associate Dean, IQAC, Vignan's Foundation for Science, Technology and Research, Guntur, Andhra Pradesh audited the documents and gave constructive suggestions for improvement of the College.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• To organize an orientation Programme for faculty members on 06.07.2022.	• Orientation Program on "Refresh, Recharge, and Realign" was organized on 06.07.2022.
• To organize a Webinar on "Intellectual Property Rights Programme" on 26.08.2022 in collaboration with the Patent office, Kolkata..	• Webinar on "Intellectual Property Rights Programme" was organized on 26.08.2022 in collaboration with the Patent office, Kolkata. The Resource person was Shri. Suman, Sil, Examiner of Patents & Designs, The Patent office, Kolkata, DPIIT.
• To sign MoU with Nirmala College for Women, Coimbatore.	• MoU was signed with Nirmala College for Women, Coimbatore.
• To conduct an Internal Academic Audit on 20.01.2023.	• Internal Academic Audit was conducted on 20.01.2023. Suggestions of the Steering Committee members were taken into consideration for quality enhancements in all aspects.
• To conduct an External Academic Audit on 06.02.2023 and 07.03.2023	• External Academic Audit was conducted on 06.02.2023 and 07.03.2023

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body meeting	12/09/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	19/03/2024

15.Multidisciplinary / interdisciplinary

The College offers 12 UG and 3 PG programmes spanning Arts, Science, Commerce, and Management, fostering its interdisciplinary reputation. Embracing the CBCS structure, courses are categorized into Core, Allied, Elective, Skill-Based, and Value-Based. Experiential learning via projects, field trips, and internships enriches the learning experiences of the students of UG and PG programmes. Environmental studies and foundational courses on human rights and yoga ensure all-inclusive student development. Adhering to Bharathiar University guidelines, the College offers non-major elective courses, encouraging multidisciplinary education. While limited in entry and exit flexibility due to affiliation, the institution empowers students to explore diverse disciplines, fostering awareness and seizing new opportunities. Interdepartmental guest lectures, featuring speakers from various academic disciplines, industry experts, and practitioners, offering of certificate, value added and add-on courses expose students to diverse perspectives and emerging trends across different fields.

16.Academic bank of credits (ABC):

The College directs students to register in NAD Portal with the guidelines given by the affiliating University. The NAD Student Portal empowers students to access, share, and showcase their digital academic certificates to institutions or employers via https://nad.digilocker.gov.in/students. Students require a single NAD ID for multiple degrees, ensuring streamlined documentation. Existing NAD-registered students update their details with the NAD Coordinator. Benefits include authenticated digital copies of academic awards, mitigating risks of loss or forgery, and expedited service delivery effectively.

17.Skill development:

The College is committed to fostering comprehensive skill development among its students through a diverse array of initiatives. Various Student Enrichment Programs, career orientation sessions, and Certificate courses, Value Added Courses and Add-on Course augment academic learning. Additionally, 19 clubs provide platforms for experiential learning and community engagement. The Entrepreneurship Development Cell organizes Entrepreneurship Awareness programs, nurturing an entrepreneurial mindset among students. The College conducted Capacity Building activities like imparting Soft Skills, Language & Communication Skills, Life Skills and ICT skills. Inculcation of the skills among the students reflect the College's proactive approach towards enhancing students' all round development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Fostering cultural diversity, the institution provides language offerings in Tamil, Hindi, and French, enriching students' linguistic skills. Exams conducted in vernacular languages for Part-IV courses further enhance inclusivity and cultural appreciation. By embracing multilingualism, the institution not only celebrates linguistic diversity but also promotes all-round development of students to connect with different cultures and languages on a deeper level. The College employs English as the primary instructional language but encourages a multilingual approach to accommodate students' diverse backgrounds, enhancing comprehension and inclusivity, especially for those from rural areas. Celebrating Indian festivals and integrating traditional arts educate students while webinars and online courses widen access to Indian culture and heritage. This approach reflects the institution's commitment to nurturing a culturally inclusive learning environment that values and respects diverse linguistic backgrounds.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

"Outcome-based education" prioritizes course outcomes, ensuring students acquire specific skills and knowledge. Through Programme Specific Outcomes and Course Outcomes delineated in syllabus, faculty members determine appropriate methodologies. The university, via Board of Studies and Academic Council meetings, refines curriculum to emphasize course outcomes. Embracing experiential learning, the curriculum integrates skill-based and professional courses incorporating project work and fostering student-centric education.

20.Distance education/online education:

As an Affiliated Institution, the College exclusively offers regular programs, but it has effectively implemented skill-based online courses sanctioned by Bharathiar University. The College embraces ICT integration into teaching. Management continuously upgrades infrastructure and ICT facilities to meet current demands. Post-Covid, virtual platforms are extensively utilized for blended learning, integrating online exams, webinars, and assignments with physical classes. The institution encourages students to enroll in Swayam portal to pursue online courses, reflecting its adaptability and commitment to modern educational paradigms. 90% of the students enroll in the Swayam Portal every year.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**409**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**1007**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**259**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**341**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**71**

File Description	Documents
Data Template	[View File]

3.2 Number of sanctioned posts during the year	**71**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**41**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**105.7**
4.3 Total number of computers on campus for academic purposes	**239**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is affiliated to Bharathiar University, Coimbatore.

