

# ST. JOSEPH'S COLLEGE FOR WOMEN

Accredited by NAAC with Grade B+  
Affiliated to Bharathiar University

TIRUPUR - 4.

Recognised under section 2(f) and 12(B) of the UGC Act 1956



**CALENDAR**  
**2021- 2022**

**IDENTITY CERTIFICATE**  
**2021-2022**

Name of the Student : .....

Roll No. : .....

Aadhar No. : .....

Email id : .....

Class : .....

Date of Birth : .....

Blood Group : .....

Parent's Name : .....

Address : .....

.....

.....

Mobile Numbers : .....

Parent : .....

Guardian : .....

Signature of the Student : .....

Signature of the Parent : .....

## COLLEGE PRAYER

Heavenly Father, we praise and glorify you, for you are the Author of the Universe, all life comes from you, all good things are your work. We thank you for the gift of life and the benefits bestowed upon us. Inspire us by your Holy Spirit and guide us by your eternal light as we discover more about the world around us. Hold each of us in your loving hands. Fill our hearts and minds with hope. We entrust our teachers, parents and well wishers to you. May your grace be with them always.

You are the source of all wisdom and truth. Bless our work and studies. Make us diligent in our duties and patient in our trials. Enlighten our minds, strengthen our thoughts and memories and direct our ways towards what is right. Grant us the courage to follow always the path of truth and righteousness. Lord, watch over us all, keep us safe in your Almighty hands.

Amen.



## COLLEGE SONG

Joseph, we hail Thy glory  
In strains that fill our hearts with joy  
Proudly do we sing our motto  
Singing in joyous praise

### **Chorus :**

Knowledge purifies our mind  
Charity enhances all  
Joseph, the purest lily,  
Be our guiding star

Raising hearts in humble prayer  
We implore Thy love and care  
Lead us with your kindly light  
And lead us on our way (Chorus)

We with youthful hearts in Chorus  
Sing our love and loyalty  
Till our souls are bright and radiant  
Sing Thy lasting praise (Chorus)

## THE NATIONAL ANTHEM

### FULL VERSION

Jana-Gana Mana Adhinayaka Jaya He,  
Bharatha Bhagya-Vidhataa  
Punjaba-Sindhu Gujarata-Maratha  
Dravida-Utkala-Vanga

Vindhya-Himachala Yamuna Ganga  
Uchchala Jaladi-taranga

Thava-Subha name-jage  
Tava subha asisa mage  
Gahe tava jaya-gatha

Jana gana mangala-dayaka jayahe,  
Bharatha Bhagya-Vidhata

Jaya He, Jaya He, Jaya He,  
Jaya Jaya Jaya Jayahe.

- Rabindranath Tagore.

### ENGLISH TRANSLATION

Thou art the ruler of the minds of all people  
Thou dispenser of India's destiny  
Thy name rouses the hearts of the Punjab, Sind,  
Gujarat and Maratha, Dravida, Orissa and Bengal  
It echoes in the hills of the Vindyas and Himalayas,  
mingles in the Music of Jamuna and Ganga and  
is chanted by the waves of the Indian sea.  
They pray for thy blessings and sing their praise.  
Thou dispenser of India's destiny  
Victory, Victory, Victory, to thee.



## **ST. JOSEPH'S COLLEGE FOR WOMEN TIRUPUR**

St. Joseph's College for Women, Tirupur is a Catholic minority institution established in 2000. The institution is run by the Congregation of the Franciscan Sisters of the Presentation of the Blessed Virgin Mary, Coimbatore and was established by Very Rev. Mother Daria, the then Superior General of the Congregation with a vision to empower women through quality education based on Christian values. The college is affiliated to Bharathiar University and has been accredited by NAAC with Grade B+.

The institution offers ten undergraduate, three postgraduate and two M.Phil programmes. The college is manifesting itself with the motto of "Knowledge Purifies, Charity Enhances" and marching ahead with an aim of imparting quality and value based system of learning to empower the women.

The college gives preference to the socially and economically backward women, especially first generation learners. The college endeavors not only to sharpen the education skills but also opens the doors of opportunities for the young women students by identifying and nurturing their various talents. It reflects a continuous journey beyond the threshold of mediocrity to ascend towards an explorative experience in quality education

## **Aim**

St. Joseph's College aims to offer holistic education for the empowerment of young women by promoting academic excellence, employability and leadership qualities with social commitment.

## **Objectives**

- ❑ To inculcate concern for Nature and respect for everyone.
- ❑ To conduct relevant courses catering to the needs of the changing scenario.
- ❑ To develop personality through education.
- ❑ To impart education to illumine intellectuality, skills and values.
- ❑ To encourage creativity and talents in students.
- ❑ To help students become socially responsible citizens.
- ❑ To promote integrity and religious harmony.

## **Mission**

- ❑ To Impart Holistic Education
- ❑ To Ignite Intellectual Capabilities
- ❑ To Promote Communal Harmony
- ❑ To Nurture Social Commitment
- ❑ To Develop Eco Consciousness

## OUR COLLEGE

Name of the College : St. Joseph's College for Women  
Kangeyam Road,  
Tirupur- 641 604.

Telephone No. : 0421 - 2427575

Mobile : 94874 04045

Fax : 0421- 2250895

E-mail : [sjcfw@yahoo.co.in](mailto:sjcfw@yahoo.co.in)

Website : [stjosephcollegetup.edu.in](http://stjosephcollegetup.edu.in)

Name of the Secretary : Rev. Sr. Dr. Kulandai Therese .A  
M.Sc., M.Phil., Ph.D., PGDCA.,

Name of the Principal : Dr. R. Mary Josephine  
M.Sc., M.Phil., Ph.D., PGDCA.,

Postal Address : St. Joseph's College for Women  
Kangeyam Road,  
Tirupur - 641 604.

Year of Establishment : 2000



## MEMBERS OF THE GOVERNING BODY

- President** : **Very Rev. Mother Santhana Mary Augustina**  
Superior General, Presentation Congregation,  
Big Bazaar Street, Coimbatore - 641 001.
- Vice President** : **Rev. Sr. Immaculate Pushpa Rani**  
Assistant Superior General,  
Presentation Congregation,  
Big Bazaar Street, Coimbatore - 641 001.
- Secretary** : **Rev. Sr. Dr. Kulandai Therese. A**  
St. Joseph's College for Women, Tirupur - 641 604.
- Principal** : **Dr. R. Mary Josephine**  
St. Joseph's College for Women, Tirupur - 641 604.
- University Nominee** : **Dr. F. X. Lovelina Little Flower,**  
Professor and Head, Department of Social Work,  
Bharathiar University, Coimbatore - 641 046.
- Members** : **Rev. Sr. Paulin Mary**  
Congregation Education Co-ordinator,  
Presentation Congregation,  
Big Bazaar Street, Coimbatore - 641 001.
- Rev. Sr. Dr. Arulseeli**  
Provincial, Ravel Province,  
Seerapalayam, Coimbatore - 641 105.
- Rev. Sr. Dr. I. Arockiarani**  
Principal,  
St. Joseph's Arts & Science College for Women,  
Sipcot, Hosur.
- Rev. Sr. Dr. Dona Grace Jeyaseely**  
Secretary,  
St. Justin's College of Arts & Science for Women,  
Cholapuram, Sivangangai.
- Rev. Sr. Therasa**  
Province Education Co-ordinator,  
Ravel Province, Seerapalayam,  
Coimbatore - 641 105.

## **MANAGEMENT COMMITTEE MEMBERS**

1. Rev. Sr. M. Fatima - Superior
2. Rev. Sr. M. Mary Fatima
3. Rev. Sr. A. Kulandai Therese
4. Rev. Sr. J. Anita Joseph
5. Rev. Sr. J. Fatima Mary
6. Rev. Sr. A. Sagaya Arockia Mary
7. Rev. Sr. S. Arul Jayanthi
8. Rev. Sr. A. Arockia Selvi

## **ACADEMIC PROGRAMME**

St. Joseph's College for Women, Tirupur has been in the forefront of women's education in Tamilnadu for the last 21 years. At present, it trains women students in various disciplines of Arts and Science at the UG and PG Levels.

St. Joseph's College pledges to honour the sacred status conferred on the institution, while following in the footsteps of the founder.

