



ST. JOSEPH'S COLLEGE FOR WOMEN, TIRUPUR-641604

Affiliated to Bharathiar University, Accredited with B+ Grade by NAAC

Recognized under Section 2(f) & 12(B) of the UGC Act 1956

Tirupur-641604

SHARED RESPONSIBILITIES (2020 -2021)

NAME OF THE DUTY	STAFF IN CHARGE	DEPARTMENT
Research Coordinator & Union Advisor	Mrs. S. Valarmathy	Commerce
Union Council	Mrs. G. Rathna Priya	CDF
	Mrs. G. Ananthi	Commerce CA
	Mrs. C. Roopa	Physics
Log Book , Minutes-Council & Staff meeting, History of College	Mrs. B. Vinothini	Computer Applications
Website	Mrs. B. Nithya	Computer Applications
	Mrs. K. Sathya	Costume Design & Fashion
ELC	Mrs . N. Jeyabarathi	Librarian
	Ms. N. Amuthavalli	Tamil
LED BOARD	Ms.S.Gayathiri	English
Assembly in charge	Mrs.G.Kalpana	Physical Education
	Mrs. N. Karthika	English
	Ms. R .Priyadharshini	Mathematics
Staff Committee	Mrs. D. Mary Rosemala	Mathematics
	Mrs. A. Vanitha	Mathematics
Press	Mrs. C. Kavitha	Computer Science
IQAC	Dr. J. Priyadharshini	Computer Science
	Ms. P. Priya	Mathematics
	Ms. S. Preskala	Physics
	Mrs. S. Jayapriya	Chemistry
	Mrs. S. Jothilatha	Computer Applications
	Ms. Parveen Banu	Business Administration
	Mrs. M. Nalini	Commerce with CA
	Ms. C. Selena Rosaline	English

College Magazine	Dr. P. Usha	Tamil
	Mrs. B. Lalitha	English
	Ms. A. Thulasi mani	French
	Ms. Balasaraswathi	Hindi
Examination Committee	Dr. S. Sahaya Tamil Selvi	Computer Science
	Mrs. S. Jeya	Costume Design & Fashion
	Ms. N. Ramya	Computer Science
	Mrs. P. Shanthi	Commerce
	Dr. A. Kalaivani	Commerce CA
	Ms. G. Shanmuga Priya	Business Administration
Late Comers in charge	Mrs. G. Kalpana	Physical Education
	Mrs. A. Parveen Banu	Business Administration
NSS	Mrs. S. Vijaya rani	Commerce
	Mrs. S. Jothi Latha	Computer Application
	Mrs. A. Vanitha	Mathematics
	Mrs. S. Jayapriya	Chemistry
YRC and RRC	Mrs. J. Mobina Begum	Costume Design & Fashion
	Ms. S. Subbulakshmi	Mathematics
PF and Scholarship	Ms. V. Hindhuja	Mathematics
	Ms. G. Manjula	Commerce with CA
Women Cell	Dr. T. G. Shejo	Commerce
	Mrs. P. Viji	Chemistry
AICUF and Choir	Rev. Sr. Fathima mary	Computer Applications
	Mrs. J. Priya	Computer Applications
Alumni	Ms. Radhiya Devi	Computer Science
	Ms. Mohana Priya	Business Administration
Fine Arts	Dr. S. Prema	Commerce
	Ms. P. Indumathi	Computer Science
	Ms. N. Preethi	Commerce
	Ms. E. Keerthana	Costume Design & Fashion
	Ms. S. Nisha`	Chemistry