- **Student centric teaching methodologies are adopted to impart higher level thinking skills to the students.**
- **Courses are allotted to faculty members according to their area of specialization.**
- **Invited expert lectures are arranged to deliver the content beyond syllabus.**
- **Certificate/Value-added/Add-on coursesare organized for bridging the gap between Industry and Academia.**
- **Smart class rooms enable the teachers to deliver lectures using ICT tools and e-contents in each semester.**
- **Project Work, Field Work and Internships are arranged to impart practical employability experience for the students.**
- **The College strives to follow certain regulations for the implementation of OBE.**
- **Remedial classes are given for the slow learners.**

- **Lesson planand Plan of actionis submitted by the faculty members to the Principal at the beginning of each semester.**
- **Time table for the entire semester is prepared to indicate specific theory class and laboratory hours.**
- **Faculty members maintain a Work Diary which consists of the date, the topic handled and the instructional strategies.**
- **Feedback from Students, Faculty members, Employers and Alumni is analyzed and considered for planning.**
- **Staff Council meetings are held periodically.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC587-1.1.1 Link Page - Curricular Planning and Implementation Link page.pdf](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The conduct of the examinations is monitored by the Examination cell. The dates for CIA I and CIA II Examinations and a Model Examination per semester are scheduled in the academic calendar.**
- **The Internal Tests are conducted in a centralized manner once in 28 days.**
- **The Units I and II of the syllabus are completed for CIA I Examination, Units III and IV for CIA II Examination and all the units for Model Examination.**
- **The timetable is prepared as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester.**
- **Hall and seating allotment for the examinations are posted in the Telegram channel.**
- **Answer scripts of the CIA Examinations will be given to the students for checking their marks within a week to ensure transparency.**
- **Answer schemes of the Question papers will be posted on the Department Notice boards after the completion of the**

> **examinations. Final internal marks are submitted to the University.**
> - **The Examination cell has a proper grievance redressal mechanism to address the problems regarding the conduct of examinations and evaluation.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.stjosephcollegetup.edu.in/Image/ SJC/Documents/SJC221-1.1.2Link Page – CIA components and Academic calendar Link page.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

37

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1007

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics

All the Programmes include courses which impart comprehensive understanding of professional ethics within their respective disciplines. Some examples are Life Skills Management, Experimental Psychology and Business Organization. Almost 31 courses have been

identified in the curriculum which is relevant to Professional ethics.

Gender

The University has prescribed Women's Rights as a Foundation Course during the third semester for all the UG Students. Augmenting the comprehensive curriculum that includes 7 dedicated subjects on Gender, the Women's Cell actively engages influential women icons as resource persons, offering invaluable inspiration to our students.

Human Values

The University integrates Part IV Human Rights Foundation course into the curriculum for all undergraduate students. With a robust emphasis on nurturing human values, the affiliating University integrates 15 dedicated subjects within its curriculum.

Environment and Sustainability

Environmental studies - Part IV Foundation course is incorporated in the curriculum during the first semester for all the UG students. With an expansive curriculum encompassing 11 subjects dedicated to Environment and Sustainability, the College encourages the cultivation of environmentally conscious graduates. The College conducts comprehensive audits covering various aspects of Environment and Sustainability, including Environment, Health and Hygiene, Energy, Waste Management, E-Waste Management, Bio-Medical Waste, and Plastic.

File Description	Documents
Any additional information	[View File]
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

992

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.stjosephcollegetup.edu.in/Home/Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.stjosephcollegetup.edu.in/Content/PDF/Sublink-page%20-Analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

332

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

324

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution employs a comprehensive approach to assess students' learning levels and subsequently offers specialized programs to

cater to the needs of both advanced and slow learners. Through a thorough evaluation process based on Higher Secondary marks and Continuous Internal Assessment (CIA) exams, students are categorized into slow learners and advanced learners. For slow learners, remedial classes are provided, addressing various issues such as lack of attention, confidence issues and language skill deficiencies. These classes aim to improve academic performance of slow learners by employing strategies like brainstorming, demonstrative teaching with simulations and group discussions. Advanced learners, on the other hand, are offered opportunities to further enhance their intellectual capabilities. They engage in activities like presentations, seminars and group discussions, which stimulate critical thinking and enhance their academic growth. Moreover, advanced learners receive career guidance to prepare them for competitive examinations.

Programmes for all students include Orientation programmes, Bridge courses on communicative English and Basics of computer and internet, Certificate and Value-added Courses,E-Contents of teachers, Career guidance and Placement training as well asEntrepreneurial Development Cell and Institution Innovation Council. Students involve themselves in otherClub activities at the department and College level.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC323-Teaching methodologies adopted for slow learners and advanced learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1007	71

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

Experiential Learning

- **Hands-on learning**

Through Certificate and Value-Added Courses, students engage inacquiring knowledge through immersive experiences.

- **Extension activities**

Students actively participate in extension activitiesthrough NSS, YRC/RRC, Departments, Clubs, Government Schemes like Illam Thedi Kalvi, Society for Inclusive Education, Unnat Bharat Abhiyan (UBA)

- **Field Trips and Industrial Visits**

Informative Industrial visits are arranged regularly by all Departments for the students for edifying their learning experience.

Participative Learning

- **Participatory discussion**

Group discussion, role-play, quiz, news analysis and debates on current affairs generatean open-ended creative learning process

- **Student Enrichment Programmes**

Seminars are organized where the papers are presented by students on contemporary topics to enrich their learning experience.

- **Group Learning Method**

Group learning facilitates the development of problem-solving, interpersonal, presentational and communication skills ensuring high-quality learning within peer groups.

Problem Solving Methods

- **Projects**

In the final semester, students of 9 undergraduate and 3 postgraduate courses engage in

individual project work, while 2 undergraduate courses undertake

collaborative group

projects.

- ○ **Internships**

Internships are arranged for advanced learners through campus interviews by the placement cell. Internships teach valuable on-the-job skills and provide excellent pragmatic opportunities to the students.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC760-Teaching_learning_process.pdf]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Tools used:

ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Smart Class rooms, and E-learning resources. During the pandemic, teachers resorted to online teaching modes through Google Meet and Zoom meetings. Teachers share course materials in the form of syllabus, notes, image files, PPTs, video links and E- contents. Google classrooms are used for collecting assignments; conducting tests and for evaluation.

ICT Resources used:

- ○ **Swayam**

Students have enrolled in the various online courses offered by SWAYAM to expand the horizons of knowledge and to increase the capacity of students for self-reflection and self-assessment. With the advent of SWAYAM DTH Channels in 10 classrooms, students have the access to online video lectures of their curriculum based course content, provided by MHRD.