## Courses offered by the College

### UG

- B.A. : English Literature  
B.Sc. : Mathematics, Physics, Chemistry,  
Computer Science and  
Costume Design and Fashion  
B.C.A. : Computer Applications  
B.B.A. : Business Administration  
B.Com. : Commerce  
Commerce with Computer Applications

### PG

- M.Sc. : Mathematics,  
Computer Science  
M.Com : Commerce

### Research

- M.Phil. : Computer Science, Commerce

## Choice - Based Credit System

Choice Based Credit System is a flexible system of learning. 'Credit' defines the quantum of contents / syllabus prescribed for a course and determine the number of hours of instruction required. The distinguishing features of CBCS are the following.

It Permits the students to :

- Learn at their own pace.
- Adopt an inter - disciplinary approach in learning.
- Choose Elective papers offered by their Departments other Departments too.
- Undergo Six skill based courses offered by the College.

## CBSC for UG

| Study Components  | No. of Course                             | Credit per Course            | Total Credits                 |
|---|---|------------------------------|-------------------------------|
| <b>Part I</b><br>Tamil/Other languages  | 2+2 = 4                                   | 3                            | 12                            |
| <b>Part II</b><br>English   | 2+2 = 4                                   | 3                            | 12                            |
| <b>Part III</b><br>Core Courses<br>Allied Courses<br>Project/Electives with three courses   | 13-15<br>4                                |                              |                               |
| <b>Part - III</b><br>Core Subjects<br>Allied Subjects<br>Project/Electives with three courses   | 13-15<br>4                                | 4-5<br>5                     | 60<br>20<br>15                |
| <b>Part IV</b><br>1 (a) Those who have not studied Tamil upto XII std and taken a non- Tamil language under Part-I, shall take Tamil comprising of two courses (level will be at 6th std)<br>(b) Those who have studied Tamil upto XII std and taken a non - Tamil language under Part - I, shall take Advanced Tamil comprising of two Courses<br>(c) Others who do not come under a+b can choose non-major elective comprising of two courses<br>2. Skill based subjects (Elective)<br>3. Environmental Studies<br>4. Value Education | 1+1=2<br><br><br><br><br>3+3= 6<br>1<br>1 | 2<br><br><br><br>2<br>2<br>2 | 4<br><br><br><br>12<br>2<br>2 |
| <b>Part V</b><br>Extension Activities NSS/ NCC /<br>Physical Education  | 1   | 1                            | 1                             |
| <b>Total</b>  |   |                              | <b>140</b>                    |

**Notes :**

1. Distribution of marks between Theory and Internal Assessment  
75: 25
2. Practical : 60 : 40
3. There is a pass minimum for external and overall
4. Project Report present      80  
Viva Voce                              20
5. B.Com, BCA, BBA, and other job oriented courses present system for languages shall continue excepting that each paper shall carry an internal assessment component 75 : 25

**CBCS for PG**

| Study Components                | No. of Course | Credit per Course | Total Credits |
|---------------------------------|---------------|-------------------|---------------|
| Subjects (including practicals) | 14-17         | 4-5               | 70            |
| Electives (Major / Non-major)   | 4-5           | 4-5               | 20            |
|                                 |               | Total             | 90            |

**Examination Procedure**

At the end of each semester, the Bharathiar University, Coimbatore conducts regular examination for UG and PG programmes. The students who have earned 75% of the attendance in each semester are permitted to appear for the University Examinations.

**Continuous Internal Assessment (CIA)**

The Components of CIA are Periodical Tests, Assignments / Seminars / Quiz / Group Discussion and Attendance. Students are expected to take both the tests that are administered to them. Paper presentation is a must at the Post - Graduate level.

**There is no passing minimum for CIA.**

## **End Semester Examinations (ESE)**

Two End Semester Examinations are conducted in a year in Nov / Dec and in April / May. End Semester Examinations will be conducted for every paper in Part I, II and III.

For UG Programmes, a minimum of 40 % in ESE and 40 % in aggregate (CIA+ESE) is required to pass.

For PG Programmes, a minimum of 50 % in ESE and 50 % in aggregate (CIA+ESE) is required to pass.

Each student should possess an identification card supplied by the college with the passport size photograph duly attested by the Principal of the college and the same should be brought to the college each day of the examination along with the hall ticket.

## **COURSES OF STUDY**

### **CBCS PATTERN WITH EFFECT FROM 2010 ONWARDS**

#### **Under Graduate Degree Courses**

- a) Part I Tamil / Hindi / French
- b) Part II English
- c) Part III
  - Core Courses
  - Allied Courses
  - Elective Courses
  - Foundation Courses :
    - I Semester : Environmental Studies
    - II Semester : Value Education - Human Rights
    - Non - Major Elective :
    - III Semester : Women's Rights
    - IV Semester : General Awareness
- d) Part IV Skill based subjects

## ALLIED COURSES

| PROGRAMME                      | SEMESTER | COURSES                                      |
|--------------------------------|----------|--|
| B.A. English Literature        | I        | Social History of England                    |
|                                | II       | History of English Literature                |
|                                | III      | Literary Forms                               |
|                                | IV       | Literary Criticism                           |
| B.Sc. Mathematics              | I        | Physics Paper - I                            |
|                                | II       | Physics Paper - II                           |
|                                | III      | Statistics for Mathematics Paper - I         |
|                                | IV       | Statistics for Mathematics Paper - II        |
| B.Sc. Physics                  | I        | Chemistry Paper - I                          |
|                                | II       | Chemistry Paper - II                         |
|                                | III      | Mathematics Paper - I                        |
|                                | IV       | Mathematics Paper - II                       |
| B.Sc. Chemistry                | I        | Mathematics Paper - I                        |
|                                | II       | Mathematics Paper – II                       |
|                                | III      | Physics Paper – I                            |
|                                | IV       | Physics Paper – II                           |
| B.Sc.Computer Science          | I        | Mathematical Structures for Computer Science |
|                                | II       | Discrete Mathematics                         |
|                                | III      | Computer Based Optimization Techniques       |
|                                | IV       | Business Accounting                          |
| B.Sc. Costume Design & Fashion | I        | Practical 1 - Fashion Sketching              |
|                                | II       | Industrial Garment Production                |
|                                | III      | Textile Wet Processing                       |
|                                | IV       | Care and Maintenance of Textiles             |

| <b>PROGRAMME</b>                          | <b>SEMESTER</b> | <b>COURSES</b>                                  |
|---|-----------------|---|
| B.C.A /<br>B. Sc.,<br>Computer<br>Science | <b>I</b>        | Mathematical Structures for<br>Computer Science |
|   | <b>II</b>       | Discrete Mathematics                            |
|   | <b>III</b>      | Computer Based Optimization<br>Techniques       |
|   | <b>IV</b>       | Business Accounting                             |
| B.B.A                                     | <b>I</b>        | Mathematics and Statistics for<br>Management    |
|   | <b>II</b>       | Quantitative Techniques for<br>Management       |
|   | <b>III</b>      | Business Law                                    |
|   | <b>IV</b>       | Taxation Law and Practice                       |
| B.Com                                     | <b>I</b>        | Agricultural Economy of India                   |
|   | <b>II</b>       | Economic Analysis                               |
|   | <b>III</b>      | Mathematics for Business                        |
|   | <b>IV</b>       | Statistics for Business                         |
| B.Com. with<br>Computer<br>Applications   | <b>I</b>        | Mathematics for Business                        |
|   | <b>II</b>       | Statistics for Business                         |
|   | <b>III</b>      | Managerial Economics                            |
|   | <b>IV</b>       | Principles of Management                        |



