



ST. JOSEPH'S COLLEGE FOR WOMEN

Kangayam Road, Tirupur – 641 604.

Affiliated to Bharathiar University, Accredited with Grade "B+" by NAAC

Ph: 0421 – 2427575, 94874 04045 | E-mail: sjcfw@yahoo.co.in

Mechanisms for submission of online/offline students' grievances

S. No.	Mode	Link to the relevant document
1	Online	https://stjosephcollegetup.edu.in/Content/PDF/Grievance-Redressal-Form.pdf



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Suggestion Box for Offline Grievances



Suggestion Box for registering the Student Complaints, Suggestions and their Grievances





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Complaint received from Suggestion Box

DATE : 11. 07. 2019

FROM,

R. Nalini,

1st BBA,

St. Joseph's College for women,
Tirupur.

TO,

The principal,

St. Joseph's college for women,
Tirupur.

Respected Sister,

In our College, My self and Many students
are going for part time job From 4.00 P.M.
So, we are requesting to reduce the College
closing time by 3.30 P.M. and do the needful.

Thanking you

Yours obediently,
R. Nalini





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Action Taken

On 11.07.2019, grievance was received from the students who are going for part time job through Suggestion Box. They requested to reduce the closing time of the college by 3.30 p.m. instead of 4.00 p.m. The respective committees and authorities discussed with the management and reduced the college closing time by 3.30 p.m. It came into effect from 01.08.2019.





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Application form of Grievance Redressal Cell for Grievances

St. Joseph's College for Women, Tirupur-641604 Grievance Cell Application for submitting requests / complaints / grievances		
1	Name of the applicant	
2	Class and Roll No.	
3	Phone Number	
4	Date of application	
5	Name of the Father / Mother	
6	Name of the Tutor	
7	Objective of the application	Request / Complaint / Grievance
8	<u>Description of the request / complaint / grievance:</u> (If the description is long, the reverse of the sheet may be used.)	
9	Signature of the applicant	
10	Signature of the tutor	
11	Signature of the Head of the Department	
<i>(For the use of the Grievance Cell)</i>		
1	Date of the scrutiny of the application	
2	Date of the enquiry	
3	Action Taken:	
4	Response of the applicant after the necessary action has been taken	Satisfactory / Not satisfactory
5	Signature of the applicant	
6	Signature of the coordinator of the grievance cell	



Subhi
PRINCIPAL

**ST. JOSEPH'S COLLEGE FOR WOMEN
TIRUPUR - 641 604.**