- ○ **Online Tests**

Online tests are conducted where the evaluation and results are generated automatically.

- ○ **Online Quiz**

Students are given online quiz in their subjects as well as beyond the curriculum.

- ○ **Language Lab**

Lady Hawk Software is used to teach Basic English Communication skills

- ○ **Library**

College library holds subscriptions for INFLIBNET- NLIST, Delnet, NDL and Knimbus to provide access of E-Resources to the Students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

499

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Each semester comprises of two Continuous Internal Assessments (CIAs) and a Model examination, is outlined in the Academic Calendar which is given to the students at the beginning of the academic year. Assignments and Seminars serve as additional evaluation methods to assess individual student skills, contributing to internal marks. After CIA examinations, students receive notification of correct answers through notice boards. Teachers distribute answer sheets to the students within a week and they submit marks after student confirmation with their signatures.Retests for Internal Assessments accommodate students who were genuinely absent during theexams.Internal assessment marks are meticulously entered into the University web portal by respective subject faculty.

Transparent assessment procedures involve providing feedback that is constructive, specific, and actionable, enabling students to identify areas for improvement and track their progress over time. Transparency extends to the process of grading and evaluation, where faculty members are expected to adhere to established guidelines and maintain consistency in their assessments.

Robust transparency in internal assessment is adopted including proactive commitmentfrom both students and faculty members. This involves opportunities for students to ask questions, seek clarification and provide feedback on the assessment process.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC934-Transperancy_of_internal.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- A Grievance Redressal Cell, led by a senior faculty member as convener and supported by other faculty members, effectively resolves grievances regarding the evaluation process.
- During CIA and model examinations, the Examination Cell

assists students with examination-related grievances.

- In case of grievances regarding CIA marks, students can approach the Student Grievance Cell. The Cell promptly addresses concerns within two days, collaborating with the course teacher, Head of the Department, and the Principal to ensure resolution and fairness.
- Students have the option to download grievance forms from the College website or obtain them from the Grievance Redressal Cell, ensuring accessibility and transparency in the grievance reporting process.
- Issues are systematically forwarded to Heads of Departments for further action. The entire process is rigorously monitored and the final details are conveyed to the Principal.
- Furthermore, the transparency of the grievance redressal process is adopted through regular communication and reporting. Updates on the status and outcomes of grievance resolutions are conveyed to the Principal, providing transparency regarding the handling of student concerns. This practice promotes accountability and instills confidence among students, faculty and other stakeholders in the institution's commitment to addressing grievances promptly and fairly.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC198-Exam_Grievance.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College is affiliated to Bharathiar University. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website

- Mapping between COs and POs is displayed in the Bharathiar University website https://www.b-u.ac.in/syllabus
- Soft copies of Curriculum and Learning Outcomes are readily available on the Institution website, https://stjosephcollegetup.edu.inoffering easy access for

reference.

Communication to teachers and students

- **Graduate attributes are elucidated to first-year students at the program's outset, setting a clear trajectory for their academic journey.**
- **Subject handling staff communicate course outcomes to the students prior to delving into the syllabus.**
- **Regular observation of Learning Outcomes across programs and courses ensures alignment with educational objectives.**
- **Hard copies of learning outcomes are placed in notice boards within respective Departments, promoting visibility and awareness.**
- **The importance of learning outcomes is emphasized in every IQAC and Staff Meeting, highlighting their central role in shaping educational experiences.**
- **Students are also briefed on Programme outcomes, Programme Specific Outcomesand Course outcomes during class sessions.**
- **IQAC spearheads Faculty Development Programs on Outcome Based Education, enriching the knowledge base of faculty members.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC222-2.6.1%20Programmewise%20link%20page%20n.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Method of assessment of POs / COs

The College is affiliated to Bharathiar University, Coimbatore and offers Under Graduate, Post Graduate and M.Phil. programs. For these programs and courses, the institute follows the curriculum offered by the affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom,college website and departmental notice board.

Academic attainment:

- **University Examination and Internal assessment marks.**
- **Pass percentage of students in each semester.**

- **Learning outcomes are evaluated from Stakeholders Feedback based on rating scales.**
- **Individual Faculty members get feedback from students in order to enhance themselves in pedagogical methods.**

The institution focuses on outcome based education rather than input oriented education.

- **Credits of the students in their mark sheets for each subject as well as overall credits are analyzed and outcomes are evaluated accordingly.**
- **Cumulative Grade point Average (CGPA) is also calculated.**
- **Pass Percentage of the students in each subject is calculated.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC562-1OBE 2.6.2 - first page-combined.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

334

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC328-annual_report_2324_as_on_23.2.24_new_compressed.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC518-A1.2.7_SSS_Supporting_Document.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

6.73

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

06

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

05

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://unnatbharatabhiyan.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college fosters innovation through the Institution's Innovation Council, student-led projects, Indian Knowledge System promotion, Intellectual Property Rightsand Incubation Centre.

Initiatives for creation and transfer of knowledge/technology

- Research Methodology Programs by the Research Cell.
- Faculty guiding M.Phil. graduates, publishing books/chapters, and UGC/Scopus papers.
- Faculty members registered on Google Scholar.
- Marketing events by various departments promoting entrepreneurship.
- The establishment of Entrepreneur Development Cell (EDC) and Institutional Innovation Council (IIC).
- EDC conducted entrepreneurship awareness and training programs.
- 19 clubs nurturing creativity and innovation.

- Publication of "Drizzle" and "Explora" magazines.
- A modern language laboratory enhancing language skills.
- Departments fostering entrepreneurial skills through innovative practices.