Choir	Rev.Sr.Fathima mary	Computer Application
	Mrs. J. Priya	Computer Applications
Placement	Mrs.B.Suganya	Business Administration
	Ms. S. Rajalakshmi	English
	Dr. T. Kiruthiga	Commerce
Swayam & MOOCs	Ms. A. Augastin Mary	Tamil
	Ms. S. Arokia Mary	Computer Science
Best Practices & Extension Activities	Ms. S. Nisha	Chemistry
	Ms. S. Manimekalai	Computer Science
	Ms. M. Anitha	Computer Science
	Ms. M. Subhasri	English
Research Publications	Mrs. S. Kanagalakshmi	Commerce
	Dr. S. Menaka Gandhi	Commerce with CA
College Calendar	Mrs. D. Mary Rosemala	Mathematics
CAMU- LMS	Dr. J. Priyadharshini	Computer Science
	Ms. S. Roslin	Commerce with CA
	Mrs. P. Mahalakshmi	Physics
	Ms. K. Anitha	Business Administration
	Ms. R. Umamaheswari	Mathematics
	Ms. R. Suvitha	Physics
Ravel Block in-charge	Ms. S. Arokia Mary	Computer Science
Francis Block in-charge	Mrs. J. Mobina Begum	Costume Design & Fashion
Sacred Heart Block in-charge	Dr. S. Prema	Commerce
Discipline	One staff from each department in rotation	

ST.JOSEPH'S COLLEGE FOR WOMEN, TIRUPUR

Grievance Redressal Cell

Academic Year – 2020 - 2021

The grievance redressal cell attempts to tackle valid problems and grievances of students inclusive of all kinds of problems. Students are encouraged to use the suggestion boxes placed on different sections of the campus to utter protective suggestions and grievances. They may also approach the members of the cell or any of their faculty members as per their convenience.

Students may also express their grievances by filling out the form available in IQAC. Students are requested to note that making a complaint is serious and therefore they are supposed to use this facility in a liable manner. At the same time, the college assures students that once a complaint is made, it will be treated with sensitivity and confidentiality. There have been no grievances in our suggestion boxes till date. But grievance forms for genuine reasons are submitted by the students to principal, via the committee members and the necessary action is taken.

Convenor :

Rev.Sr. Dr.A.Kulandai Therese

Principal

Members:

1. Mrs. S. Valarmathi, Asst. Professor, Department of Commerce
2. Mrs. J.Priyadharshini, IQAC Coordinator
3. Mrs. R.Rajalakshmi, Head, Department of English
4. Rev. Sr. Fathima Mary, Asst.Professor, Department of Computer Application
5. Mrs.G.Kalpana Asst.Professor, Department of Physical Education

6. Ms. Siddikka . M - II BCA
7. Ms.Arshiya Fathima . M - III B.Com
8. Ms.Pujhaa Sri M.P. - II B.A. English

ACADEMIC YEAR 2020 - 2021

GRIEVANCE REDRESSAL CELL

The Grievance Redressal cell attempts to tackle valid problems and grievances of students inclusive of all kinds of problems.

The committee for the previous year continued for this academic year.

Convener:

Rev. Dr. Sr. A. Kulandai Therese
Principal.

Members:

1. Mrs. S. Valarmathi, Asst professor, Department of commerce.
2. Mrs. J. Priyadharsini, TRAC Co-ordinator
3. Mrs. R. Rajalakshmi, Department of english literature
4. Rev. Sr. Fathima Mary, Asst professor, Department of computer Application.
5. Mrs. G. Kalpana, Asst professor, Department of physical education.
6. Ms. Arshiya Fathima. M, III B.Com
7. Ms. M. Siddikka, II BCA
8. Ms. M.P. Pujhaa Sri, II BA English Literature.

During this academic year students attended college for few months due to pandemic. No complaints were lodged.

ST.JOSEPH'S COLLEGE FOR WOMEN, TIRUPUR

Anti Ragging Committee

Academic Year 2020 - 2021

Ragging in all forms is totally banned in our institution. The institution shall take strict action against those found guilty of ragging and / or of abetting ragging and the burden of proof shall hereby lie on the perpetrator of alleged ragging and not on the victim. An offense of ragging may be charged either on a written complaint by the affected or on independent finding of the anti-raggingsquad.

The institution is bound by the UGC regulations on curbing the menace of ragging in higher educational institutions 2009.

Our college has an anti-ragging committee which governs the prevention of any means of ragging. There have been no incidents of ragging at our campus till date.