## ELECTIVE COURSES

| PROGRAMME                      | SEMESTER | COURSES  |
|--------------------------------|----------|--|
| B.A. English Literature        | V        | English for Competitive Examinations                 |
|                                | VI       | Communicative English                                |
|                                |          | Introduction to Linguistics                          |
| B.Sc. Mathematics              | V        | Numerical Methods Paper – I                          |
|                                | VI       | Numerical Methods Paper – II                         |
|                                |          | Graph Theory   |
| B.Sc. Physics                  | V        | Principles of Programming concepts and C Programming |
|                                | VI       | Digital and Microprocessor                           |
|                                |          | Object Oriented programming with C++                 |
| B.Sc. Chemistry                | V        | Polymer Chemistry                                    |
|                                | VI       | Dye Chemistry  |
|                                |          | Environmental Chemistry                              |
| B.Sc. Computer Science         | V        | Computer Networks                                    |
|                                | VI       | Artificial Intelligence and Expert Systems           |
|                                |          | Internet of Things                                   |
| B.Sc. Costume Design & Fashion | V        | Organisation of Garment Unit                         |
|                                | VI       | Marketing and Merchandising                          |
|                                |          | Home Textiles  |

| <b>PROGRAMME</b>                        | <b>SEMESTER</b> | <b>COURSES</b>                      |
|---|-----------------|-------------------------------------|
| B.C.A                                   | <b>V</b>        | PHP and Scripting Language          |
|   | <b>VI</b>       | Computer Network                    |
|   |                 | Internet of Things                  |
| B.B.A.                                  | <b>V</b>        | Mordern Office Management           |
|   | <b>VI</b>       | Consumer Behaviour                  |
|   |                 | Project and Viva Vose               |
| B.Com.                                  | <b>V</b>        | Business Finance                    |
|   | <b>VI</b>       | Entrepreneurial Development         |
|   |                 | Financial Markets and Institutions  |
| B.Com. with<br>Computer<br>Applications | <b>V</b>        | Incometax Law and Practice          |
|   | <b>VI</b>       | Business Finance                    |
|   |                 | Project & Viva Voce                 |
| M.Sc.<br>Mathematics                    | <b>I</b>        | Control Theory                      |
|   | <b>II</b>       | Fuzzy Logic and Fuzzy Sets          |
|   | <b>III</b>      | Crypto Graphy                       |
|   | <b>IV</b>       | Differential Geometry               |
| M.Sc. Computer<br>Science               | <b>I</b>        | Internet of Things                  |
|   | <b>II</b>       | Web Services                        |
| M.Com                                   | <b>I</b>        | Financial Markets and Institutions  |
|   | <b>II</b>       | Indian Stock Exchanges              |
|   | <b>III</b>      | Future and Options                  |
|   | <b>IV</b>       | Fundamentals and Technical Analysis |

## SKILL BASED COURSES

| PROGRAMME               | SEMESTER | COURSES  |
|-------------------------|----------|--|
| B.A. English Literature | III      | Communicative English Paper - I                      |
|                         | IV       | Communicative English Paper - II                     |
|                         | V        | Communicative English Paper - III                    |
|                         | VI       | Communicative English Paper - IV                     |
| B.Sc. Mathematics       | III      | Operations Research Paper - I                        |
|                         | IV       | Operations Research Paper - II                       |
|                         | V        | Operations Research Paper - III                      |
|                         | VI       | Operations Research Paper - IV                       |
| B.Sc. Physics           | III      | Instrumentation Paper - I                            |
|                         | IV       | Instrumentation Paper – II                           |
|                         | V        | Instrumentation Paper - III                          |
|                         | VI       | Instrumentation Practical                            |
| B.Sc. Chemistry         | III      | Chemistry of Natural and Synthetic Fibers            |
|                         | IV       | Technology of Dyeing of Natural Fibers               |
|                         | V        | Water and Effluent treatment and Pollution Control   |
|                         | VI       | Textile Chemistry (Practical)                        |
| B.Sc. Computer Science  | III      | Software Engineering and Software Project Management |
|                         | IV       | Software Project Management - Lab                    |
|                         | V        | Software Testing                                     |
|                         | VI       | Software Testing - Lab                               |

| <b>PROGRAMME</b>                  | <b>SEMESTER</b> | <b>COURSES</b>   |
|-----------------------------------|-----------------|--|
| B.Sc. Costume Design & Fashion    | <b>III</b>      | Dying and Printing   |
|                                   | <b>IV</b>       | Surface Embellishments Practical Textile   |
|                                   | <b>V</b>        | Garment Quality and Cost Control   |
|                                   | <b>VI</b>       | Innovation with Waste Fabrics  |
| B.C.A.                            | <b>III</b>      | Web Programming  |
|                                   | <b>IV</b>       | Web Programming - Lab  |
|                                   | <b>V</b>        | CASE Tools Concepts and Applications   |
|                                   | <b>VI</b>       | CASE Tools - Lab   |
| B.B.A.                            | <b>III</b>      | Communication Skills Paper - I   |
|                                   | <b>IV</b>       | Communication Skills Paper - II  |
|                                   | <b>V</b>        | Campus to Corporate  |
|                                   | <b>VI</b>       | Soft Skills for Business   |
| B.Com.                            | <b>III</b>      | Business Application Software - I  |
|                                   | <b>IV</b>       | Computer Applications ( MS Word & MS Excel ) - Practical -I                      |
|                                   | <b>V</b>        | Business Application Software - II   |
|                                   | <b>VI</b>       | Computer Applications ( MS Power point, MS Access & Tally 9.2 ) - Practical - II |
| B.Com. with Computer Applications | <b>III</b>      | Commercial Law   |
|                                   | <b>IV</b>       | Company Law  |
|                                   | <b>V</b>        | Banking & Insurance Law  |
|                                   | <b>VI</b>       | Cyber Law  |

**Note :**

All UG students have to compulsorily opt for any one of the Co- Curricular activities namely NSS, AICUF, Women's Cell, YRC, Games etc. during their first two years of study.

## STAFF PARTICULARS FOR THE YEAR

2021 - 2022

### SECRETARY

Rev. Sr. Dr. Kulandai Therese A. M.Sc.,M.Phil., Ph.D., PGDCA.

### PRINCIPAL

Dr. R. Mary Josephine, M.Sc.,M.Phil., Ph.D., PGDCA

### DEPARTMENT OF TAMIL

1. Ms. A. Augastin Mary, M.A.,M.Phil.,
2. Dr. P. Usha, M.A.,M.Phil., Ph.D., PGDCA
3. Ms. N. Amuthavalli M.A.,M.Phil., B.Ed., PGDCA.,NET.,

### DEPARTMENT OF HINDI

4. Ms. B. Balasaraswathi M.A.,M.Phil., B.Ed.,

### DEPARTMENT OF FRENCH

5. Ms. A. Thulasimani M.A.,

### DEPARTMENT OF ENGLISH

6. Ms. R. Rajalakshmi M.A.,M.Phil., M.Ed., PGDCA
7. Ms. B. Lalitha M.A.,M.Phil., B.Ed., PGDCA
8. Ms. S. Gayathri M.A., M.Phil.,
9. Ms. N. Karthika M.A.,M.Phil.,
10. Ms. C. Selena Rosaline M.A.,M.Phil.,
11. Ms. M. Subhasri M.A.,
12. Dr. Sunitha Clarissa M.A., Ph.D.,

### DEPARTMENT OF MATHEMATICS

13. Ms. D. Mary Rose Mala, M.Sc.,M.Phil.,
14. Ms. A. Vanitha M.Sc.,M.Phil., B.Ed.,SET
15. Ms. P. Priya M.Sc.,M.Phil.,
16. Ms. R. Priyadharshini M.Sc., M.Phil.,
17. Ms. V. Hindhuja M.Sc.,M.Phil.,
18. Ms. R. Umamaheswari M.Sc.,M.Phil.,
19. Ms. D. Manjula Devi M.Sc.,M.Phil.,
20. Ms. K. Nirmala Devi M.Sc.,M.Phil.,
- 21.

## **DEPARTMENT OF PHYSICS**

22. Ms. P. Mahalakshmi M.Sc.,M.Phil., B.Ed.,
23. Ms. Preskala M.Sc., M.Phil.,
24. Ms. C. Roopa M.Sc.M.Phil.,
25. Ms. R. Suvitha M.Sc.M.Phil.,

## **DEPARTMENT OF CHEMISTRY**

26. Ms. P. Viji M.Sc.,M.Phil.,
27. Ms. S. Jayapriya M.Sc.,M.Phil.,B.Ed.,
28. Ms. Nisha M.Sc.,M.Phil.,
29. Ms. K. Mahalakshmi M.Sc.,M.Phil.,

## **DEPARTMENT OF COMPUTER SCIENCE**

30. Dr. S. Sahaya Tamil Selvi M.Sc.,M.Phil., Ph.D., SET
31. Dr. J. Priyadharshini M.C.A.,M.Phil., Ph.D.,SET
32. Ms. C. Kavitha M.Sc.,M.Phil.,SET
33. Ms. C. Radhiya Devi M.Sc.,M.Phil.,SET
34. Ms. S. Arokia Mary M.Sc.,M.Phil.,
35. Ms. Ramya M.Sc.,M.Phil.,
36. Ms. P. Indhumathi M.Sc.,M.Phil.,
37. Ms. S. Manimekalai M.Sc.,M.Phil.,
38. Ms. M. Anitha M.Sc.,M.Phil.,

## **DEPARTMENT OF COMMERCE**

39. Dr. T. G. Shejo M.Com., M.Phil., Ph.D., PGDCA.
40. Ms. S. Valarmathi M.Com.,M.B.A., M.Phil., B.Ed.,PGDCA.
41. Dr. T. Kiruthiga M.Com., M.Phil., Ph.D., PGDCA.
42. Ms. P. Shanthi M.Com. ,M.Phil.,
43. Dr. S. Prema M.Com.,M.B.A., M.Phil., Ph.D., PGDCA.
44. Ms.S.Vijayarani MIB., M.Phil., MBA.,
45. Ms.S. Kanagalakshmi M.Com., M.Phil., SET.,NET.,
46. Dr. A. Kalaivani M.Com., Ph.D.,
47. Ms. N. Preethi M.Com., M.Phil.,
48. Ms. R. Veni M.Com., M.Phil.,
49. Ms. S. Yasmin M.Com., M.Phil., PGDCA
- 50.