Outcomes

- Enhanced creativity and problem-solving skills among students and faculty.
- Promotion of indigenous knowledge systems through various initiatives.
- Increased awareness and application of Intellectual Property Rights.
- Successful development and commercialization of student-led innovations.
- Establishment of a robust ecosystem for research, entrepreneurship, and technology transfer.
- Enriched academic and cultural experiences through clubs, magazines, and language laboratories.
- Departmental innovations driving practical skill development and real-world solutions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC404-3.2.1-25.03.24 (1).pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

23

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC743-Research%20Cell%20Website_1.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

31

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

29

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS volunteers participate in a wide array of community service projects aimed at addressing societal needs. Activities include awareness campaigns, health camps, environmental conservation initiatives and community development activities.

Through UBA, the institution has selected and engaged with five villages in Mudalipalayam panchayat, offering services ranging from health and hygiene to self-employment initiatives like organic farming and fruit processing.

The college adopts institutional practices that prioritize social responsibility and community engagement. This may involve initiatives such as inclusive education programs, charity, student mentoring schemes, cultural exchanges, and collaborative projects with local organizations.

Each department organizes extension activities tailored to their respective fields.

The Alumni Association also contributes significantly to the community through charitable donations, blood donation camps, breast screening camps, and support during the COVID-19 pandemic.

RRC and YRC members focus on promoting health awareness, particularly in areas related to AIDS prevention, blood donation drives, health education, and first aid training.

Society for Inclusive Education and Illam Thedi Kalvi schemes facilitate student-led initiatives to educate children in the neighborhood using technology and door-to-door campaigns.

The college's 19 clubs actively engage in extension activities, spanning education, health, environment, culture, community outreach and skill development.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC961-3.4.1 extension activity.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

44

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

94

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1007

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

33

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

27

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Located in the heart of the city, the College campus spans 4.88 acres, boasting a substantial built-up area of 10948.06 square meters. Here's an overview of the college's infrastructural facilities:

Teaching-Learning Infrastructure

With a commitment to fostering effective pedagogy, the college has developed comprehensive infrastructure across its campus. Comprising four academic blocks - Ravel Block, St. Francis Block, Sacred Heart Block, and Alona Block. The library, designed to promote academic excellence, provides a tranquil environment for study and research, housing a diverse collection of learning resources. Students have access to a digital library, enriching their knowledge with a vast array of e-resources.

- Classrooms and Laboratories

The college boasts 39 learner-centric classrooms and well-equipped laboratories catering to various disciplines. Four computer laboratories, furnished with 225 computers and high-speed internet connectivity, enable students to gain practical knowledge in computing. Physics, Chemistry, Costume Design and Fashion and Psychology labs feature necessaryequipment.

- Computing Equipment

The computing equipment at St. Joseph's College is modern and robust, designed to facilitate seamless learning experiences and

practical training in various disciplines. With state-of-the-art facilities and resources, students have access to cutting-edge technology to enhance their academic journey.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC628-4.1.1 add.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has the following facilities which are kept open beyond the working hours for students and staff.

The College has a spacious Gymnasium and well equipped Sports room, where students can play Indoor games like chess, carom, Table tennis etc.,

Sports event competitions are conducted in the interdepartmental level in an academic year and the winners are rewarded accordingly. The outdoor games such as shuttle, volley ball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc., are well played by the students. Basketball Court enables the students to practice and enjoy the game in a full-fledged manner.

As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions.

Students are very much encouraged to participate in the cultural events held in the college like Fresher's day, Annual Sports Day, Annual Day, Farewell etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc., We have some clubs/ Committees to enhance the hidden talent of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC858-4.1.2_add.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC351-4.1.3_ADD.CLASS_ROOM_PHOTOS.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28.13

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS: Campesi LIB

Nature of Automation: Fully

Version: 6.1.9

Year of Automation: 2005

About Campesi LIB:

CampesiLIB software is designed to manage the institutional library management process. It captures almost every activity related to library and it has provision to log almost all stock kept in the library like books, periodicals, back volumes and other non book materials etc.,

Modules of Campesi LIB

1. Administration Module

2. OPAC

3. E-gate Register

1. Administration software module:

Sign in to Administration module: The administration module works in multilevel security the default user is Librarian and the default password will be shared with librarian at the time of installation.

Characteristics and Features:

- **Manage members**
- **Manage books**
- **Manage Non- books**
- **Manage periodicals**
- **Circulation of materials**

2. Online Public Access Catalog (OPAC)

The Online Public Access catalog includes following facilities like

- **Book search**
- **Periodical search**
- **Non-book search**

- **Member Due check**
- **Member Transaction History View**
- **Book Reservation**

3. E-gate Register

Online Module works interactively capturing the data from a barcode scanner and logs as

Visitor entry.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	[https://stjosephcollegetup.edu.in/Image/SJC/ Documents/SJC891-4.2.1 Additional information.pdf](#)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.22

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

63

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. All the departments are provided with LCD projectors and Laptops with the latest configuration.
2. Technical persons from ESS ESS Computers visit the college twice a week and extend technical support in all the computer related services and upgradation.
3. The college website is monitored and updated from time to time by the IQAC of the college.
4. The Span of Space allocated for the college website is expanded according to the arising needs of data uploads.
5. LAN connectivity is extended / updated whenever new computers are added or replaced.
6. Wi-Fi enabled college campus. Update of Wi-Fi will be made whenever essential.
7. Installation of Swayam Prabha DTH Channels in 10 classrooms immediately after the receipt of relevant communication from the university.
8. The software in Library and office is maintained by the vendors of the software respectively.
9. Projectors mounted in 39 classrooms and 2 Seminar Halls enable online teaching learning in a comfortable mode.
10. 104 CCTV cameras are installed in the entire campus.

11. Uninterrupted Internet connection with Leased line.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC182-4.3.1.additional document.pdf

4.3.2 - Number of Computers

225

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

68.73

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

COMPUTER LABS

The College has four computer laboratories with 225 computers accessible to students.

PHYSICS AND CHEMISTRY LABS

Physics and chemistry laboratories are spaciously built and equipped with modern equipments pertaining to the curriculum and syllabi of Bharathiar University, Coimbatore.