Anti- Ragging Committee Members	Helpline Numbers
Rev.Sr.Dr.A.Kulandai Therese Principal	8838206989
Inspector of Police Rural Police Station, Nallur	9443324420
Mrs. T.G. Shejo Head, Department of Commerce	9443520438
Mrs.R.Ananthi Head, Department of Commerce with CA	9597711366
Mrs.B.Suganya Head, Department of Business Administration	8682941438
Mrs.S.Sahaya Tamil Selvi Head, Department of Computer Science	8695191085
Mrs. D.Mary Rose Mala	9965376932

Head, Department of Mathematics	
Mrs.G.Rathina Priya Head, Department of Costume Design and Fashion	9994922833
Mrs.R.Rajalakshmi Head,Department of English	9790469100

Meeting No: 1

Date: 5.03.2021

Time: 10.00 AM

Venue: Room No: 6.

The College reopened during the month of December due to pandemic. The student attended college on rotation basis

Members	Signature
Rev. Dr. Dr. Kulandai Therese. A Principal	Dr. Kulandai Therese
Mrs. T. G. Shejo HOD, Department of Commerce	T. G. Shejo
Mrs. G. Ananthi HOD, Department of Commerce with CA	G. Ananthi
Mrs. B. Suganya HOD, Department of Business Administration	B. Suganya
Mrs. S. Sahaya Tamilselvi HOD, Department of Computer Science	S. Sahaya Tamilselvi
Mrs. Mary Rose Mala HOD, Department of Mathematics	M. Mary Rose Mala
Mrs. G. Rashtra Priya HOD, Department of Costume Design	G. Rashtra Priya
Mrs. R. Rajalakshmi HOD, Department of English	R. Rajalakshmi

ST.JOSEPH'S COLLEGE FOR WOMEN, TIRUPUR

The Internal Complaints Committee (Anti – Sexual Harassment)

Academic Year 2020 – 2021

The internal Complaints committee for prevention of sexual harassment of women at work place, as per 'The Sexual harassment at the work place (Prevention , Prohibition and Redressal) act , 2013' to deal with the sexual harassment complaints of women at work place.

The internal complaint committee was formed in the college for the purpose. The members of the committee are :

S. No	Name	Contact No.
1.	Rev.Sr.Dr.A.Kulandai Therese Principal	8838206989
2.	Mrs. A. Augustin Mary Head & Assistant Professor , Department of Tamil	8825816217
3.	Dr.P.Usha Assistant Professor, Department of Tamil	8778110428
4.	Mrs. G.Kalpana Physical Directress	8344444015
5.	Mrs.N.Jayabharathi Librarian	8220989385

Sexual Harassment has been defined as “ an act of sexual harassment includes anyone or more of the unwelcome acts or behavior, whether directly or by implication;

- Physical Contact and advances; or
- A demand or request for sexual favours; or

- Making sexual coloured remarks; or
- Showing pornography ;or
- Any unwelcome physical or verbal or non verbal conduct of sexual nature.

Roles and Responsibilities

The committee has to make sure that adequate steps are taken to create awareness on the topic. If in case of any person approaches any of the committee members, that member is instantly required to notify others . A written complaint is required to be taken from the aggrieved person, necessary action to be taken, preferably to settle the matter through counseling and conciliation as soon as possible. In the case of the matter is not so sorted, injury should be conducted and the matter should be sorted out within 10 days from the date of complaint. The members are supposed to be observant all the time and ensure that there is no such incident taking place in the campus by creating awareness and having an open dialogue with all the students. There have been no incidents of sexual harassment at our campus till date.

Meeting No. 1

Date : 05.02.2021

Time : 10.00 am

Venue : Room No. 6

It was resolved to create awareness among the students on the various forms of Sexual Harassment to women. The students should be educated on the protection measures available for women in this regard.

Name	Signature
1. Rev. Sr. Dr. A. Kulandai Therese	
2. Mrs. A. Augustin Mary	
3. Dr. P. Usha	
4. Mrs. G. Kalpana	
5. Mrs. N. Jayabharathi	