## **DEPARTMENT OF COMMERCE WITH CA**

51. Ms. G. Ananthi M.Com., M.Phil., PGDCA
52. Ms. S. Roslin M.Com., M.Phil., PGDCA
53. Ms. G. Manjula M.Com., M.Phil.,
54. Dr. S. Menaka Gandhi M.Com.CA.,M.Phil.,,Ph.D.,
55. Ms. M. Nalini M.Com., M.Phil., PGDCA

## **DEPARTMENT OF BUSINESS ADMINISTRATION**

56. Ms. B. Suganya M.B.A., M.Phil.,PGDCA
57. Ms. K. Anitha M.B.A.,M.Phil.,PGDCA.
58. Ms. A. Parveen Banu M.Sc (IT& Mgt.), M.B.A.,M.Phil.,
59. Ms. G. Shanmuga Priya M.B.A.,M.Phil.,
60. Ms. S. Prabhavathi B.E., M.B.A.,

## **DEPARTMENT OF COMPUTER APPLICATIONS**

61. Ms. B. Vinothini M.C.A.,M.Phil.,
62. Ms. J. Priya M.Sc.,M.Phil.,
63. Ms. B. Nithya M.Sc (IT),M.Phil.,
64. Ms. S. Jothilatha M.C.A.,M.Phil.,
65. Rev. Sr. Fatima Mary M.Sc.,B.Ed.,

## **DEPARTMENT OF COSTUEM DESIGN AND FASHION**

66. Ms. G. Rathna Priya M.Sc.,M.Phil.,NET.,
67. Ms. J. Mobina Begam M.Sc.,M.Phil.,
68. Ms. K. Sathya M.Sc.,
69. Ms. S. Jeya M.Sc.,M.Phil., PGDCA
70. Ms. E. Keerthana M.Sc.,

## **PHYSICAL DIRECTRESS**

71. Ms. G. Kalpana B.A.,M.P.Ed.,

## **LIBRARIAN**

72. Mrs. N. Jaya Bharathi, M.A., MLIS.,M.Phil., PGDCA

## **HEALTH CARE & COUNSELLOR**

73. Dr. Shantha, DNYS;BACU;MD(AM); Ph.D.,

## NON - TEACHING STAFF MEMBERS

1. Mrs. X. Jhonsi : Head Clerk
2. Rev. Sr. Arockia Selvi : Record Clerk
3. Mrs. A. Nirmala Anita Rani : Library Assistant
4. Mrs. A. Shanthy : Office Assistant
5. Mrs. B. Kiruba Rani : Lab Assistant
6. Mrs. C. Jemma Helen : Lab Assistant (Commerce)
7. Mrs. S. Christy : Lab Assistant
8. Mrs. Sahayarani : Lab Assistant(CS)
9. Ms. Pothiammal : Lab Assistant
10. Mr. M. Balasubramanian : Driver
11. Mr. K. Balan : Conductor
12. Mr. N. Ranjith Kumar : Conductor
13. Mrs. P. Jothimani : Sweeper
14. Mrs. Selvi : Sweeper
15. Mrs. Ramathal : Sweeper
16. Mrs. S. Palanal : Sweeper
17. Mrs. S. Balamani : Sweeper
18. Mrs. K. Balamani : Sweeper
19. Mr. Bonifus : Watchman
20. Mr. D. Arockiasamy : Driver
21. Mr. Muthusamy : Conductor
- 22.
- 23.
- 23.
- 24.



## **Semester System**

All Degree and Postgraduate Courses are offered under the Semester system. Each academic year is divided into two semesters. The first academic year comprises the first and second semester. The second academic year, the third and fourth semesters and so on.

The first, third and fifth semesters commence in June and extend upto November of each year and the second, fourth and sixth semesters commence in December and extend upto April of each year.

## **Fees**

Fees are Payable in advance at the commencement of each semester. If a student fails to pay her fees on the day fixed for payment, a fine at the rate of Re.1 for each working day will be levied. If a student leaves the college during the semester she will have no right to claim remission of any portion of the semester fees.

## **Day Order System**

Under the semester pattern the college shall work for 180 days in a year. Each semester will consist of 90 working days of 5 clock hours from 9.30 a.m to 4.00 p.m.

The college is following the Day order system. Days are denoted by number I, II, III, IV, V, VI, and the Timetable will be followed accordingly in a continuous manner.

## **General Assembly**

There will be General Assembly on every Monday at 9.30 a.m. Attendance is compulsory for all the students.

## **Class Hours**

The working day is divided into two sessions and each session into periods of one hour each. The morning session is from 09.30 a.m. to 12.45 p.m. and afternoon session is from 1.15 p.m. to 4.00 p.m.

At the first warning bell at 9.25 a.m. students should go to their respective classes for the morning prayer. Strict silence should be maintained during the prayer and in the regular classes.

At the commencement of each period when the lecturer enters, the students are expected to stand up and respectfully greet her. The students likewise should stand up when she leaves the classroom.

No student shall leave the classroom without the permission of the staff member before the class is dismissed. Students should be regular and punctual in attending classes and in all activities connected to the college.

Strict silence must be observed during class hours in the classrooms and in the college premises. A representative for each class will be appointed at the beginning of each year.

When classes are dismissed, students are expected to leave the classroom in a quiet and orderly manner giving way to the staff member.

### **Attendance**

The Lecturer in-charge shall take the attendance at the beginning of the forenoon and afternoon sessions. Late comers will not be admitted to the Classroom. Attendance during tests and internal assessments is compulsory.

### **Attendance for the End Semester Examinations**

75 % of attendance is necessary to write the semester examination

Exemption may be granted on medical grounds or if a candidate is representing the College / University participating in sports, games, camps and other training programmes.

The students should have a minimum of 60 % attendance to apply for condonation. Students having less than 60% of attendance should re-do the missed semester and then continue the remaining semesters.

## **Leave of Absence**

A student requiring leave must apply for it in advance in the prescribed form. In case of absence due to unforeseen cause, application for leave must be submitted as soon as possible and never later than the first day of return to the college. Leave applied for reasonable causes will be ordinarily granted.

Medical Certificate must be submitted for extended leave (more than three days) on medical grounds. In case of prolonged leave parent / guardian should contact the college Principal not later than fourth day of the leave taken by the candidate.

A student requiring leave for a period or portion thereof must apply to the lecturer-in-charge of that particular period in person before the class begins.

But if a student requires leave for more than one period she must submit a leave letter to the Head of the Department through their respective tutors.

A student absent from class even for a period without due permission, will not be given attendance for the whole day.

## APPLICATION FOR LEAVE

Name of the Student :

Register Number :

Class :

Reason for leave :

Date :

Number of days leave applied :

Signature of the student :

Signature of the  
Parent / Guardian :

Signature of the Tutor with remarks :

## GENERAL RULES

Students are expected to be neat, clean and simple in their dress to the classes. They must conform to the standard of modesty maintained by the institution.

Students should wear the college uniform of white dress on special occasions especially on Independence day.

Conformity to these rules is a necessary condition for admission to the college.

Letters officially addressed to the Principal should enclose reply postage.

Day students are not permitted to entertain visitors in the college. They will have their letters and other communications addressed to their homes. No student is allowed to use mobile phone inside the campus.

Books, Magazines and other materials if only approved by the Principal will be permitted in the college campus. During free hours students should make use of the college Library.

All lost property should be brought to the college office. On no account shall lunch be taken in any hall, room or verandah. Food and food wrappings should not be thrown inside the college.