COSTUME DESIGN AND FASHION LAB

The labs are spacious and well it for each practical paper in Costume Design & Fashion Course

LIBRARY

College library inspire student's love of knowledge or help introduce them to reading skills

DIGITAL LIBRARY

Digital library promotes the use of internet resources with ample facilities. It also provides access to NList, Delnet and National Digital Library.

GYMNASIUM

Health is Wealth. Along with curriculum teaching, human health care is also focused in Physical education.

SMART CLASS ROOMS

The Smart Learning approach provides learners with a framework and a host of Smart Thinking Tools that motivate higher levels of understanding

ICT ENABLED LECTURE HALL

ICT has turned from being a technology of communication and information to a curriculum creation and delivery system for teachers and learners.

RESEARCH ROOM

The Research Room is dedicated to research scholars and staff members.

AUDITORIUM

College Auditorium and Gabriel Hall have all the latest amenities to cater the needs of prevailing functions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/Documents/SJC110-4.4.2-Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

359

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

606

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC560-5.1.3 Link final.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

683

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

683

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

189

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

86

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

44

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College creates a policy for the dynamic chipping in of the students in the various administrative, co-curricular and extra-curricular activities. These activities facilitate the students to cultivate leadership, executive and directive proficiencies.

- **College Union election is held at the commencement of every academic year.**
- **Various duties are discharged to the respective positions of the office bearers.**
- **Students Union has Chairman, Vice Chairman, Secretary, Joint Secretary, PG Head Girl, I year Head girl, II year Head Girl and III year Head Girl. All the departments and Co-curricular activity clubs like NSS, RRC/YRC etc have their associations with Secretary and Joint Secretary.**
- **All the office bearers are elected on regular polling methods.**
- **College Union is co-ordinated by two or three senior faculty members.**
- **The Union members in turn interact with the class representatives to seek their opinion.**
- **Various common programs like Independence day, Christmas and Pongal celebrations, Teachers day, Women's Day, Graduation day**

and the like are organized by the college Union every year.
- Union meetings are conducted where the student members bring forward their views and suggestions in a positive way in order to organize the events successfully.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Content/PDF/Students%20Union.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

71

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The St. Joseph's College Alumni Association, established in 2018 under the Tamil Nadu Societies Registration Act, actively fosters connections and contributes to the college's welfare.

The Alumni Association organized several noteworthy events and initiatives during the specified period. On September 6, 2022, they facilitated a PAN Card and Passport application camp in collaboration with Mr. Sabari of RPSS Net Cafe & Mobiles. This camp proved beneficial for 90 students and 7 faculty members. On October

27 and 28, 2022, in partnership with the Tirupur Head Post Office, an Aadhaar correction and updation camp was organized. Spearheaded by S. Rathinavel, Marketing Executive of the Tirupur Head Post Office, this camp assisted around 250 members in updating their Aadhaar details.

One of the highlights of the alumni activities was the Annual Alumni Meet - "Reminiscence 2023," held on February 18, 2023. Additionally, the Alumni Association contributed to the academic and cultural life of the institution through non-financial means. For instance, M. Yuvarani, a former student from the Department of Computer Science (Batch: 2006 – 2008), generously volunteered as a judge for an Essay Writing Competition held on March 16, 2023, as part of the Mighty Millet Festival.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC810-ActivityReport.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

Empower and Elevate Women through academic excellence and Social Integrity

MISSION

- **To impart Holistic education**
- **To ignite Intellectual Capabilities**
- **To promote Communal Harmony**
- **To nurture Social Commitment**
- **To develop Eco Consciousness**

The Governing Body serves as the decision-making body at the highest level.

The Secretary is the authority in matters relating to recruitment of faculty, monitoring financial accounting and improvement of infrastructural facilities. The Principal is the authority in matters relating toadmission of students, providing research orientation, functioning of all committees, students' and staff grievance redressal, monitoring the duties of faculty and support staff. Participation of Principal, Head of the Departments, and co-ordinators in decision making processes increase the level of dissemination of ideas and creative implementation of strategies. Governing Body meetings, Council, staff meetings and parent-teachers meetings are conducted regularly.

The Principal ensures the organization's management system, implementation and continuous improvement with the help of administrative heads, committees and councils following the guidelines of statutory bodies.

File Description	Documents
Paste link for additional information	https://stjosephcollegetup.edu.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college adopts decentralization and participative management procedures. All decisions pertaining to Academics, Student Affairs and faculty are taken in consultation with the various committees of the college.

Staff council meetings are held every month to decide matters relating to induction of new programmes, student activities and admissions. There are committees like Union Council, Staff Committee, Fine Arts Committee, Discipline Committee, Anti-ragging Committee, Examination Committee, Grievance Redressal Committee, Internal Complaints Committee, Alumni Committee, Swayam Courses Implementation Committee, Women's Cell, AICUF, Sports committee, NSS, RRC and YRC, Placement Cell.

The IQAC meets with staff periodically to discuss contemporary and practical methods in teaching and learning processes and promotes innovative methods. The IQAC reviews teaching and learning process continuously and make outcome- based evaluation for slow learners and advanced learners. Principal, HODs, IQAC coordinator upgrade strategies to augment the curriculum based on the feedback obtained from Students, Staff, Alumni and Employers.

IQAC monitors the Students' Progression rate through the result analysis submitted by the departments to the IQAC and the Principal. The faculty members are recommended to apply appropriate teaching methodologies to the slow learners and advanced learners.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC895-ORGANIZATION%20STRUCTURE%20CHART.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Deployment of institutional Strategic/ perspective/development plan

Strategic Plan: To implement Unnat Bharat Abhiyan Scheme

Deployment:

The strategic plan to implement the Unnat Bharat Abhiyan Scheme (UBA) at the college involves a comprehensive approach towards rural development. Following registration in UBA, the college proactively adopted five villages within the Mudalipalayam panchayat. This initiative aligns with the Ministry of Human Resource Development's vision to engage professional and higher educational institutions in enhancing rural areas' development for sustainable progress and improved quality of life. With the approval of the district collector, the college strategically selected Semmandampalayam, Manickapuram, Ponnapuram, Vellakkaradu, and Karattankadu as focus villages for intervention.

The deployment of resources includes active participation from both students and staff members, who engage consistently in serving the communities of these villages. The college has received seed funding of Rs. 50,000 under the UBA scheme to kickstart various developmental projects and initiatives aimed at addressing the specific needs and challenges faced by the rural population. Through collaborative efforts, innovative solutions, and sustained engagement, the college aims to contribute significantly to the holistic development of these villages, fostering positive socio-economic change and enhancing the overall well-being of the residents.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC109-SJC605-Strategicplan.pdf.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup

The prominent decision- makingbodyof the college is theGoverning Body.The Secretary and the Principal are the main administrators for the functioning of the College. The Secretary is the authority in matters relating to recruitment of faculty, monitoring financial management and improvement of infrastructure facilities.The

Principal along with the council of staff members which include all Heads of Departments and coordinators of various committees gives suggestions to the Principal on all academic matters. Common working procedures are formulated and the implementation is entrusted with the faculty members.

The Principal and Staff members are involved in defining the policies and procedures, framing guidelines, rules and regulations pertaining to Admission, Placement, Discipline, Grievance, Counseling, Training and Development, and Library services, effectively implementing the same to ensure smooth and systematic functioning of the Institution.

Service Rules, Procedures, Recruitment and Promotion Policies

Service Rules, Procedures, Recruitment, Promotion Policiesare structured by the management in alignment with affiliating University Norms. Processes such as faculty qualification approval, Assistant Professors' promotion to Associate Professors, and securing Guide-ship for research Programs from the affiliating University are diligently adhered to. Additionally, guidelines regarding Casual Leave and On-Duty responsibilities are rigorously followed.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC895-ORGANIZATION%20STRUCTURE%20CHART.pdf
Link to Organogram of the institution webpage	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC895-ORGANIZATION%20STRUCTURE%20CHART.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare Measures for Teaching Staff

• **Access to Naturopathy consultations and Gym facilities provided by qualified professionals.**

• **Allocation of twelve days of annual casual leave entitlement.**

• **Provision of medical leave for tenured faculty members based on legitimate health concerns.**

• **Maternity benefits offered in accordance with established norms and regulations.**

• **Occasional gift-giving to commemorate special occasions.**

• **Implementation of Provident Fund (PF) and Employee State Insurance (ESI) benefits as per governmental regulations.**

• **Utilization of Inflibnet, Delnet, and Knimbus library resources to support teaching methodologies and scholarly research endeavors.**

Wi-Fi Facility is accessible for staff use.

Welfare Measures for Non-Teaching Staff

• **Access to complimentary consultations with qualified Naturopathy doctors at no cost.**

• **Maternity benefits are available in accordance with established norms.**

- **Medical leave is granted based on valid medical reasons.**

- **Occasional gift-giving to mark special occasions.**

- **Participation in administrative training programs.**

- **Complimentary tours to significant locations.**

- **Concession offered for one child's school fees payment.**

- **Access to loan facilities.**

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/ SJC/IQAC/SJC425-Welfare%20Measures%20Policy. pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

55

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

71

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff Appraisal

- **Faculty Performance Evaluation or Teaching Staff Appraisal involves a systematic assessment of educators' teaching effectiveness, scholarly contributions, professional development, and service to the institution.**

- It includes methods such as peer evaluations, student feedback, classroom observations, scholarly output assessment, and adherence to institutional policies and standards.
- The appraisal process aims to identify areas for improvement, provide constructive feedback, and support faculty growth and development to enhance overall teaching quality and institutional excellence.
- API (Academic Performance Indicator) based on PBAS (Performance Based Appraisal System) is evaluated and incentives are given accordingly.
- Eight Assistant Professors have been promoted to Associate Professors through affiliating University.

Non-Teaching Staff Appraisal

- The Non-Teaching Staff Appraisal process involves a comprehensive assessment of employees' performance, contributions, and adherence to organizational objectives and standards.
- It includes evaluating job responsibilities, effectiveness in administrative tasks, teamwork, communication skills, problem-solving abilities, and adherence to policies and procedures. Performance metrics may encompass punctuality, professionalism, efficiency, customer service, and adherence to safety protocols.
- The appraisal process aims to recognize achievements, identify areas for development, provide feedback, and support career growth and organizational effectiveness.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC425-Welfare%20Measures%20Policy.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audits (internal and external)

All accounting records are meticulously maintained by the

accountants in compliance with admission regulations. Internal accountants conduct daily verification of the books, with entries cross-checked by the Secretary for accuracy. Any identified errors are promptly analyzed and rectified. Recorded doubts or concerns are addressed by the institution's auditor as needed. The auditor verifies all account books annually and provides guidance as per statutory requirements. Internal audits are overseen by the College Secretary, while external audits are conducted by Thomas & Co, an Accounting Firm based in Coimbatore. The external auditor thoroughly reviews income and expenditure across various domains, scrutinizing daily transaction vouchers before preparing the income and expenditure statement. The audited statement is then submitted to the Management, who discuss and approve it during Governing Body meetings before seeking final approval. The most recent audit was conducted in 2023. Additionally, office accountants perform daily checks on receipts, payments, and computerized activities to ensure systematic record-keeping.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC837-Finance%20Committee%20Policy.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

65000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies for mobilization and optimal utilization of resources

As a self-financed College, the resource mobilization is mainly through fee deposits and the support extended by the Management.

For the conduct of seminars and conferences funds are allocated from the Management as well as generated through the Government sponsorships, other sponsors and Philanthropists.

The Finance Committee prepares the annual estimates of income and expenditure based on inputs from Institution and its recommendations along with annual budget which is presented to the Management Meeting for consideration and approval.