Students are expected to take proper care of the college property and help in keeping the premises neat and clean. Disfiguring the wall, door or breaking the furniture is a breach of discipline and will be duly punished. Ragging at any level is considered a serious offence.

Students should avoid expressing anything by word or deed that may disturb the unity and harmony in the college. They are above politics and stand for all communities.

Students are forbidden from organising any meeting in the college or collecting money for any purpose without the permission of the Principal.

Anyone who violates any of the rules of the college either in word or deed shall be deemed to have committed a breach of discipline and the Principal shall have full power to inflict any of the following punishments; fine, loss of attendance, refusal to issue term certificate and conduct certificate, suspension and expulsion. Students should consult the college notice board each morning and evening every day.

### **APPEAL TO PARENTS / GUARDIANS**

Parents / Guardians are requested to extend full co- operation to the authorities with regard to the character, discipline, attendance and academic progress of their daughter / wards. Parents - Teachers Meetings are conducted periodically in order to receive feedback and valuable suggestions from the parents.

### **CERTIFICATES**

Any student past or present, desirous of getting transfer or conduct certificate must apply to the Principal in the form prescribed below. Original certificates will be given only in person.

## **Application for Certificate**

Certificates required :

Student's Name :

Register No. :

Father's Name :

Class :

Year of Study :

Passed / Failed :

Date :

Signature of the Applicant :

### **Petition and Complaints :**

Requests, petition, appeal and complaints of any kind must be made to the Principal.

Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order.

## **Library**

Perfect order and strict silence should be maintained in the library and discussion should be avoided inside the library. The Library has a good collection of Books & Periodicals.

## **Membership**

All the students, faculty and staff members are eligible for membership of the library. Books will be issued to the members only on producing the ID card.

Each member will be given two library cards and two books will be issued at a time. Library cards will be supplied to the students by the College, at the beginning of the academic year. In case the card is lost, the librarian should be informed of the fact at once.

The owner of the card will be responsible for the books and periodicals issued on that card. The card lost may be replaced with the duplicate on payment of Re . 5/-. Library cards are not transferable. Sub-lending is also forbidden. Books and Periodicals will be issued only on producing the library card. Books must not be marked or defaced in any manner.

The pages should not be folded by the way of bookmarks. Students should examine each book, before borrowing it and report to the librarian if any damage found therein, should they fail to do so, they will be held responsible for any damage detected after their use of the book. Student should replace any library property damaged by them.

At the end of each semester both the staff and students are expected to return all the books to the library. The librarian will examine the books returned and if any book has been damaged, the borrower should replace it with a new copy. Books should be handled with love and care. Marking on books is strictly objected. Students are forbidden to tear or scribble on pages of magazines and books. Any student found doing so would be punished severely.

## **Overdue Charges**

Failure to return the books on due dates will be entitled a fine of Re. 1/- per book per day.



## **Clearance Certificate**

It is only after obtaining a clearance from the library and class in-charge, the hall ticket and Transfer certificate will be issued.

## **College Union and its affiliated Associations**

The College Union has the following Associations:

1. Tamil Literary Association
2. English Literary Association
3. Commerce Association
4. Commerce with CA Association
5. Business Administration Association
6. Chemistry Association
7. Computer Science Association
8. Costume Design and Fashion Association
9. Mathematics Association
10. Physics Association
11. Computer Applications Association

## **Catechism and Moral Instruction**

The Campus Ministry Committee works with a mission to touch and transform the lives of young students, regular catechism classes for all Catholic students and moral instruction classes for all non-catholic students are conducted on every Friday.

## **Physical Education**

Every student of the I and II year degree classes should undergo the courses of Physical education prescribed by the college.

General Physical Education classes will be held twice a week from 3.10 p.m. to 4.00 p.m.

## **National Service Scheme**

All the Volunteers are to fulfill the following requirements.

All Volunteers should enroll themselves as members for a period of two years and they must attend the 7 days Annual Special Camp. The

Volunteers are expected to participate regularly in the activities organised by the unit. Every Volunteer will be issued a certificate after completion of two years of service. The Spectrum of activities during camp includes organizing Medical Camps, health and hygiene programmes for the poor and the needy and for the betterment of rural areas.

The National Service Scheme affords opportunities for service, to develop character, team spirit and leadership qualities. It creates a way to social awareness. Assessment of NSS volunteers will be done by the NSS Programme Officer concerned.

### **All India Catholic University Federation AICUF**

All India Catholic University Federation - AICUF aims to promote and inculcate Christian Spirituality. It also enables them, to know and to solve the social problems, to spread spirituality by conducting workshops and rallies based on cultural, educational and social values.

### **Placement Cell**

St. Joseph's Placement and Career Guidance cell is an effective Association of our institution primarily focused to train and place the final year students.

The final year students are prepared for placements through Group Discussions. Aptitude Tests and Training programmes on career guidance.

The Placement cell focuses the students to understand and develop the overall personal ity, train them with the right perspective of attitude and aptitude, skills which are required to face the challenges in today's competitive world.

### **Old Students Association**

An Old Students Association has been functioning in this College from the year 2018. Association is founded with a view to establish contact with the Alumni and building up in them a sense of belonging to the Alma Mater.

Old Students Association is involved in the curricular and extra curricular activities of the College.

### **Internal Quality Assurance Cell**

The primary aim of the IQAC is to develop a system for cognizant, consistent and catalytic action to improve the academic and administrative performance of the institution.

IQAC functions for quality enhancement and sustenance in all the ventures of the college like NAAC Accreditation, NIRF Ranking, capacity building programs, process of documentation etc., and to ensure timely, efficient and progressive performance of academic and administrative tasks through augmented agenda.

### **Women Cell**

The Women Cell is constituted to help maintain a harmonious atmosphere at the College. It seeks to mould the young women force in the campus to achieve thriving mile stones of success in their life.

It also helps in issues related to women and provides a forum for discussion and deliberation on a range of issues from empowerment to environment.

### **Cooperative Stores**

Cooperative Stores is maintained by the students of the Department of Commerce. Stationary materials and some consumer items are supplied by the stores at a considerable rate. The store will be functioning on all working days from 3.00 p.m to 4.00 p.m

### **Facilities**

Transport facilities are available. The College canteen caters to the taste of the students & staff with fresh and hygienic food items.

### **Suggestion Box**

The management has installed suggestion box in the college. The Students & Staff members use the box for the representation of their genuine problems / grievances to the management. Also general suggestions for the improvement of the institution may be put in the box.

### **Other Amenities**

The college has high power generator for uninterrupted power supply. Laboratories have UPS for continuous functioning. Mineral water units have been installed for drinking water.

## Anti Ragging Committee

Ragging in all forms is totally banned in our institution. The institution shall take strict action against those found guilty of ragging and/or of abetting ragging and the burden of proof shall hereby lie on the perpetrator of alleged ragging and not on the victim. An offence of Ragging may be charged either on a written complaint by the affected or on independent finding of the Anti Ragging Squad.

The Institution is bound by the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions 2009.

Our college has an Anti-Ragging Committee which governs the prevention of any means of Ragging. There have been no incidents of Ragging at our campus till date.

| Anti Ragging Committee Members  | Helpline Numbers |
|---|------------------|
| <b>Dr. R. Mary Josephine</b><br>Principal                                   | 97903 21553      |
| <b>Inspector of Police,</b><br>Rural Police Station, Nallur.                | 94433 24420      |
| <b>Dr. T.G. Shejo</b><br>HOD, Department of Commerce                        | 94435 20438      |
| <b>Mrs. G. Ananthi</b><br>HOD, Department of Commerce with CA               | 95977 11366      |
| <b>Mrs. B. Suganya</b><br>HOD, Department of Business Administration        | 94981 14743      |
| <b>Dr. S. Sahaya Tamil Selvi</b><br>HOD, Department of Computer Application | 86951 91085      |
| <b>Mrs. D. Mary Rose Mala</b><br>HOD, Department of Mathematics             | 9751967481       |
| <b>Mrs. G. Rathna Priya</b><br>HOD, Department of Costume Design & Fashion  | 99949 22833      |
| <b>Mrs. R. Rajalakshmi</b><br>HOD, Department of English                    | 97904 69100      |

## **CLUB ACTIVITIES**

There are various clubs in the college which supplement academics and give the students practical training which they require in day-to-day life.