The financial planning and budgeting is an integral part of annual academic planning and the annual plans for the college are finalized by the Management.

Procedure to prepare annual estimates of Income and expenditure

1. All departments propose their annual financial requirements based on academic planning to the Secretary and Principal of the college to achieve educational purposes and objectives.
2. The proposed budget is examined and approved by the Management for the academic year.
3. The administrative and financial approvals are taken from competent authority as per norms.
4. The various heads for which budget is prepared and funds allocated, are provided in the audit statements of the College.
5. The Institution givesincentives to the faculty members for publication of books and research publications in UGC CARE listed journals, Scopus and Web of Science.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC837-Finance%20Committee%20Policy.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

Faculty diligently maintain daily work diaries, which are signed monthly by the Head of the Department (HOD) for accountability and record-keeping purposes. Lesson plans are meticulously crafted to outline semester objectives, instructional methods, evaluations, and timeframes, ensuring organized and effective teaching strategies. Departments, associations, and clubs submit comprehensive annual plans and reports to the Principal, fostering transparency and accountability in their activities.

Internal audits conducted by the Internal Quality Assurance Cell (IQAC) assess departmental performance against seven criteria, facilitating continuous improvement and quality enhancement. External audits provide valuable recommendations for further improvement. Moreover, the IQAC conducts institution-wide audits, including assessments related to green initiatives, energy conservation, and environmental sustainability, demonstrating the college's commitment to eco-friendly practices.

Mentoring and professional counseling services are available to support students in their academic pursuits, ensuring holistic development and academic success. Additionally, the college has signed 27 Memoranda of Understanding (MoUs) with academic institutions and industries, fostering collaboration to enhance the teaching-learning process through exchange programs, research collaborations, and industry partnerships. These initiatives collectively contribute to the overall advancement and excellence of the institution.

Faculty Development Programs (FDPs) are also regularly conducted to enhance the professional skills and knowledge of faculty members.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC633-IQACActivities-2022-2023.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) operates through structured methodologies to enhance academic quality and student success. It provides structured forms for feedback and Student Enrichment Programmes (SEP), facilitating streamlined processes. These forms, available on the Institution Website, are tailored for students and faculty, ensuring convenient access and utilization.

The IQAC conducts periodic reviews of learning outcomes, monitoring students' progression rates through result analyses submitted by departments to the Principal and IQAC. Remedial measures are promptly implemented to support slower learners and enhance their performance. Additionally, the IQAC conducts student satisfaction surveys and surveys on innovative teaching strategies, analyzing the data to guide faculty in employing suitable methodologies for both slow and advanced learners.

A Structured Online Feedback System is employed for continuous improvement, along with result analysis and remedial teaching initiatives. Graphical representations of remedial teaching outcomes for slower learners demonstrating successful student progression and showcase the effectiveness of implemented measures.

Incremental improvements like faculty development programs, registration in Unnat Bharat Abhiyan, offering certificate courses, SWAYAM and NPTEL enrollments, ICT integration, CAMU LMS adoption, Knimbus digital library, grants, collaborations, auditsand stakeholder feedback mechanisms ensure holistic development and quality enhancement.

File Description	Documents
Paste link for additional information	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC887-Internal%20Quality%20Assurance%20Cell.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO	A. All of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC633-IQACActivities-2022-2023.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution organizes regular workshops and seminars aimed at raising awareness about gender issues, promoting understanding, and challenging stereotypes and biases.

Gender perspectives and content are integrated into the curriculum across disciplines, ensuring that students are exposed to diverse perspectives and understand the complexities of gender issues in various contexts.TheWomen Cell Policy of the institution outlines the framework and guidelines for promoting gender equity, addressing issues related to women's welfare, and ensuring a safe and inclusive environment for women on campus. Awareness campaigns and events are organized during important dates such as Women's Day, highlighting the achievements of women and promoting gender equality and empowerment.Students and staff feel comfortable discussing gender-related concerns and accessing support services such as psychology counseling and health related services from a Naturopathy Doctor inside the campus. Skill development and leadership programs are specifically organized to provide them with the skills, confidence, and opportunities to excel in their academic and professional pursuits. CCTV Cameras are installed for surveillance to ensure safety and security for women in the campus.

File Description	Documents
Annual gender sensitization action plan	[https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC675-7.1.1_curriculum and co-curricular activities.pdf](https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC675-7.1.1_curriculum%20and%20co-curricular%20activities.pdf)
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	[https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC167-7.1.1.facilities for women in campus.pdf](https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC167-7.1.1.facilities%20for%20women%20in%20campus.pdf)

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Organic Manure from Green Waste: By preparing organic manure from green waste, such as food scraps and garden trimmings, the promotes sustainable agriculture and soil health through the use of natural fertilizers.

Incinerators for Sanitary Napkins: Placing incinerators near washrooms in every block facilitates the safe and sanitary disposal of used sanitary napkins.

Liquid waste management

Waste Water Management: The college employs strategies to manage wastewater effectively, likely through treatment processes to reduce its environmental impact before discharge.

Rainwater Harvesting: Utilizing rainwater harvesting systems help

reduce dependency on municipal water sources and prevents excess runoff, contributing to water conservation efforts.

Biomedical Waste Management: The college ensures proper disposal of biomedical waste in compliance with regulations, likely segregating and treating such waste to prevent contamination and health hazards.

E-waste Management: Recycling electronic waste through partnerships with NGOs ensures that electronic devices are properly disposed.

Waste Recycling System: Implementing a waste recycling system promotes the reuse of resources and minimizes waste generation, incorporating practices like reusing paper and packaging materials.

Hazardous Chemicals and Radioactive Waste Management: The college adopts practices to minimize the impact of hazardous chemicals and radioactive waste, likely through proper storage, handling, and disposal methods.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above

    1. **Restricted entry of automobiles**

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :	B. Any 3 of the above

Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college prioritizes cultural harmony, regional unity, linguistic diversity, communal harmony, and socioeconomic empowerment through various initiatives. Equity and respect are deeply ingrained values within the college community, drawing influence from Tirupur's textile hub and its diverse migrant population. Festivals and fine arts competitions celebrate cultural diversity, promoting appreciation and understanding.

Despite diverse regional origins, the college cultivates an inclusive environment, devoid of discrimination. Language options like Hindi or French, along with multilingual faculty, enrich linguistic diversity and proficiency. Cultural expression through native language performances and programs enhances students' linguistic skills and communication abilities.

Communal harmony is inculcated through inclusive festive celebrations and flag hoisting on national days, promoting patriotism and unity. Weekly spiritual readings from various religious texts further promote unity in diversity.The college also focuses on socioeconomic empowerment through human rights education and support for economically disadvantaged students, ensuring fair admissions and facilitating access to scholarships. These holistic efforts aim to create a nurturing environment where students develop not only academically but also ethically and socially, contributing positively to society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has implemented several initiatives to foster social responsibility and awareness among the students. The NSS (National Service Scheme) and Electoral Literacy Club play pivotal roles in enlightening students about constitutional values, rights, duties, and responsibilities. The Electoral Literacy Club conducts awareness programs on ethical voting and assists eligible students in enrolling in the Voters list, thereby encouraging active participation in the democratic process.Moreover, moral instruction classes are held every Thursday to instill students with ethical values and civic responsibilities, nurturing them into responsible citizens. These classes serve as a platform for students to reflect on their actions and develop a strong sense of integrity and social consciousness.Furthermore, the college's celebration of International Millet Year reflectsthe commitment to raising awareness about the nutritional benefits and significance of millet consumption. By commemorating this occasion, the college not only promotes healthy eating habits but also contributes to global efforts towards sustainability.

Through these initiatives, the college endeavors to empower students with the knowledge, values, and skills necessary to actively engage in civic life, make informed decisions, and contribute positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC340-7.1.9 Senzititation 2022-2023.pdf
Any other relevant information	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC978-Relevant Information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organized a diverse array of events and festivals throughout the year, reflecting its commitment to celebrating cultural, social, and educational milestones. These events included commemorations such as death anniversary of Dr. A.P.J. Abdul Kalam, National Library Day, International Youth Day, National Elephant Day, and the Independence Day of the nation.Additionally, the College observed significant occasions like Teachers Day, National Sports Day, etc., Special attention was given to honoring eminent personalities such as Bharathiyar and Ramanujan, with dedicated memorial days.The College also actively participated in awareness campaigns and initiatives, including those for ozone preservation, deworming, blood donation, wildlife conservation, electoral literacy and consumer rights. Wildlife Week is celebrated by Eco Clubfor a week every year awareness programmes and conduct of competitions. Department of Computer Science posts about the importance of special days in the name of "Designation Today" in Students Telegram Channel.

These events provided opportunities for students and faculty to

engage, learn, and contribute to important societal issues while fostering a sense of community and cultural appreciation within the College campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the practice: Elevate and Empower: A Holistic approach to Skill Development

Objectives:

- **Enhance employability and entrepreneurship skills among students.**

Context:

- **The nation's social and economic development relies on students' abilities and skills.**

Practice:

- **To bridge the curriculum gap, the college provides certificate courses and value-added courses.**

Evidence of Success:

- **Increased Student Self-Employment and Entrepreneurial Endeavors**
- **Higher Placement Rates in Diverse Industries**
- **Ease of Pursuing Higher Studies with acquired Skill Sets**

Problems Encountered and Resources Required:

- **Allocation of time for events in addition to syllabus**

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      coverage.
   •  Expenditure for event preparation and implementation.


Title of the Practice 2:Social Responsibility and Fostering Eco
Consciousness"


Objectives of the Practice:

   •  Educate the society with basic knowledge on Women's Health.
   •  Infuse students with cleanliness and hygiene awareness.


The Context:

   •  Tirupur's socio-economic status and pollution from textile
      parks necessitate social and environmental responsibility.


The Practice:

   •  Unnat Bharat Abhiyan, Rainwater harvesting, waste management,
      and energy conservation measures are implemented.


Evidence of Success:

   •  Numerous activities and awards demonstrate the impact on
      society and environmental sustainability.


Problems Encountered and Resources Required:

   •  Convincing social institutions and obtaining permissions pose
      challenges.
```

File Description	Documents
Best practices in the Institutional website	https://www.stjosephcollegetup.edu.in/Image/SJC/IQAC/SJC535-best%20practice.pdf
Any other relevant information	https://stjosephcollegetup.edu.in/Image/SJC/Documents/SJC717-bp.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Value-based education, including a focus on health and well-being, is integral to the ethos of St. Joseph's College.At St. Joseph's College, students are not only taught academic subjects but are also instilled with values such as integrity, compassion, empathy, and social responsibility. These values are woven into the curriculum and reflected in various aspects of campus life, promoting a culture of respect, understanding, and mutual support among students and faculty.

Furthermore, the college places a strong emphasis on health and well-being, understanding that physical and mental wellness are essential for overall success and happiness. Students are encouraged to prioritize their health through regular exercise, balanced nutrition, and mindfulness practices. Workshops, seminars, and awareness campaigns are organized to educate students about the importance of mental health, stress management, and healthy lifestyle choices.By integrating value-based education with a focus on health and well-being, St. Joseph's College aims to nurture individuals who not only excel academically but also possess the character and resilience to navigate life's challenges with grace and integrity. This holistic approach to education ensures that students graduate not only as knowledgeable professionals but also as compassionate and socially responsible citizens, ready to make a positive impact in the world.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

- National and International MoU and linkages
- To introduce more certificate and skill development Programmes
- To conduct International Conferences
- To update the Institution's Innovation portal in order to highlight innovative projects carried out by institution's faculty and students.
- To increase funded Research Projects and proposals