### **Movie Club**

Movie club run by the Department of English is comprised of passionate story tellers and lovers of creativity who seek an artistic home on campus. Movie club helps these talented students to pursue their dreams of putting their ideas on film. The main objective is to screen interesting and unique films to acquaint the students with various cultural backgrounds

### **Tamil Literary Club**

The Tamil Literary Club has been conceived by the Department of Tamil. Podigai Tamil club is equipped in bringing out the special talents based on Tamil Literature and Language. The main aim of the club is to inculcate among students a flair for the language and enhance their literary skills.

### **Crystal Math Club**

The Crystal Math Club is committed to provide career resources to help the students pursue their interest. The Math Club provides a platform in the preparation of cracking government job exams. Various awareness programs, coaching classes and workshops are conducted to face the competitive examinations such as UPSC, TNPSC, Banking, SSC.

### **Energy Club**

The energy club taken over by the Department of Physics works with a vision of energy for future. The club conducts energy conservation programs and energy audits. Students are motivated to collect energy related data from the campus and are involved in reducing energy consumption.

## **Organic Club**

Organic club is launched with the idea of rising student awareness in the area of sustainable organic products. Their main aim is to offer pure organic products to the students and the people. They also aim at incentivizing the production of organic products to meet the market demands.

## **Virtual Reality Club**

The Virtual Reality Club of Department of Computer Science organizes events aiming to inspire students' creativity and sparking their ideas in research, technology development, product creation, incubation and entrepreneurship in Virtual and Augmented reality and allied fields including Virtual labs.

## **Eco Club**

Eco Club taken over by the Department of Computer Applications stimulates the young mind on tenderness towards environment and Biodiversity conservation.

## **Cultural Club**

“Gala Cultural Club”, is equipped in building up and encouraging the talents and creative ideas. The inventiveness of the club is to provide social, cultural and recreational activities for the students.

## **Consumer Club**

The objective of the Citizens Consumer Club headed by the Department of Commerce is to enhance awareness on consumer rights and responsibilities among the students community.

## **Photography Club**

“Lights On” Photography Club aims to constitute a platform for the students to manifest their Creativity and provoke them to express their thoughts and emotions through photography.

### **Entrepreneurship Development Cell**

The responsibility of the Entrepreneurship Development Cell is to generate the entrepreneurship skills among the women students. The cell undertakes the activities for the students to get the exposure while studying. The cell helps the students by enhancing the multi skills training programs to the students.

### **Major Dhyan Chand Club**

The Major Dhyan Chand Club of the Physical Education Department provides cognitive content and instruction to develop motor skills, knowledge and behavior for physical activity and physical fitness.

The club organizes Zumba and Yoga classes for students and Professors. Silambam classes are conducted for students. Knowing the potential of the students, they are trained to participate in various intercollege competitions.

### **Christ Readers Club**

The purpose of the club is to allow the students' community to access structured readings and discussions. This club offers an opportunity for everyone to read books from a variety of genres.

### **Electorate Literacy Club**

Electorate Literacy Club is a platform to engage the students through interesting activities and hand-on experience to sensitize them on their electoral rights and familiarize them with the electoral process of registration and voting.

### **Fine Arts Club**

The Fine Arts Club encourages students to express their thoughts, feelings and creativity through the various visual art forms. Its main objective is to encourage imagination, creative ability and artistic discrimination.

It encompasses divergent wings in Visual Arts, Conceptual Arts and performing arts which includes Music, Indian folk dance, Drama, Painting, Poetry, etc.

### **Youth Red Cross & Voluntary Blood Donation Club**

The Youth Red Cross one of the most important constituent of its mother organisation Indian Red Cross Society was initiated into service of St. Joseph's from 2001. It has the following 3 principles.

- Protection of health and life-Health
- Service to the sick and suffering-Service
- Promotion of National and International friendship to develop the mental and moral capacities of the youth-Friendship

As a life-oriented service YRC of St. Joseph's College has voluntary Blood Donation Club as one of its wings. As a regular activity programme, Blood donation camp and first aid awareness programmes are conducted.

The other activities include relief work during emergencies like flood, fire and other natural calamities by organizing medical camps in villages and other places of need and also conducting competitions about protecting the environment from pollution.



**JULY 2021**

| DATE     | DAY       | EVENTS                |
|----------|-----------|-----------------------|
| 01.07.21 | Thursday  |                       |
| 02.07.21 | Friday    |                       |
| 03.07.21 | Saturday  |                       |
| 04.07.21 | Sunday    |                       |
| 05.07.21 | Monday    |                       |
| 06.07.21 | Tuesday   |                       |
| 07.07.21 | Wednesday |                       |
| 08.07.21 | Thursday  |                       |
| 09.07.21 | Friday    |                       |
| 10.07.21 | Saturday  |                       |
| 11.07.21 | Sunday    |                       |
| 12.07.21 | Monday    |                       |
| 13.07.21 | Tuesday   |                       |
| 14.07.21 | Wednesday |                       |
| 15.07.21 | Thursday  |                       |
| 16.07.21 | Friday    |                       |
| 17.07.21 | Saturday  |                       |
| 18.07.21 | Sunday    |                       |
| 19.07.21 | Monday    |                       |
| 20.07.21 | Tuesday   |                       |
| 21.07.21 | Wednesday |                       |
| 22.07.21 | Thursday  |                       |
| 23.07.21 | Friday    |                       |
| 24.07.21 | Saturday  |                       |
| 25.07.21 | Sunday    | <b>Bakrid-Holiday</b> |
| 26.07.21 | Monday    |                       |
| 27.07.21 | Tuesday   |                       |
| 28.07.21 | Wednesday |                       |
| 29.07.21 | Thursday  |                       |
| 30.07.21 | Friday    |                       |
| 31.07.21 | Saturday  |                       |

**Never let the fear of striking out, stop you from playing the game. -Dade Ruth**

**AUGUST 2021**

| DATE     | DAY       | EVENTS                            |
|----------|-----------|-----------------------------------|
| 01.08.21 | Sunday    |                                   |
| 02.08.21 | Monday    |                                   |
| 03.08.21 | Tuesday   |                                   |
| 04.08.21 | Wednesday |                                   |
| 05.08.21 | Thursday  |                                   |
| 06.08.21 | Friday    |                                   |
| 07.08.21 | Saturday  | National Handloom Day             |
| 08.08.21 | Sunday    |                                   |
| 09.08.21 | Monday    |                                   |
| 10.08.21 | Tuesday   |                                   |
| 11.08.21 | Wednesday |                                   |
| 12.08.21 | Thursday  |                                   |
| 13.08.21 | Friday    |                                   |
| 14.08.21 | Saturday  |                                   |
| 15.08.21 | Sunday    | <b>Independence Day - Holiday</b> |
| 16.08.21 | Monday    | Organ Donation Day                |
| 17.08.21 | Tuesday   |                                   |
| 18.08.21 | Wednesday |                                   |
| 19.08.21 | Thursday  |                                   |
| 20.08.21 | Friday    | Muharram - Holiday                |
| 21.08.21 | Saturday  | National Senior Citizens Day      |
| 22.08.21 | Sunday    |                                   |
| 23.08.21 | Monday    |                                   |
| 24.08.21 | Tuesday   |                                   |
| 25.08.21 | Wednesday |                                   |
| 26.08.21 | Thursday  |                                   |
| 27.08.21 | Friday    |                                   |
| 28.08.21 | Saturday  |                                   |
| 29.08.21 | Sunday    |                                   |
| 30.08.21 | Monday    | <b>Krishna Jeyanthi - Holiday</b> |
| 31.08.21 | Tuesday   |                                   |

**The way to get started, is to quit talking and begin doing – Walt Disney**

## SEPTEMBER 2021

| DATE            | DAY           | EVENTS                                   |
|-----------------|---------------|--|
| 01.09.21        | Wednesday     |  |
| 02.09.21        | Thursday      |  |
| 03.09.21        | Friday        |  |
| 04.09.21        | Saturday      |  |
| 05.09.21        | Sunday        | Teacher's Day                            |
| 06.09.21        | Monday        |  |
| 07.09.21        | Tuesday       |  |
| 08.09.21        | Wednesday     |  |
| 09.09.21        | Thursday      |  |
| 10.09.21        | Friday        | <b>Vinayagar Chaturthi - Holiday</b>     |
| 11.09.21        | Saturday      | Mahakavi Bharathiar – Memorial Day       |
| 12.09.21        | Sunday        |  |
| <b>13.09.21</b> | <b>Monday</b> | <b>Continuous Internal Assesment - I</b> |
| 14.09.21        | Tuesday       |  |
| 15.09.21        | Wednesday     |  |
| 16.09.21        | Thursday      |  |
| 17.09.21        | Friday        |  |
| 18.09.21        | Saturday      |  |
| 19.09.21        | Sunday        |  |
| 20.09.21        | Monday        |  |
| 21.09.21        | Tuesday       |  |
| 22.09.21        | Wednesday     |  |
| 23.09.21        | Thursday      |  |
| 24.09.21        | Friday        |  |
| 25.09.21        | Saturday      |  |
| 26.09.21        | Sunday        |  |
| 27.09.21        | Monday        |  |
| 28.09.21        | Tuesday       |  |
| 29.09.21        | Wednesday     |  |
| 30.09.21        | Thursday      |  |

**You can't cross the sea merely by standing and staring at the water.  
- Rabindranath Tagore**

**OCTOBER 2021**

| DATE            | DAY           | EVENTS   |
|-----------------|---------------|--|
| 01.10.21        | Friday        |  |
| 02.10.21        | Saturday      | <b>Gandhi Jeyanthi - Holiday</b>   |
| 03.10.21        | Sunday        |  |
| 04.10.21        | Monday        |  |
| 05.10.21        | Tuesday       |  |
| 06.10.21        | Wednesday     |  |
| 07.10.21        | Thursday      |  |
| 08.10.21        | Friday        |  |
| 09.10.21        | Saturday      |  |
| 10.10.21        | Sunday        |  |
| 11.10.21        | Monday        |  |
| 12.10.21        | Tuesday       |  |
| 13.10.21        | Wednesday     |  |
| 14.10.21        | Thursday      | Saraswathi Pooja   |
| 15.10.21        | Friday        | Vijaya Dasami & World Student's Day<br>-Dr. A.P.J. Abdul Kalam's Birth-Day |
| 16.10.21        | Saturday      |  |
| 17.10.21        | Sunday        |  |
| 18.10.21        | Monday        |  |
| 19.10.21        | Tuesday       | Miladi Nabi  |
| 20.10.21        | Wednesday     |  |
| 21.10.21        | Thursday      |  |
| 22.10.21        | Friday        |  |
| 23.10.21        | Saturday      |  |
| 24.10.21        | Sunday        |  |
| <b>25.10.21</b> | <b>Monday</b> | <b>Continuous Internal Assesment -II</b>                                   |
| 26.10.21        | Tuesday       |  |
| 27.10.21        | Wednesday     |  |
| 28.10.21        | Thursday      |  |
| 29.10.21        | Friday        |  |
| 30.10.21        | Saturday      |  |
| 31.10.21        | Sunday        |  |

**If you want to be strong learn to enjoy being alone.**

## NOVEMBER 2021

| DATE     | DAY       | EVENTS                               |
|----------|-----------|--------------------------------------|
| 01.11.21 | Monday    |                                      |
| 02.11.21 | Tuesday   |                                      |
| 03.11.21 | Wednesday |                                      |
| 04.11.21 | Thursday  | <b>Diwali - Holiday</b>              |
| 05.11.21 | Friday    |                                      |
| 06.11.21 | Saturday  |                                      |
| 07.11.21 | Sunday    |                                      |
| 08.11.21 | Monday    |                                      |
| 09.11.21 | Tuesday   |                                      |
| 10.11.21 | Wednesday |                                      |
| 11.11.21 | Thursday  |                                      |
| 12.11.21 | Friday    |                                      |
| 13.11.21 | Saturday  |                                      |
| 14.11.21 | Sunday    |                                      |
| 15.11.21 | Monday    |                                      |
| 16.11.21 | Tuesday   |                                      |
| 17.11.21 | Wednesday |                                      |
| 18.11.21 | Thursday  |                                      |
| 19.11.21 | Friday    |                                      |
| 20.11.21 | Saturday  |                                      |
| 21.11.21 | Sunday    | Our Lady of Presentation – Feast Day |
| 22.11.21 | Monday    |                                      |
| 23.11.21 | Tuesday   |                                      |
| 24.11.21 | Wednesday |                                      |
| 25.11.21 | Thursday  |                                      |
| 26.11.21 | Friday    |                                      |
| 27.11.21 | Saturday  |                                      |
| 28.11.21 | Sunday    |                                      |
| 29.11.21 | Monday    |                                      |
| 30.11.21 | Tuesday   | National Flag Day                    |

**The best revenge is massive success.**

**DECEMBER 2021**

| DATE     | DAY       | EVENTS                     |
|----------|-----------|----------------------------|
| 01.12.21 | Wednesday | World Aids Day             |
| 02.12.21 | Thursday  |                            |
| 03.12.21 | Friday    |                            |
| 04.12.21 | Saturday  |                            |
| 05.12.21 | Sunday    |                            |
| 06.12.21 | Monday    |                            |
| 07.12.21 | Tuesday   |                            |
| 08.12.21 | Wednesday |                            |
| 09.12.21 | Thursday  |                            |
| 10.12.21 | Friday    | World Human Rights Day     |
| 11.12.21 | Saturday  |                            |
| 12.12.21 | Sunday    |                            |
| 13.12.21 | Monday    |                            |
| 14.12.21 | Tuesday   | National Conservation Day  |
| 15.12.21 | Wednesday |                            |
| 16.12.21 | Thursday  |                            |
| 17.12.21 | Friday    |                            |
| 18.12.21 | Saturday  |                            |
| 19.12.21 | Sunday    |                            |
| 20.12.21 | Monday    |                            |
| 21.12.21 | Tuesday   |                            |
| 22.12.21 | Wednesday |                            |
| 23.12.21 | Thursday  |                            |
| 24.12.21 | Friday    |                            |
| 25.12.21 | Saturday  | <b>Christmas - Holiday</b> |
| 26.12.21 | Sunday    |                            |
| 27.12.21 | Monday    |                            |
| 28.12.21 | Tuesday   | National Flag Day          |
| 29.12.21 | Wednesday |                            |
| 30.12.21 | Thursday  |                            |
| 31.12.21 | Friday    |                            |

**Those who wish to sing, always find a song. Swedish Proverb**

## JANUARY 2022

| DATE     | DAY       | EVENTS  |
|----------|-----------|---|
| 01.01.22 | Saturday  | New Year  |
| 02.01.22 | Sunday    |   |
| 03.01.22 | Monday    |   |
| 04.01.22 | Tuesday   | <b>Model Examination</b>                        |
| 05.01.22 | Wednesday |   |
| 06.01.22 | Thursday  |   |
| 07.01.22 | Friday    |   |
| 08.01.22 | Saturday  |   |
| 09.01.22 | Sunday    |   |
| 10.01.22 | Monday    |   |
| 11.01.22 | Tuesday   |   |
| 12.01.22 | Wednesday | National Youth Day(Swami Vivekananda Birth Day) |
| 13.01.22 | Thursday  |   |
| 14.01.22 | Friday    | Bhogi   |
| 15.01.22 | Saturday  | <b>Pongal-Holiday</b>                           |
| 16.01.22 | Sunday    | <b>Thiruvalluvar Day - Holiday</b>              |
| 17.01.22 | Monday    | <b>Uzhavar Tirunal - Holiday</b>                |
| 18.01.22 | Tuesday   |   |
| 19.01.22 | Wednesday |   |
| 20.01.22 | Thursday  |   |
| 21.01.22 | Friday    |   |
| 22.01.22 | Saturday  |   |
| 23.01.22 | Sunday    |   |
| 24.01.22 | Monday    |   |
| 25.01.22 | Tuesday   | <b>National Voter's Day</b>                     |
| 26.01.22 | Wednesday | <b>Republic Day – Holiday</b>                   |
| 27.01.22 | Thursday  |   |
| 28.01.22 | Friday    |   |
| 29.01.22 | Saturday  |   |
| 30.01.22 | Sunday    | Martyr's Day                                    |
| 31.01.22 | Monday    | Founders Day                                    |

If you carry joy in your heart, you can heal any moment -Carlos Santana

## FEBRUARY 2022

| DATE     | DAY       | EVENTS               |
|----------|-----------|----------------------|
| 01.02.22 | Tuesday   |                      |
| 02.02.22 | Wednesday |                      |
| 03.02.22 | Thursday  |                      |
| 04.02.22 | Friday    |                      |
| 05.02.22 | Saturday  |                      |
| 06.02.22 | Sunday    |                      |
| 07.02.22 | Monday    |                      |
| 08.02.22 | Tuesday   |                      |
| 09.02.22 | Wednesday |                      |
| 10.02.22 | Thursday  |                      |
| 11.02.22 | Friday    |                      |
| 12.02.22 | Saturday  |                      |
| 13.02.22 | Sunday    |                      |
| 14.02.22 | Monday    |                      |
| 15.02.22 | Tuesday   |                      |
| 16.02.22 | Wednesday |                      |
| 17.02.22 | Thursday  |                      |
| 18.02.22 | Friday    |                      |
| 19.02.22 | Saturday  |                      |
| 20.02.22 | Sunday    |                      |
| 21.02.22 | Monday    |                      |
| 22.02.22 | Tuesday   |                      |
| 23.02.22 | Wednesday |                      |
| 24.02.22 | Thursday  |                      |
| 25.02.22 | Friday    |                      |
| 26.02.22 | Saturday  |                      |
| 27.02.22 | Sunday    |                      |
| 28.02.22 | Monday    | National Science Day |
|          |           |                      |
|          |           |                      |
|          |           |                      |

**Pen is mightier than sword. -Edward Bular Lytton**



## MARCH 2022

| DATE     | DAY       | EVENTS                                    |
|----------|-----------|---|
| 01.03.22 | Tuesday   |   |
| 02.03.22 | Wednesday |   |
| 03.03.22 | Thursday  |   |
| 04.03.22 | Friday    |   |
| 05.03.22 | Saturday  |   |
| 06.03.22 | Sunday    |   |
| 07.03.22 | Monday    |   |
| 08.03.22 | Tuesday   | International Women's Day                 |
| 09.03.22 | Wednesday |   |
| 10.03.22 | Thursday  |   |
| 11.03.22 | Friday    |   |
| 12.03.22 | Saturday  |   |
| 13.03.22 | Sunday    |   |
| 14.03.22 | Monday    |   |
| 15.03.22 | Tuesday   |   |
| 16.03.22 | Wednesday |   |
| 17.03.22 | Thursday  |   |
| 18.03.22 | Friday    |   |
| 19.03.22 | Saturday  | St. Joseph's Feast                        |
| 20.03.22 | Sunday    |   |
| 21.03.22 | Monday    |   |
| 22.03.22 | Tuesday   | <b>Continuous Internal Assessment - I</b> |
| 23.03.22 | Wednesday |   |
| 24.03.22 | Thursday  |   |
| 25.03.22 | Friday    |   |
| 26.03.22 | Saturday  |   |
| 27.03.22 | Sunday    |   |
| 28.03.22 | Monday    |   |
| 29.03.22 | Tuesday   |   |
| 30.03.22 | Wednesday |   |
| 31.03.22 | Thursday  |   |

Accept no one's definition of your life, define yourself. -Harvey Fierstein

**APRIL 2022**

| DATE     | DAY       | EVENTS  |
|----------|-----------|---|
| 01.04.22 | Friday    |   |
| 02.04.22 | Saturday  | Telugu New Year's Day                             |
| 03.04.22 | Sunday    |   |
| 04.04.22 | Monday    |   |
| 05.04.22 | Tuesday   |   |
| 06.04.22 | Wednesday | World Health Day                                  |
| 07.04.22 | Thursday  |   |
| 08.04.22 | Friday    |   |
| 09.04.22 | Saturday  |   |
| 10.04.22 | Sunday    |   |
| 11.04.22 | Monday    |   |
| 12.04.22 | Tuesday   |   |
| 13.04.22 | Wednesday |   |
| 14.04.22 | Thursday  | Tamil New Year's Day, Ambedkar & Mahavir Jeyanthi |
| 15.04.22 | Friday    | Good Friday                                       |
| 16.04.22 | Saturday  |   |
| 17.04.22 | Sunday    |   |
| 18.04.22 | Monday    |   |
| 19.04.22 | Tuesday   |   |
| 20.04.22 | Wednesday |   |
| 21.04.22 | Thursday  |   |
| 22.04.22 | Friday    |   |
| 23.04.22 | Saturday  |   |
| 24.04.22 | Sunday    |   |
| 25.04.22 | Monday    | <b>Continuous Internal Assesment -II</b>          |
| 26.04.22 | Tuesday   |   |
| 27.04.22 | Wednesday |   |
| 28.04.22 | Thursday  |   |
| 29.04.22 | Friday    |   |
| 30.04.22 | Saturday  |   |

**Life is not a problem to be solved, but a reality to be experienced. -Soren**

## MAY 2022

| DATE     | DAY       | EVENTS                   |
|----------|-----------|--------------------------|
| 01.05.22 | Sunday    | May Day- Holiday         |
| 02.05.22 | Monday    |                          |
| 03.05.22 | Tuesday   | Ramzan Holiday           |
| 04.05.22 | Wednesday |                          |
| 05.05.22 | Thursday  |                          |
| 06.05.22 | Friday    |                          |
| 07.05.22 | Saturday  |                          |
| 08.05.22 | Sunday    |                          |
| 09.05.22 | Monday    |                          |
| 10.05.22 | Tuesday   |                          |
| 11.05.22 | Wednesday | <b>Model Examination</b> |
| 12.05.22 | Thursday  |                          |
| 13.05.22 | Friday    |                          |
| 14.05.22 | Saturday  |                          |
| 15.05.22 | Sunday    |                          |
| 16.05.22 | Monday    |                          |
| 17.05.22 | Tuesday   |                          |
| 18.05.22 | Wednesday |                          |
| 19.05.22 | Thursday  |                          |
| 20.05.22 | Friday    |                          |
| 21.05.22 | Saturday  |                          |
| 22.05.22 | Sunday    |                          |
| 23.05.22 | Monday    |                          |
| 24.05.22 | Tuesday   |                          |
| 25.05.22 | Wednesday |                          |
| 26.05.22 | Thursday  |                          |
| 27.05.22 | Friday    |                          |
| 28.05.22 | Saturday  |                          |
| 29.05.22 | Sunday    |                          |
| 30.05.22 | Monday    |                          |
| 31.05.22 | Tuesday   |                          |

**Happy is the man who can make a living by his hobby. – George Bernard Shaw.**

# Notes

**LATE ATTENDANCE RECORD**

| Date | Time of Entrance | Tutor's Signature |
|------|------------------|-------------------|
|      |                  |                   |

## ABSENCE RECORD

| Date | No. of days | Reason for Absence | Parent / Guardian Sign. | Tutor Sign. | H.O.D. Sign. |
|------|-------------|--------------------|-------------------------|-------------|--------------|
|      |             |                    |                         |             |              |

### **ABSENCE RECORD**

| Date | No. of days | Reason for Absence | Parent / Guardian Sign. | Tutor Sign. | H.O.D. Sign. |
|------|-------------|--------------------|-------------------------|-------------|--------------|
|      |             |                    |                         |             |              |

ODD Semester :

| Day Order | 1 <sup>st</sup> Hour |              | 2 <sup>nd</sup> Hour | 3 <sup>rd</sup> Hour |             | 4 <sup>th</sup> Hour | 5 <sup>th</sup> Hour |
|-----------|----------------------|--------------|----------------------|----------------------|-------------|----------------------|----------------------|
| I         |                      | INTERMISSION |                      |                      | LUNCH BREAK |                      |                      |
| II        |                      |              |                      |                      |             |                      |                      |
| III       |                      |              |                      |                      |             |                      |                      |
| IV        |                      |              |                      |                      |             |                      |                      |
| V         |                      |              |                      |                      |             |                      |                      |
| VI        |                      |              |                      |                      |             |                      |                      |

EVEN Semester :

| Day Order | 1 <sup>st</sup> Hour |              | 2 <sup>nd</sup> Hour | 3 <sup>rd</sup> Hour |             | 4 <sup>th</sup> Hour | 5 <sup>th</sup> Hour |
|-----------|----------------------|--------------|----------------------|----------------------|-------------|----------------------|----------------------|
| I         |                      | INTERMISSION |                      |                      | LUNCH BREAK |                      |                      |
| II        |                      |              |                      |                      |             |                      |                      |
| III       |                      |              |                      |                      |             |                      |                      |
| IV        |                      |              |                      |                      |             |                      |                      |
| V         |                      |              |                      |                      |             |                      |                      |
| VI        |                      |              |                      |                      |             |                      |                      |





